

West Bengal State Rural Development Agency

(An Agency of the Panchayats & Rural Development Department, Government of West Bengal:
Registered under Registration of Societies Act 1961, Registration No.S/IL/17726 of 2003-04)

Strengthening Rural Decentralisation (SRD) Cell

Jessop Building, 63 Netaji Subhas Road, 1st Floor, Kolkata-700001

(Telefax : (033) 2242-8788 // E-mail : dsrdwb@vsnl.net)

No. 2053/SRD/I-3(CP)/6/2008

Dated: 02.09.2008

NOTICE

With reference to the applications received for contractual engagement for several posts in connection with implementation of the SRD programme in West Bengal and with reference to the written tests held at Public Service Commission in June 2007 & April 2008 for the posts of Executive Assistant and Junior Accounting and Fund Administration Coordinator respectively, this is to notify for general information that the candidates bearing the following Roll Numbers **(Annexure-I)** have been invited to appear for an Interview-cum-Personality Test as per schedules given below.

The candidates called for the Interview-cum-Personality Test for the posts of Junior Accounting and Fund Administration Coordinator, will have to provide personal details in the form attached with this notice **(Annexure-II)** correctly at the time of reporting for the Interview-cum-Personality Test.

The candidates called for the Interview-cum-Personality Test for the post of Executive Assistant, will have to go through a test on efficiency in stenography & computer application before the Interview-cum-Personality Test on the same day.

Publication of this notice and inclusion of the name of any candidate in any of the schedules does not imply any assurance of selection. As notified earlier, final selection will be made by the Selection Committee of WBSRDA on the basis of several parameters including academic qualification, achievements in written examination, work experience, personality Test or any other test.

The candidates shall have to produce all original testimonials/ certificates relating to their academic qualification and work experience at the time of the interview for verification. No TA/DA will be given for attending the Interview cum Personality Test. Canvassing in any form will be treated as disqualification.

Sd/-

Programme Director, SRD &
Additional Executive Officer, WBSRDA

PARTICULARS OF CANDIDATES CALLED FOR INTERVIEW-CUM-PERSONALITY TEST					
SL	Category of Post	Roll No. of Candidates called for Interview-cum-Personality Test	Other Information about Interview- cum-Personality Test		
			Place	Date	Time
1	Junior Accounting and Fund Administration Coordinator	JAFAC-008, JAFAC-184, JAFAC-114, JAFAC-294, JAFAC-006, JAFAC-198, JAFAC-070, JAFAC-264, JAFAC-147, JAFAC-182, JAFAC-271, JAFAC-201, JAFAC-298, JAFAC-272, JAFAC-040, (Total 15 Candidates)	Jessop Building *	12/09/2008	9:30 AM
		JAFAC-139, JAFAC-199, JAFAC-115, JAFAC-015, JAFAC-066, JAFAC-091, JAFAC-200, JAFAC-283, JAFAC-060, JAFAC-148, JAFAC-179, JAFAC-009, JAFAC-104, JAFAC-226, JAFAC-250 (Total 15 Candidates)	Jessop Building *	12/09/2008	11.30 AM
		JAFAC-061, JAFAC-069, JAFAC-172, JAFAC-211, JAFAC-215, JAFAC-234, JAFAC-007, JAFAC-116, JAFAC-197, JAFAC-257, JAFAC-134, JAFAC-138, JAFAC-196, JAFAC-216, JAFAC-282 (Total 15 Candidates)	Jessop Building *	12/09/2008	2.00 PM
2	Executive Assistant	EA-7010, EA-7006, EA-7008, EA-7014, EA-7030, EA-7017, EA-7020, EA-7025, EA-7007, EA-7003, EA-7002, EA-7023, EA-7012, EA-7021, EA-7033, EA-7028, EA-7016, EA-7029, EA-7011, EA-7001, EA-7015, EA-7026, EA-7027 (Total 23 Candidates)	ICMARD Building **	13/09/2008	9:30 AM

* **Jessop Building**, Mezzanine Floor, 63 Netaji Subhas Road, Kolkata-700001

** **ICMARD Building** (6th Floor), Block-14/2 CIT Scheme VIII (M), Ultadanga, Kolkata-700067
(close to Bidhan Nagar Station - approx 200 metres from Bidhan Nagar Station towards Shyambazar)

PERSONAL DETAILS OF CANDIDATES

Roll Number	
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1. Full Name (in Capital Letters):

2. Name of Father/Husband :

3. Date of birth :

4. Age as on 01.09.2008 :

5. Mailing Address :

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.....PIN

6. Phone Number :

7. Email address, if any :

8. Posts applied for:

(i).....

(ii).....

9. Educational Qualification :

<i>Name of Examination</i>	<i>Year of Passing</i>	<i>% of Marks</i>	<i>Subjects</i>	<i>Board/ University</i>
Secondary				
Higher Secondary				
Pass Graduation*				
Hons. Graduation				
PG Degree(s) (mention details)				
PG Diploma(s) (mention details)				
Others, if any (the best one in case of many)				
* Honours graduates need not fill in this row				

Please affix here
your recently taken
passport size
photograph
duly attested by a
Group A Officer

10. Work Experience Details

(A)

Sl. No.	Organisation/Office	Post Held	From	To	Total Period	
					Year	Month
1						
2						
3						
4						
5						
6						
7						
Grand Total						

(B) Present Job Details:

(a) Name of the Organisation :
with address

(b) Present Post :

(c) Total Salary in Rupees (per month) :
(inclusive of all components)

(d) Whether the present organisation will release immediately (in case contractual engagement is offered in the SRD Cell) : Yes / No (✓)

11. Whether agreeable to accept any of the advertised posts other than what was applied for (in case not selected for the preferred post): Yes / No (✓)

12. Whether capable of undertaking 10-20 days' tour every month : Yes / No (✓)

I do hereby certify that the details stated above are true and that in case any information proves false, my candidature will be liable to be cancelled.

Date :

Full Signature :

Place: