

**WEST BENGAL STATE RURAL DEVELOPMENT AGENCY**  
**Joint Administrative Building (6<sup>th</sup> Floor), Block No. HC-7,**  
**Sector-III, Bidhan Nagar, Kolkata-700106.**

**INVITATION FOR EXPRESSION OF INTEREST FOR SHORT LISTING OF LOCAL  
ARCHITECT AND DESIGN CONSULTANT FOR PROVIDING SERVICES FOR  
ESTABLISHMENT OF 4(four) No. OF RURAL ROAD  
NETWORK MANAGEMENT UNITS**

**1<sup>ST</sup> CALL**

**NIB No. 06(ADB-RCIP-TRANCHE-3)/2015**

**DATED: 06.10.2015**

The Government of India (Borrower) has applied for financing from the Asian Development Banks 'Loan' toward the cost of Rural Connectivity Investment Programme (RCIP) as well as establishment of 4(four) No. of Rural Roads Network Management Units (RRNMU). at Burdwan Town, Midnapore Town, Jalpaiguri Town and Malda Town in the State of West Bengal. The Borrower intends to apply a portion of the funds to eligible payments under the contract.

The Chief Engineer, West Bengal State Rural Development Agency now invites EOI to provide the services of Architect and Design Consultant for the Establishment of 4(four) number of RRNMU in the State of West Bengal.

**Outline Scope of Work :-**

The tentative scope of Architect and Design consultant may include but not to be limited the following main tasks containing to the relevant guidelines of PMGSY and Project Agreement with the ADB.

**RRNMU : - (1) Burdwan Town (2) Midnapore Town (3) Jalpaiguri Town  
and (4) Malda Town.**

Tentatively 2/3 Storeyed Building :-

Provision for Laboratories, Staff, Computer Network Management and GIS operator, Technical Branch, Guest House etc. Approx floor area :- 1250 Sq. M for each location

**Eligibility Criteria :-**

The Prospective bidder shall satisfy the followings :-

- i) Architect/Architectural firm shall have at least 10 years of standing in the profession after registration with the Council of Architecture. In case of company or firm at least one of the Directors or Principals shall be licensed Architect registered with Council of Architects as per Architects Act 1972 with minimum 10 years in the field of Architecture and the Company shall be in existence in the field for 10 years. Experience in the Design of the field offices, training/research centre and industrial buildings suitable to tropical conditions based on best International standards and utilizing green concept including utilizing sustainable energy will be added advantage.
- ii) Architect/Architecture firm shall have in hand or have had completed building project and had provided comprehensive architectural design services as principal consultant (s) for at least one relevant similar project costing Rs. 5.00 Crore or more in the last 5 years in the State of West Bengal.

- iii) Architect/Architecture firm should also have the relevant experience particularly in Designing and detailing infrastructure required for similar buildings with modern state of Art Technology with emphasis in Information Technology.

**Architectural and Design :-**

- 1) The project building complex are proposed to be green building complex with the highest rating as per desired level of certification. This will be the key aspect required to be considered while finalizing the design project concept. Based on above the focus of the concept shall be on the International Standard of Green Building accreditation.
- 2) Reviewing the concept Architectural Drawing and discussion with the client.
- 3) Taking client's instruction & proper design brief.
- 4) All services and materials shall be as per National Building code.
- 5) Allied Services :- a) Land scaping b) Modular furniture.
- 6) Architectural Design will utilize "Green concept suitable to tropical conditions including utilizing sustainable energy sources, eco-friendly materials etc.
- 7) Architectural design will aim at creating Working environment most conducive to the RRNMU functions, having high demonstration and replication potential, suitable to local climatic and other conditions.
- 8) The Architect will provide advice/ideas on the innovative equipments which can be installed in the facilities including video conferencing, interactive suitable TV facilities connecting RRNMU and mobile stations for distant learning, demonstration and feed back etc. and will insure that the architectural design properly accommodates such equipments.
- 9) Design Consultants should have an environmental expert on the team to prepare environmental Management Plans and other environmental documents to satisfy ADB Environmental requirements.

**Schedule of Services :-**

- 1) Concept Design (Stage – 1)
- 2) Preliminary design and drawings [Civil works including S & P and electrical works] (Stage – 2)
- 3) Statutory approval (Stage – 3)
- 4) Preparation of DPR for 4(four) building complexes (Stage – 4).
- 5) Working Drawings including structural details and Tender documents for construction work (Stage – 5).
- 6) Construction :- Preparation and issue of working drawings showing details of works to be executed . Inspection and monitoring of execution of works and approval thereof. (Stage – 6).

WBSRDA invites expression of Interest (EOI) for recruitment of Local Architect & Design Consultant for the project RRNMU (RCIP). Based on the Information supplied in the EOI the firms will be short listed. **Only the short listed Architect/Architectural firm would be invited to give technical and financial offers on approved Terms of References concurred by NRRDA.**

Selection of Architect/Architectural firms will be made on Quality and cost based selection method (Q.C.B.S) 80:20 as per ADB guide lines. Consultancy services are expected to cover the activities for period of about 3(three) years.

In addition to the detailed information sought above the Architect/Architectural firms must submit an abstract of their experiences in the formats of A, B, C & D (Annexed) with documents.

**The intending participants may download the documents for EOI from website [www.wbprd.gov.in](http://www.wbprd.gov.in) for free of cost or may obtain from the office of the undersigned on application on any working day on and from 06.10.2015 to 06.11.2015**

The expression of Interest along with required information, documents and original Deposit Challan for Application Fees must be submitted to the address below not later than **2.00 PM on 09.11.2015** in sealed envelope marked clearly **“Expression of Interest for short listing of local Architect & Design Consultant”** Application fees amounting to **Rs. 10,000.00 (Rupees Ten Thousand only)** should be deposited in **State Bank of India in Account No. 34412804355 in favour of “WBSRDA A/c. PMGSY Administrative Expense fund”**. **IFSC No. SBIN0007816 through RTGS/NEFT/CBS system only. The NIB number and UTR number should be clearly mentioned in Deposit Challan.** Payment made otherwise will be rejected. **“This application fee is not refundable”**. Further information, if any, may be obtained from the address and telephone numbers given below. The said sealed envelope will be opened at 3.00 PM on 09.11.2015. However, if for any reason that day becomes a holiday, sealed envelope will be opened on the next working day at 3.00 PM. The sealed envelope must be submitted in the Tender Box kept in the office of the undersigned at Joint Administrative Building (6<sup>th</sup> Floor) Block-HC-7, Sector III, Bidhan Nagar, Kolkata-700106.

The Authority reserves the right to reject any or all EOIs received without assigning any reasons thereof. The authority also reserves the right to alter the site of any of the 4 RRNMU'S to a separate district.

Contact Persons :-

- 1) Chief Engineer, WBSRDA (Ph. No. 033-2334-6162).
- 2) Advisor (ADB), WBSRDA (Ph. No. 033-2340-6514).

**Chief Engineer  
WBSRDA  
Joint Administrative Building (6<sup>th</sup> Floor),  
Block No. HC-7, Sector-III, Bidhan Nagar,  
Kolkata-700106.**

**Annexure****Format – A**

Sl. No.	Credential	Information	Ref. Page No. of the supporting documents
1.	Year of Registration		
2.	PAN No.		
3.	Service Tax Registration No.		
4.	General and Overall experience of the firm (No. of Years)		
5.	Experience of the Firm in Planning & Designing of “Greens Building Complex. (No. of Years)		
6.	Experience of the firm in Architectural design and site Development Plan Land scaping modular furniture etc. (No. of Years)		
7.	Experience of the firm in Structural Design including Sanitary,Plumbing, Drainage, Water Supply & Sewerage Design(No. of Years)		
8.	Experience in Electrical, Electronics and Communication System Design (No. of Years).		
9.	Experience in Heating ventilation and Air Conditioning Design (HVAC) and other mechanical systems (No. of Years)		
10.	Periodic Inspection and evaluation of construction works at layout stage, Plinth level stages G-F1, roof level stage, First, 2 <sup>nd</sup> and 3 <sup>rd</sup> floor stage & completion stage (No. of Years)		
11.	Preparation of tender documents and selection of Contractors for construction of the 4(four) nos. buildings complex (No. of Years)		
12.	Experience of the firm working on similar project (RRNMU) funded by ADB World Bank or any other External funding agencies (No. of Years)		
13.	Experience of the firm in Working in West Bengal (No. of Years), State location & Name of Project		
14.	Annual turnover of the firm for last 5 Years (Rs. in Lakh)		
15.	Specific Experience in the required area of experience (No. of Years)		
16.	History of Litigation if any (Yes/No.)		
17.	Address of Local Office in Kolkata with Telephone No., ID No., Fax No. etc.		

### Format – B

### For Completed Works

[illegible]

### Format – C

### For Ongoing Works

[illegible]

**Format - D**

**Permanent Professional Employees & Resources Persons :-**

<b>Sl. No.</b>	<b>Name</b>	<b>Nature of Specialization</b>	<b>Qualification (Graduate &amp; Post Graduate) Separately</b>	<b>Year of Experience in the area</b>

The information furnished in the above format must be supported with relevant documents.