

Government of West Bengal
Department of Panchayats & Rural Development
63, Netaji Subhas Road, Kolkata-700001

No. 512(54) /PN/N/II/1R-11/2010

Dated : 27.01.11

From : S. Sengupta
Joint Secretary
to the Government of West Bengal

To : The District Magistrate & Executive Officer of Zilla/Mahakuma
Parishad

------(all)

2) The Additional Executive Officer of Zilla/Mahakuma Parishad

------(all)

3) The Block Development Officer & Executive Officer of Panchayat
Samiti

------(all)

Sub: Furnishing of Expenditure Report on 3rd SFC Grants.

Sir,

First installment of Grant on recommendation of the 3rd State Finance Commission, for Three tiers of PRIs has already been allotted vide this Deptt. Nos. 213(Sanction)/PN/P/II/1G-6/10 dtd. 05.10.10. PRIs in a District are requested to utilize the fund allotted under 3rd.SFC to the maximum extent possible to make themselves eligible for the next instalment.

Monthly Expenditure Report in the formats (Four nos.) enclosed herewith shall have to be furnished regularly by 8th of the following month.

Gram Panchayats shall furnish monthly Expenditure Report in the format 'D' by 3rd of the following month to the Panchayat Samiti concerned.

The Panchayat Samiti shall furnish a consolidated report in respect of all the GPs in the Panchayat Samiti in Format 'D', as well as report in respect of the Panchayat Samiti in format 'C' to the Zilla parishad concerned by 5th of every month.

The Zilla parishad shall furnish :

i) a consolidated report in respect of all the GPs in the District in Format 'D',

ii) a consolidated report in respect of all the Panchayat Samitis in the District in Format 'C',

iii) report in respect of the Zilla parishad in format 'B', and

iv) a consolidated report in respect of all the PRIs in the District in Format 'A' by 8th of every month to the Statistical Cell of this Department through e-mail statcell@nic.in .

Implementation of Schemes under 3rd SFC Fund without annual plan may invite C&AG Audit Query.

I am directed to request you for your kind attention to the matter and taking necessary action.

Yours faithfully,

(S. Sengupta)

Joint Secretary to the
Government of West Bengal

FORMAT-D (Gram Panchayat)

EXPENDITURE STATEMENT OF 3rdSFC GRANT
DISTRICT--
MONTH--

Rupees in Lakh

Grant Received during the Month-	
Total Grant Received upto the Month-	
Expenditure incurred during the Month-	
Cumulative Expenditure upto the Month-	
% of the expenditure on total fund	

Scheme wise Statement

Sl. No.	Scheme	Financial Target as per Annual Plan 2010-11	Opening Balance out of 3rd SFC Grant	3rd SFC Grant received during the Month	Total Grant	Fund utilised during the month	Total expenditure upto the Month	Balance	Remarks
	1	2	3	4	5	6	7	8	9
1	Creation/Development of Assets like :								
a	Rural Connectivity								
b	Water Supply								
c	Sanitation & Drainage								
d	Solid & Liquid waste disposal								
e	SSK/MSK/ICDS/ SHG Centres/Hat/Bazar								
f	PRI Building/Staff Quarter/Training Centre								
g	Ground/Park/Garden /Places of Social Interest								
h	Street Light								
i	Others (Specify)								
2	Social aspects								
a	Health Care								
b	Drinking water Facility(PHE)								
c	Child & Woman Development (Specify)								
d	Sports & Culture								
e	Others (Specify)								
3	Maintenance of Existing PRI owned Assets-								
a	Drinking Water Sources								
b	SSK/MSK/ICDS Centres								
c	Road								
d	Hat/Bazar								
e	Ground/Park/Garden								
f	Roads								
g	Others (Specify)								
4	Contingent expenditure								
5	Others (Specify)								

Rupees in Lakh

[illegible]

FORMAT-B (Zilla Parishad)

EXPENDITURE STATEMENT OF 3rdSFC GRANT

DISTRICT-

MONTH--

Rupees in Lakh

Grant Received during the Month-	
Total Grant Received upto the Month-	
Expenditure incurred during the Month-	
Cumulative Expenditure upto the Month-	
% of the expenditure on total fund	

Scheme wise Statement

[illegible]

Rupees in Lakh

Grant Received during the Month-	
Total Grant Received upto the Month-	
Expenditure incurred during the Month-	
Cumulative Expenditure upto the Month-	
% of the expenditure on total fund	

Scheme wise Statement

[illegible]