

GOVERNMENT OF WEST BENGAL
Panchayats & Rural Development Department
Jessop Building(1st Floor), 63, N. S. Road, Kolkata- 700 001.
-:: () ::-

**Notice for inviting quotation from reputed hardware (computer)
firms for refilling, recycling of Printer Cartridges.**

No. - 1060-RD/MIS(Com)/5M-16/01(Pt.II) Dated- 16/2/2012

Panchayats & Rural Development Department 63, N. S. Road, Kolkata-700001, Government of West Bengal, desires to engage a reputed Cartridge Specialist for refilling, remanufacturing of various types of printer cartridges. The selected firm will be engaged for a period of one year at its office at the above address. For the purpose of selection of the agencies, sealed quotations are invited from reputed Cartridge specialist firms having sufficient experience in this field, especially on refilling, reconditioning and remanufacturing of various Printer cartridges. The firms must have Sales Tax and Income Tax clearance certificate. (Xerox copies of the certificates are to be enclosed alongwith the quotation and original certificates have to be produced at the time of opening of quotation). Selection of firm will be made strictly considering their experience and reputation.

The last date of receipt of sealed quotation(as per prescribed proforma at annexure-A) in this regard at this office is 27/2/2012 up to 3 pm. Quotation proforma (as per enclosed proforma at annexure-A) paper is available at this departmental website www.wbprd.nic.in.

The sealed quotation will be opened in the computer cell of this department on 27/2/2012 at 3:30 pm. One representative of each quotationer will be allowed to remain present at the time of opening the sealed quotation. The representative of each quotationer should carry the identity card and letter of authority of the quotationer.

This Department reserves the right to accept or reject any quotation received from any firm without showing reason or any correspondence whatsoever.

(S. Sengupta)
O.S.D. & Ex-Officio Joint Secretary

ANNEXURE -A

(Annexure to the quotation notice No.-1060-RD/MIS(Com)/5M-16/01(Pt.II) Dated- 16/2/2012)

The Department possesses approximately 125 nos. of various types(Laser/ Desk Jet) of printers and presuming 50 cartridges(40% out of above 125 nos.) will have to be refilled/ remanufactured (presuming total cost involvement would Rs. 20,000/-) in a year, the following proforma needed to be filled in by the quotationer ::-

Type of Cartridge	Task	Cost of task (Rs.)	Number of task	Total (Rs.)
H.P. 88A Toner	Refilling		6	
	Drum replacement		3	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		1	
H.P. 12A Toner	Refilling		4	
	Drum replacement		3	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		1	
H.P. 36A Toner	Refilling		4	
	Drum replacement		2	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		1	
H.P. 53A Toner	Refilling		3	
	Drum replacement		2	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		1	
Canon FX-3 Toner	Refilling		2	
	Drum replacement		1	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		1	
Canon FX-9 Toner	Refilling		1	
	Drum replacement		1	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		1	
Grand Total ::-				