

GOVERNMENT OF WEST BENGAL

Panchayats & Rural Development Department, MIS(Computer) Cell- Ph.23406600(Extn.346/345/344)  
Joint Administrative Building(6<sup>th</sup>-9<sup>th</sup> floor), Block HC-7, Sector-III, Salt Lake, Kolkata-700 106.

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**Notice for inviting tender from reputed firms for supply of TV, FAX Machine & Digital Copier.**

**No. - 1206-RD/MIS (Com) /5M-1/17**

**Dated-10/3/2017**

Panchayats & Rural Development Department, Government of West Bengal, Joint Administrative Building, Block-HC 7, Sector-III, Salt Lake, Kolkata-700106 invites Commercial bid for procurement and installation of 01 no. of Hd LED TV, 01 no. of Fax Machine and 01 no. of Digital Copier at its address. The details of Desktop TV & Fax Machine is given in the enclosed **Annexure – 'A'** and detail of Digital Copier is given in the enclosed **Annexure – 'B'**.

The interested firm must has the experience in dealing in hardware of similar specifications for which the department asked for procurement. It should be equipped with technical manpower in the field of hardware installation, commissioning and maintenance related issues as well as capable of undertaking appropriate arrangements to keep the systems operative.

Terms & Conditions for the bidders while sending their EOIs can be seen in the enclosed **Annexure – 'C'**.

The tender paper can be downloaded from the Departmental website [www.wbprd.nic.in](http://www.wbprd.nic.in) under latest tender. The **last date** of receipt of properly signed and sealed tender for above articles (alongwith the particulars) at this office is 23/03/2017 upto 2:30 pm. The tender box will be kept at the MIS(Computer) Cell (9<sup>th</sup> floor, Block-A, Room-9).

**The tenderer must also note:-**

- 1) No part tendering will be considered as valid.
- 2) At the time of submission of the sealed tender documents the filled-in form given in **Annexure-'D'** also to be submitted.


The **sealed tender** will be **opened** at the MIS(Computer) Cell (9<sup>th</sup> floor, Block-A, Room-9) of this department on 23/03/2017 at 3:00 pm. One representative of each tenderer will be allowed to remain present at the time of opening the sealed tenders. The representative of each tenderer should carry the identity card and letter of authority of the tenderer.

Payment will be made after successful installation/ functioning of the items.

This Department reserves the right to accept or reject any tender received from any firm without showing reason or any correspondence whatsoever.

Schedule of tender are as incorporated below:-

Date & time of issue of Tender documents	10/03/2017 to 23/03/2017 from website <a href="http://www.wbprd.nic.in">www.wbprd.nic.in</a>
Cost of Tender Enquiry	Free of cost
Last date & time for submission of Tender	23/03/2017 at 2:30 pm
Date & time for opening of Tender	23/03/2017 at 3:00 pm
Stationing of Tender box & venue of opening of Tender	Computer Cell(9 <sup>th</sup> floor, Block-A, Room-9)

  
(S. Bandyopadhyay)  
Joint Secretary

**Annexure- C**

(Annexure to the tender notice No.- 1206 -RD/MIS(Com)/5M-1/2017 , Dated- 10/03/2017 )

**TERMS & CONDITIONS**

**Note: Bidders should read these conditions carefully and comply strictly while sending their EOIs.**

Panchayats & Rural Development Department Joint Administrative Building (6<sup>th</sup> to 9<sup>th</sup> Floor), Sector – III, Block-HC-7, Salt Lake, Kolkata- 700106, Government of West Bengal, invites sealed 'Expression of Interest' for procurement and installation of 01 no. of Hd LED TV, 01 no. of Fax Machine and 01 no. of Digital Copier at its address.

- 1) **PAYMENT:-** 100% cost of all the items shall be paid on successful installation and functioning of the items.
- 2) **WARRANTY:-** The Agency should be capable of undertaking proper maintenance support for the entire period **as per OEM** at the site of Installation and have to attend the site within 3-4 hours of intimation.
- 3) **Submission of EOIs:** The sealed Expression of Interest (EOI) must be dropped in the Tender Box to be kept for this purpose at the Computer Cell of this Office (Room No. 9A, at 9<sup>th</sup> Floor) by **2:30 P.M. on 23/03/2017**. No EOI will be accepted after the said date & time. The EOIs submitted by *post/ courier/ telex / telegrams / fax / e-mail will not be considered*. Department will not be responsible for any delay in submission of the EOI.
- 4) **Opening: -** The Expression of Interest of the Agencies will be opened on **23/03/2017 at 3:00 P.M.** in presence of intending bidders or their authorised representatives.
- 5) The Authority of Department of Panchayats & Rural Development, Government of West Bengal ***reserves the right to accept or reject any or all the bids without assigning any reason thereof.***
- 6) **Technical Evaluation:-** Technical evaluation of the bids shall be done on the following parameters: -
  - a. Company's engagement records in 2 to 3 Government Departments/Big organisations. The vendors must enclose the list of work orders executed by them, complete details of working experiences, value of product and name of the institutions/organizations to which the hardware items have been supplied.
  - b. The firm must has registration certificate for firms registered or Trade License as well as latest VAT, P. Tax and Income Tax clearance certificate [Xerox copies of all the certificates are to be enclosed alongwith the tender-bid and original certificates have to be produced at the time of opening of tender/ Expression of Interests (EOIs)].
  - c. Authorization of Brand.
- 7) Brand & Model no. of the equipment etc. must be mentioned by the bidder.
- 8) **WARRANTY** period has to be mentioned for each item.



(S. Bandyopadhyay)  
Joint Secretary

**Annexure - D** (Annexure to the tender notice no. 1206 -RD/MIS(Com)/5M-1/17, dt-10/03/2017)

Vendors are requested to fill up this form and attach with the price bid.

Name of the Vendor :			Signature & Seal:-
Address :			
Name of contact Person alongwith his/her Contact No. :			
			Date:-

Value of 40" LED TV (Sony Bravia) [inclusive of all charges]	Value of FAX Machine [inclusive of all charges]	Value of Digital Copier [inclusive of all charges]	Whether list of previous records of supplying similar items in 2 to 3 Big Organisations/ Govt. Sector attached	Whether Copy of VAT clearance certificate attached	Whether Copy of Trade License certificate attached	Whether Copy of P. Tax clearance certificate attached	Remarks (If any)
(Rs.)	(Rs.)	(Rs.)	[Mention Yes/No]	[Mention Yes/No]	[Mention Yes/No]	[Mention Yes/No]	
Total value of all the above items(inclusive of all charges)							
Rs.-							

**1) Specification of Full Hd 40 inches LED TV**

Display Type:	LED
Screen Size:	40 Inches
Connectivity:	HDMI, USB
Resolution:	1920x1080
Color:	Black
Display Features:	Full HD Features
Functionality:	Gaming TV Units
Cables :	HDMI, USB and Power supply (with adaptor if necessary)
Warranty:	1 year
Brand :	Sony Bravia

**2) Specification of plain paper FAX Machine:-**

Plain paper Fax,

Memory:-512Kb or higher

Display:- 1 line X 16 characters or higher

Paper input:- upto 30 sheets or higher

Multi copy :- upto 99 copies or higher

Modem speed :- 9.6 kbps or higher

Transmission speed :- Apprx 15 secs.

Fax/Tel switch :- Automatic recognition of fax and telephone

Caller ID :- Yes

Speaker Phone :- Yes

Out-of-paper Reception :- upto 25 pages or higher

Warranty :- 12 months.

### 3) TECHNICAL SPECIFICATION OF DIGITAL COPIER

Sl. No.	DESCRIPTION	
1	Copying/ Printing Speed	20 PPM or Higher
2	Printer Language	RPCS, PCL 5e, PCL 6 , TTF etc.
3	Zooming Range	50% to 200%
4	Resolution	600 dpi x 600 dpi or higher
5	Memory	256 MB RAM or higher
6	Original Document Size	Up to A3
7	Copy/Print Size	Up to A3.
8	Paper capacity: Automatic & Bypass	Should be mentioned.
9	By-pass Tray	A3, A4, A5, A6
10	Power Source	220-240V, 50/60 Hz
11	Machine Life	Should be mentioned.
12	Computer Interface (with LAN CARD)	USB 2.0, Ethernet (10base-T/100 base-TX)
13	Supporting Environment	Windows XP/ Vista/windows , win 8 /8.1 Server 2003, Red Hat Linux 6.x/7.x/8.x/9.x/Enterprise
14	Duplex	Should be Available.
15	Multiple User Passwords.	Should be Available.
16	Multiple Copies	Should be Available.
17	Warm Up Time	Should be mentioned.
18	First Out Put Speed	Should be mentioned.
19	Developer Life	Should be mentioned.
20	Toner Life	Should be mentioned.
21	Drum Life	Should be mentioned.
22	LCD Screen Size	Should be mentioned.
23	Scanning speed	15 Pages originals per minute or higher
24	Scanning Resolution	600 dpi x 600 dpi or higher
25	Scanner Driver/Operating System	Windows XP/ Vista/windows , win 8 /8.1 Server 2003, Red Hat Linux 6.x/7.x/8.x/9.x/Enterprise
26	Scanning Data Format	TIFF/PDF/ JPEG etc.

- Toner should not be complicated such as inbuilt ICs/other parts should not be attached.
- Warranty should be mentioned clearly.
- Full/Complete Service Maintenance Contract after warranty should be mentioned.
- All driver CDs should be supplied.