

**Government of West Bengal**  
**Panchayats & Rural Development Department**  
**63, N. S. Road, Kolkata-700001**  
**Notice for inviting quotation from reputed Network maintenance firms.**

**No: 6984- RD/COM/5M-21/2001(Pt.-I)**

**Dated : 12/ 11 /2010**

Panchayats & Rural Development Department 63, N. S. Road, Kolkata-700001, Government of West Bengal, invites Techno – Commercial bid for AMC of LAN materials such as UTP cable, I/O boxes, switches etc. at Jessop Building, 63,N.S. Road, Kolkata- 700001. The Department desires to engage a reputed maintenance firm having profound experience in maintenance/repairing work on **Network related issues and LAN setup in Kolkata.** Terms & Conditions are shown in **Annexure – I .**

For the purpose of selection of the agencies for a period of one year, sealed quotations are invited from reputed firms who deals with the above products having latest technology. They must have Sales Tax, Income Tax etc. clearance certificate (Xerox copies are to be attached and at the time of opening of quotation original certificates have to be produced.).

The tender paper will be available from the Computer Cell of this office on any working day during working hours from **12/11/2010 to 24/11/2010 till 2:00 P.M.** or it can be ***downloaded from website www.wbprd.nic.in under latest tender.*** The last date of receipt of sealed quotation for above article (along with the particulars) at this office is **25/11/2010 up to 3:00 P.M.**

The sealed quotation will be opened in the computer cell of this department on **25/11/2010 at 4:00 P.M.** One representative of each quotationer will be allowed to remain present at the time of opening the sealed quotations. The representative of each quotationer should carry the identity card and letter of authority of the quotationer.

This Department reserves the right to accept or reject any quotation received from any firm without showing reason or any correspondence whatsoever.

**Sd/-**

**( Joint secretary)**

**TERMS & CONDITIONS**

**[Note: Bidders should read these conditions carefully and comply strictly while sending their EOIs.]**

Panchayats & Rural Development Department 63, N. S. Road, Kolkata-700001, Government of West Bengal, invites sealed 'Expression of Interest' for *onsite comprehensive* AMC of LAN materials such as UTP cable, I/O boxes, switches etc. at Jessop Building, 63,N.S. Road, Kolkata- 700001.

1. The Agency should be equipped with stock of required quantities of spare parts.
2. The Agency should be capable of undertaking proper maintenance work at the site of installation within 3-4 hours of intimation.
3. **PAYMENT**  
Payment will be made quarterly (in equal four installments) and 10% of the AMC value will be paid only after the submission of performance Bank guarantee for a period of one year from the date of execution of the AMC as per the respective specification, and it will be kept in the custody of P&RD Department for a period of one year. This amount while kept in the custody of Department of Panchayats & Rural Development, Government of West Bengal, will not earn any interest.
4. **Submission of EOIs :** The sealed Expression of Interest must be dropped in the Tender Box to be kept for this purpose at the Computer Cell of this Office (Room No. 43) by 3:00 P.M. on 19/11/2010. No EOI will be accepted after the said date & time. The EOIs submitted by *post/ courier/ telex / telegrams / fax / e-mail will not be considered*. Department will not be responsible for any delay in submission of the EOI.
5. **Opening:** The Expression of Interest of the Agencies will be opened on 19/11/2010 at 4:00 P.M. in presence of intending bidders or their authorised representatives.
6. The Authority of Department of Panchayats & Rural Development, Government of West Bengal *reserves the right to accept or reject any or all the bids without assigning any reason thereof.*
7. **Technical Evaluation: Technical evaluation of the bids shall be done on the following parameters: -**
  - a. Company's engagement records in 2 to 3 Government Departments/Big organisations. The vendors must enclose the list of work orders executed by them, complete details of working experiences (AMC for 50 machines at one site connected through LAN), value of AMC and name of the institutions/organisations to which services have been provided.
  - b. List of Technical manpower for LAN repair/maintenance available with the agency. Whether the company has any B.E./B.Tech/MCA/Cisco/Novel etc. engineer in their pay roll or not.
  - c. Sales Tax/VAT Registration and Latest Sales Tax & P. Tax Clearance Certificate.
  - d. Copy of the registration certificate for firms registered or Trade License.
  - e. One representative of each vendor will be allowed to remain present at the time of opening the sealed quotations. The representative of each vendor should carry the identity card and letter of authority of the vendor.
8. The list of the LAN related items are given in the Annexure-II.
9. ***The participating vendor should carefully note that the given form has to be filled properly and submit along with the price bid. All the tender papers have to be signed and sealed properly.***

**Vendors are requested to fill up this form and attach with the price bid.**

**Name of the Vendor:-**

**Address:-**

**Contact Person & contact no. :-**

<b>Total AMC Value (inclusive of all charges)  In Rs.</b>	<b>List of 2to 3 Big Organisations /Govt.Sector  Attached or not.  [Mention Yes/No]</b>	<b>Sales Tax/VAT/Trade License/IT etc.  All attached or not  [Mention Yes/No]</b>	<b>List of Technical Manpower Attached or not.  [Mention Yes/No]</b>	<b>Working Experience details given or not  [Mention Yes/No]</b>	<b>Whether the company has any B.E./B.Tech/MCA/ Cisco/Novel etc. certified engineer in their pay roll or not.  [Mention Yes/No]</b>	<b>Experience of onsite AMC for at least 50 PCs at one site which are connected through LAN.  [Mention Yes/No]</b>	

**Signature & Seal :-**

**Date :-**



**LAN DETAILS OF P&RD DEPARTMENT****DETAILS OF MISC.ITEMS AS ON 31.03.2010 - P&RD DEPTT.**

Sl. No.	ITEMS	LOCATION	Brand & Type	Room No	QTY	
1	D.Link 24 Port 10/100 Sl. No F302374068539	CSC Cell Chamber of APO Dtd.20/08/08	D.Link 24 Port	CSC Cell Chamber of DP Sandilya	1	
2	D.Link Switches 8 Port 1/100 Sl. No F30216034790	MOS Chamber dtd.18.04.07	D.Link 8 Port	P&RD DEPTT.	1	
3	D.Link 8 Port 10/100 Sl. No 45004	P&RD MIC Writers' Dtd.16.01.10	D.Link 8 Port	WRITERS' BLDGS.	1	
4	D.Link 24 Port 10/100 Sl. No	Type Cell (24 Port) (replaced by Switch)	DLink 24 Port	TYPE Cell	1	
5	D.Link 24 Port 10/100 Sl. No F308488005981	Chamber of APO Shri D. P. Sandilya	DLink 24 Port	Chamber of DP Sandilya	1	
6	D.Link 8 Port 10/100 Sl. No	PMGSY.Cell-1 (MEZZANINE Floor)	DLink 8 Port		1	
7	D.Link 8 Port 10/100 Sl. No	PMGSY Trng.Cell- (GR.Floor)	DLink 8 Port		2	
8	D.Link 8 Port 10/100 Sl. No	Dy. Secy. Chamber (Esha Sengupta)	DLink 8 Port	48	1	
9	D.Link 16 Port 10/100 Sl. No	Dy. Secretary (Ajoy Bhattacharya)	DLink 16 Port	44	1	
10	D.Link 8 Port 10/100 Sl. No	Server Room L/Line Conn. Dtd.05/08/08	DLink 8 Port	42	1	
11	D.Link 24Port 10/100 Sl. No	BLOCK CELL	DLink 24 Port	BLOCK CELL	2	
12	D.Link 24Port 10/100 Sl. No	Chamber CEO PMGSY (Bikram Das)	DLink 24 Port	01	1	
13	D.Link 24Port 10/100 Sl. No	Chamber of CEO WBSRDA (N.Das)	DLink 24 Port	26	1	
14	D.Link 24Port 10/100 Sl. No	Chamber of Registrar-R.D. Br.P&RD	DLink 24 Port	12	1	
15	D.Link 24Port 10/100 Sl. No	Chamber of T.O. Shri N.R.Mishra.	DLink 24 Port	23	1	
16	D.Link 24Port 10/100 Sl. No	MIS CELL (Computer Divn.)	DLink 24 Port	43	2	

Approximately I/O Boxes along with Patch cord and RJ 45 used in this Deptt. : 182 Nos.	TOTAL Nos. of SWITCHES	19 Nos.	8 PORTS 16 PORTS 24 PORTS	07 Nos. 01 Nos. 11 Nos.
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