

Government of West Bengal
Department of Panchayats & Rural Development
Panchayat Wing, Jessop Building,
63, Netaji Subhas Road, Kolkata-700 001.

No.476/PN/O/III/2E-111/11

Dated : 31.1.2012.

ORDER

Sub : Recruitment of Nirman Sahayak and Gram Panchayat Secretary in Gram Panchayat from retired Employees on contract basis

In exercise of Power Conferred in Section 212 of the West Bengal Panchayat Act, 1973 (West Bengal XLI of 1973) the Governor is pleased to fill up the vacancy of Nirman Sahayaks and Gram Panchayat Secretaries in the Gram Panchayats of this State from the retired employees on contract basis on a consolidated Contractual remuneration as stated below for Six months through walk in interview to provide support for mitigating the crisis arising due to huge vacancy in both the posts causing impediment in service delivery and implementation of grassroots level poverty alleviation Programmes of the Government.

The eligibility criteria will be as follows:-

1. Name of the Post :- Nirman Sahayak
 - i. No. of vacancy about 700
 - ii. Consolidated contractual remuneration : Rs. 12000/- per month
 - iii. The Candidates must be a Citizen of India as defined in Part-II of the Constitution of India.
 - iv. The Candidates must be at least a Diploma holder in Civil Engineering from any Institution recognized by State Govt. or Central Govt.
 - v. The Candidate must have worked in Govt./Private Sector Organization and must be having experience in Rural Infrastructural works.
 - vi. The Candidates must be above 60 years of age and below 64 years as on 01.01.2012.
2. Name of the Post: Gram Panchayat Secretary.
 - i. No. of vacancy :- about 388
 - ii. Consolidated contractual remuneration : Rs.10000/-per month.

- iii. The Candidate must be a Citizen of India as defined in Part-II of the constitution of India.
- iv. The Candidate must have passed the Higher Secondary Examination from the West Bengal Council of High Secondary Education or its equivalent examination from any recognized Board or Council or University.
- v. The Candidate must have retired as UDC or above rank preferably having past working experience in rural set up from any State Govt. department.
- vi. The candidate must be above 60 years of age and below 64 years as on 01.01.2012.

Mode of recruitment :

1. In terms of Memo No. 10935 F (P) dated 5.12.2011 issued by the Finance Department, the District Magistrate will constitute the Selection Committee in the respective districts for initiating recruitment process to fill up the posts of Nirman Sahayak and Gram Panchayat Secretary. **The process should be completed before 31.3.2012.**

By Order of the Governor



(S.K.Das)


Principal Secretary to the
Government of West Bengal.

No.476/1(5)/PN/O/III/2E-111/11

Dated : 31.1.2012.

Copy with a copy of Finance Deptt.'s Memo. No.10935 F(P) dated 5.12.2011 forwarded for information and necessary action to :-

1. The Sabhadhipati, _____ (All)
2. The Commissioner of Panchayats & R. D., West Bengal.
2. The District Magistrate, _____ (All).
4. The District Panchayat and Rural Development Officer, _____ (All).
5. The Principal Secretary, DGHC, Darjeeling.



OSD & Ex-Officio Dy. Secretary
to the Government of West Bengal.

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13/12/11

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Govt. of West Bengal
Finance Department

No. 10935-F(P)

Dt.: 5.12.2011

Memorandum

In view of severe shortage in clerical staff/field staff/Extension Officers in District Block and Panchayat levels, filling up of at least key posts in those levels were under active consideration of Govt. for some time past. After careful consideration of the matter it has been decided to fill up vacancies in different categories and at different levels in the manner as detailed below from retired employees on contract basis on a consolidated contractual remuneration as follows:

Rs. 10,000/- for Group 'C', Rs. 12,000/- for Group 'B' and Rs. 15,000/- for Group 'A' per month or the remuneration applicable to a reemployed employee as per G.O.No. 3951-F dt. 27.05.2009 whichever is minimum.

1) Posts for which District Magistrate is the Appointing Authority:-

a) **Clerical Posts :-**

The vacancies in large Districts consisting of 15 blocks or more and small Districts with less than 15 blocks will be filled up as follows

HA (P R) 12/12

Large Districts	-	11 x 200	=	2200
Small Districts	-	7 x 120	=	840
Kolkata Collectorate	-			20

Total = 3060

In large districts with 15 or more blocks, 100 posts are to be filled in Collectorate and 100 in LR set up. In smaller districts 60 posts each are earmarked for Collectorate and LR set up.

b) **Field Posts.**

AS (RL 4) 12/12/11

Departments	Designation	No. of Posts
Panchayat & Rural Development	SAE(RWP)	30
Panchayat & Rural Development	Nirman Sahayak	700
Panchayat & Rural Development	GP Secretary	388
L & LR Deptt.	Draftsman	170
L & LR Deptt.	Amin	1038
Total		2801

2) Posts for which Deptt./Dte. are appointing Authority

Cont.....2

Posts at Block/GP Level under Deptt./Dte. will be filled up as follows:-

Departments	Designation	No. of Posts
Agriculture	Assistant Agriculture Extension Officer	146
Panchayat & Rural Development	Panchayat Development Officer	59
Land & Land Reforms	Revenue Inspector	1462
Women & CD & SW	Block Welfare Officer	118
Food & Supplies	Sub Inspector of Food	1497
Total		3282

3) Mode of Recruitment .

- Open advertisement seeking application from retired employees in the prescribed format giving 15 days notice is to be published in at least two newspapers one in English and one in Bengali having wide circulation.
- A selection Committee would be constituted at District Level comprising of following Officials
 - An ADM to be nominated by District Magistrate as Chairperson.
 - ADM & DL&LRO and
 - A senior Officer from the Collectorate, preferably Sr. Deputy Collector or any other officer nominated by the District Magistrate as Member Secretary.
- The Committee would verify the past service records of the employees/Officer and interview them to verify their physical fitness and mental alertness. Based on the recommendations of the Committee, District Magistrate/ADM & DLLRO (as the case may be) will issue contract appointment for a period of 1(one) year.
- The Department / Directorate would follow the same procedure as above for the posts for which they are the appointing authority. A similar recruitment committee would be set up at State Level for processing the cases of re-employment.
- The Department would issue detailed guidelines from their end to the respective appointing authorities laying down the modalities of recruitment for filling up the posts as mentioned here in above.

5.12.11
Joint Secretary

Cont.....3

No. 10935/1(7)-F(P)

Dt.: 5.12.2011

Copy forwarded for information and necessary action to :

Addl .Chief Secretary/Principal Secretary/Secretary

1. P&AR Department, Writers' Buildings, Kol-1
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3. Agriculture Department , Writers' Buildings, Kol-1
4. Land & Land Reforms Department, Writers' Buildings,Kol-1
5. Women & CD& SW Department, Writers' Buildings, Kolkata.
6. Food & Supplies Department, Free School Street, Kolkata.
7. Accountant General, West Bengal, Kol -1.



Assistant Secretary