

Government of West Bengal
Panchayats & Rural Development Department
63, N. S. Road, Kolkata-700001

Notice for inviting Techno –Commercial offer (E.O.I) from reputed Computer hardware
Repairing firms.

No:6015-P& RD/Comp/5M-21/2001(Pt – I)

Dated:11.08.2008

Panchayats & Rural Development Department, 63, N. S. Road, Jessop Building, Kolkata – 700001, Government of West Bengal, invites bids for procurement of LAN materials and UTP Cable laying through PVC casing along with 1 year warranty at Kolkata, at Jessop Building, 63, N. S. Road, Kolkata – 700 001. The Department desires to engage a reputed repairing/ maintenance firm having profound experience in maintenance/ repairing work on windows / NT/Vista/ Linux based Computer set up in Kolkata. **Terms & Condition shown in Annexure – I.**

The concerned firm should be equipped with stock of required quantities of standard quality of spare parts, compatible with the computer set up of this department. They should be capable of undertaking appropriate arrangements to keep the systems operative. Selection of firms for installation LAN materials will be made strictly considering their experience and reputation of the firm. Two sealed offers one for Technical and another Commercial has to be submitted separately. Commercial offer will be considered only for those bidders who qualify in the Technical Bid.

The tender paper will be available from the Computer Cell of this office on any working day during working hours 12/ 08 /08 to 21/ 08 /08 till 2 P.M. or it can be downloaded from website www.wbprd.nic.in under latest tender .The last date of receipt of sealed quotation for above rates (along with the particulars) at this office is 22/ 08 /08 up to 3 PM.

The sealed quotation will be opened in the chamber of Joint Secretary/Computer Cell of this department on 22/ 08/08 at 4 PM. One representative of each quotationer will be allowed to remain present at the time of opening the sealed quotations. The representative of each quotationer should carry the identity card and letter of authority of the quotationer.

This Department/WBSRDA reserves the right to accept or reject any quotation, received from any firm without showing reason or any correspondence whatsoever.

Joint Secretary

Sd/-

to the Government of West Bengal

TERMS & CONDITIONS

[Note: Bidders should read these conditions carefully and comply strictly while sending their EOIs.]

1. Panchayats & Rural Development Department, 63, N. S. Road, Jessop Building, Kolkata-700001, invites sealed 'Expression of Interest' for purchase and installation of LAN materials in its office situated at Kolkata.
2. The Agency should be equipped with stock of required quantities of spare parts, compatible with the items to be supplied.
3. The Agency should be capable of undertaking proper maintenance work at the site of installation within 24 hours of intimation.
4. Earnest Money Deposit :- Rs. 5000/- (Rupees Five thousand) only in the form Bank **Draft** drawn in favour of "Computerisation Cell" WBSRDA, payable at Kolkata.

5.Submission of EOIs: The sealed Expression of Interest must be dropped in the Tender Box to be kept for this purpose at the Office Computer Cell, Room No. 25, by 4PM on 22/8/2008. No EOI will be accepted after the said date & time. The EOIs submitted by post/ courier/ telex / telegrams / fax / e-mail will not be considered. Department will not be responsible for any delay in submission of the EOI.

6.Opening: The preliminary Expression of Interest of the Agencies will be opened on 22/8/2008, at 4 PM in presence of intending bidders or their authorised representatives. At that time, only the names of the participating Agencies will be disclosed then.

7.Technical Evaluation: Technical evaluation of the bids shall be done on the following parameters:-

- a. Company's supply record in West Bengal and Government Departments. The vendors must enclose the list of supplies executed by them, complete details of supplies, value of supplies and name of the institutions to which supplies have been made.
- b. Sales Tax/VAT Registration and Latest Sales Tax & P. Tax Clearance Certificate.
- c. Copy of the registration certificate for firms registered or Trade License.
- d. List of Technical manpower for LAN repair/maintenance available with the Agency.
- e. They must have at least 3-4 Microsoft /Novel/ Cisco/Linux certified service engineers having B.E/B.Tech/MCA in their pay roll to render their service to Windows NT/Windows 98/Windows 2000/Windows Xp / Windows 2003/ Windows Vista / Linux based network .
- f. They must have the experience of onsite AMC for at least 50 machines at one site which are connected by LAN during last five years.
- g. They must have the experience of maintenance of Computer /Hardware in 2-3 big organizations (Multi-national/Govt. department).

7. **Warranty:** The participating vendor should carefully note that the on-site Warranty period for all materials supplied by them and its smooth running would be at least 12 (twelve) months from the date of installation of the materials free of cost.

8. Specification of the Hardware & Software items:

Sl No	Description	Make	QTY	UOM
	<u>Switch</u>			
1	Dlink 24 port 10/100 unmanaged switch with 2 nos. 10/100/1000 uplink (DES-1026G)	Dlink	2	nos
2	Dlink 8 port 10/100 unmanaged switch (DES-1008D)	Dlink	2	nos
	<u>UTP Cabling Components</u>			
1	Cat 6 UTP Cable (305 mtrs roll)	Dlink	6	nos
4	UTP CAT 6 patch cord - 6ft	Dlink	45	nos
5	Single I/O with face plate shuttered	Dlink	45	nos
UTP Cable laying through PVC casing/pipe including PVC materials				
Installation of I/O & Faceplate and termination of CAT6 at IO and Jaqck Panel				

Sd/-

Joint Secretary