

Office of Canning-I Panchayat Samity
24 Parganas (South)

NOTICE INVITING TENDER

The Executive Officer on behalf of **Canning-I Panchayat Samity** invites Tender under sealed cover for the work detailed in the table below

1. List of schemes:-

Sl. No.	Name of the work	Estimated Amount (Rs.)	Earnest Money (Rs.)	Cost of Documents (Rs.)	Period of completion
1	Construction of The Administrative Building of The Canning-I Panchayat Samity and Office of The BDO, Canning-I Dev. Block, 24 Parganas (South)	Rs1,38,44,297.00	2,76,886.00	5000.00	12 months

2. Intending tenderer should submit applications within specified time along with attested copies of specified documents along with original. Tender document for each work may be purchased by the intending eligible applicants, who have experiences in the execution of similar works after depositing cost of document as indicated above in the form of Cash. Interested Bidders may obtain any further information on work from the office of Canning-I Panchayat Samity

3. Important Information

Earnest Money :

Rs. **2,76,886.00** (Rupees Two Lac Seventy Six Thousand Eight Hundred and Eighty Six Only) for the work in the shape of Bank Draft of any Nationalised Bank drawn in favour of Executive Officer, Canning-I Panchayat Samity to be deposited along with the tender. This clause is applicable for all categories of applicants except those are exempted vide Govt. Order No.1110-F, Dated-10.02.2006.

Last date of Application of Tender Paper: 29/09/2011 upto 2.00 P.M.

Date of purchasing Tender Paper: 14/10/2011 upto 4.00 P.M.

Date of submission of Tender Paper: 19/10/2011 upto 2.00 P.M.

Date of opening of Tender Paper: 19/10/2011 from 2.30 P.M.

3. The bidders shall submit the **Tender Documents with financial offer** and requisite **Earnest Money** in proper form in separate sealed covers.. **Without requisite Earnest Money in proper form the bid will be treated as non responsive.**

4. The FINANCIAL OFFER of the prospective bidder will be considered only if the bidder found qualified according to the minimum qualification criteria as mentioned in this N.I.T & Tender document by the 'Tender Committee' formed by the Sabhapati, Canning-I Panchayat Samity and the decision of the 'Tender Committee' will be final and absolute in this respect.

5. **Eligibility criteria for participation in tender:**

i) The prospective bidders shall have satisfactorily completed during the last 5 (five) years from the date of issue of this Notice at least one work of similar nature , in form of one single work in the Govt. sector, Zilla Parishad, Panchayat Samity, Block or Gram Panchayat or Public sector undertaking and having a magnitude of **50 (fifty) percent** (price updated @ 10% per annum and part thereof, compoundable from the date of completion of work) of the amount put to tender. Only completion certificate of the work will be considered as credential in this respect, referred by a single work order.

OR

Satisfactorily executing at least one work of similar nature having equal magnitude of the amount put to tender and having completed **billing for at least 50%** of the work in progress.

ii) The prospective bidders shall have engagement of **experienced technical personnel**, the minimum being one Civil Engineering Degree holder/Diploma (Authenticated documents in respect of qualification and engagement shall be furnished for eligibility of the bidder).

iii) Valid Income Tax / Sale Tax / Sale Tax Registration Certificate / VAT Registration Certificate and copy of Pan Card to be accompanied with Tender documents. Income Tax and VAT return Acknowledgement Receipt for latest assessment year to be submitted.

iv) The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such **abandonment or rescission** will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders without which the Bid shall be treated non-responsive.)

v) In case of Proprietorship and/ or Partnership Firms, the Tax Audit Report in 3CD Form or Audited balance sheet and profit and loss account for last accounting year i.e. 2006-07.

vi) Registered Unemployed Engineers' Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, Certificate from A.R.C.S. along with other relevant supporting papers.

vii) A bidder participating in a single job either individually or as partner of a firm or in Joint Venture shall not be allowed to participate in the same job in any other form.

6. Balance amount of earnest money to achieve it @ 2% (two percent) of the respective estimated amount of each work has to be deposited within 7 (seven) days after issuance of letter of acceptance, otherwise work order will not be issued to the agency and the earnest money already deposited will be forfeited by the Panchayat Samity.
7. The prospective bidder shall establish field-testing laboratory equipped with requisite instruments and technical staff according to the requirements of works to be executed.
8. Running payment for work may be made to the executing agency as per availability of fund. The executing agency may not get a running payment unless the gross amount of running bill will be 20 (twenty) lakh or 25% of the tendered amount whichever is less.
9. **Constructional Labour Welfare Cess @ 1(one) %** of cost of construction will be deducted from every Bill of the selected agency.
10. **Escalation of price** on any ground and consequent cost over runs shall not be entertained under any circumstances. **So the Bidders are requested to examine the rates of each & individual items before quoting the percentage rate of the total work.**
11. In connection with these work, **no Arbitration** will be allowed.
12. **No mobilisation /security** advance will be allowed.
13. **Price Reference** will be allowed as per Govt. Order No. 1110-F, Dated 10.02.2006.
14. Agencies shall have to arrange land for erection of Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.
15. **Bids shall remain valid** for period not less than 180 (One Hundred Eighty) days after the dead line date for Bid submission. Bid valid for a shorter period shall be rejected by the 'Evaluation Committee' as non-responsive.
16. All materials including cement and steel of approved brand, shall be procured and **supplied by the agency at their own cost.** Authenticated evidence for purchase of cement and steel are to be submitted along with challan and test certificate. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost. Before procurement of cement & steel agency should take approval of the brand and grade of the material in writing from the Engineer-in-Charge
17. The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, the cost of visiting the site shall be at the Bidder's own expense.

18.The intending Bidders shall clearly understand that whatever may be the out come of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The Executive Officer, Canning –I Panchayat Samity reserves the right to reject any application for purchasing Bid Documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.

19.Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in the Tender Notice before tendering the bids.

Executive Officer
Canning –I Panchayat Samity

Memo No. 211(16)

Date 29/08/2011

Copy forwarded for information and taking necessary action for display in office Notice Board for wide circulation to:

1. The Principal Secretary, P&RD Deptt. Jessop Building
2. The District Magistrate, South 24 Parganas.
3. The Addl. District Magistrate, South 24 Parganas(ZP)
4. The S.D.O. Canning, South 24 Parganas
5. The BDO, All Under 24 Parganas(South)
6. The SDIC – He is requested to upload the Tender Notice in Z.P. Website at the earliest.
7. The Savapati, Canning –I Panchayat Samity
8. The District Engineer, 24 Parganas (South)
9. The BLO&LRO, Canning-I
10. The CDPO. Canning-I
11. The Officer In Charge Canning Police Station
12. Post Master, CANNING
13. This office notice board
14. BIO, Canning-I, for uploading in P&RD website
15. Head Clerk/Accountant of this Office
16. Cashier of this office

Executive Officer
Canning –I Panchayat Samity