

Government of West Bengal
Panchayats & Rural Development Department
63, N. S. Road, Kolkata-700001

Notice for inviting Techno –Commercial offer (E.O.I) from reputed Computer hardware Repairing firms .

No: 3196-P& RD/Comp/5M-21/2001(Pt – I)

Dated: 10. 04.2008

Panchayats & Rural Development Department, 63 , N . S . Road , Kol – 700001 , Government of West Bengal, desires to engage a reputed repairing/ maintenance firm having profound experience in comprehensive maintenance/ repairing work on windows / NT/Vista/ Linux based Computer set up in Kolkata . The selected firm will have to undertake Comprehensive Annual Maintenance on Departmental LAN and LAN related materials for a period of one year at its office at Jessop Building , 63 , N . S . Road , Kol – 1 . The details set up are given in the enclosed Annexure.

For the purpose of selection of the agencies, sealed offers are invited from reputed Computer Hardware repairing firms having sufficient experience in this line, specially on Windows/NT / Vista / Linux based Computer set up . The concerned firm should be equipped with stock of required quantities of standard quality of spare parts, compatible with the computer set up of this department. They should be capable of undertaking appropriate arrangements to keep the systems operative . Selection of firms for AMC will be made strictly considering their experience and reputation of the firm. Two sealed offers one for Technical and another Commercial has to be submitted separately. Commercial offer will be considered only those bidders qualify in the Technical Bid. The interested firm must have the following credentials / Criteria:

1. They must have the experience of maintaining Computers of similar brands for which the department asked for AMC.
2. They must have at least 3-4 Microsoft /Novel/ Cisco/Linux certified service engineers having B.E/B.Tech/MCA in their pay roll to render their service to Windows NT/Windows 98/Windows 2000/Windows Xp / Windows 2003/ Widows Vista / Linux based network .
3. They must have the experience of onsite AMC for at least 50 machines in one site which are connected by LAN during last five years.
4. They must have the experience of maintenance of Computer /Hardware in 2-3 big organizations (Multi-national/Govt. department).
5. Apart from the above criteria and the price quoted, the profile of the company may be an important criteria.
6. The prospective quotationer will have to be present at a pre-bid conference on the date & time fixed for opening the Technical offer . The Commercial bids will only be opened in their presence on the same day and subsequent dates for those quotationer whose Technical offers are found to be qualified .
7. They must have VAT, Sales Tax and Income Tax clearance certificate (Xerox copy to be given. At the time of opening of quotation original certificate have to be produced.).

The tender paper will be available from the Computer Cell of this office on any working day during working hours from **11 AM, 10 / 04 /08 to 18 / 04 /08 till 4 P.M.** The last date of receipt of sealed quotation for above rates (along with the particulars) at this office is **25/ 04 /08 up to 1 PM.**

The sealed quotation will be opened in the chamber of Joint Secretary/Computer Cell of this department on **25 / 04 /08 at 4 PM.** One representative of each quotationer will be allowed to remain present at the time of opening the sealed quotations. The representative of each quotationer should carry the identity card and letter of authority of the quotationer. This Department reserves the right to accept or reject any quotation, received from any firm without showing reason or any correspondence whatsoever.

Firm to be selected will have to execute an agreement in NJ Stamp Paper of Rs.10/- (Ten) only to ensure properly and timely comprehensive repair work/maintenance work of computer hardware. The selected firm will also have to deposit security money equivalent to 10% of the contract value, prior to execution of the agreement. This security deposit will be liable to be forfeited in the event of the firm's failure to perform as per agreement.

SD/-

Joint Secretary
to the Government of West Bengal

STOCK AS ON 31/03/2008.

DETAILS OF DEPARTMENTAL LAN EQUIPMENTS

Sl. No.	L A N ACCESSORIES			
1	I T E M S			
a)	Switchs 24 Ports (D-Link)			
Sl. No.	LOCATION	SWITCH	U-RACK	Remarks
1	Computer Cell	2	1	
2	Chamber of S.E (B.Das)	1	1	
3	Chamber of Register	1	1	
4	Chamber of Law Officer	1	1	
5	Chamber of Addl. Secy. WBSRDA(TKM)	1	1	
6	Block Cell	3	1	
7	Type Cell (8 Port)	1	0	
	TOTAL	10	6	

b)	CAT 6 E UTP Cable laid			
	throughout Department			
c)	I/O Boxes Connected			
	with Computers			
d)	Patch-Chord (D-Link)			
	connected with Computers			
e)	RJ-45 Connectors			
	connected with Computers			
<u>TOTAL Nos. of COMPUTERS</u>				
	throughout Department			