

For website publication

WEST BENGAL STATE RURAL DEVELOPMENT AGENCY  
JOINT ADMINISTRATIVE BUILDING (6<sup>TH</sup> FLOOR)  
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Dated 10<sup>th</sup> January, 2014

Applications, addressed to the Addl. Chief Executive Officer with complete CVs in plain paper, are invited from interested retired CE/ Addl. CE/SE having adequate experience in construction of roads and capable of undertaking frequent tours to rural areas of this State for engagement as State Quality Monitor purely on temporary and job to job basis. Detailed terms and conditions are available in the website ([www.wbprd.nic.in](http://www.wbprd.nic.in)).

The last date of submission of application is 20<sup>th</sup> February, 2014.

## **Arrangement of Inspection**

The SQMs shall be given the programme to inspect the works in designated districts during the designated months. The concerned PIU would make necessary arrangements for visit of SQMs, for ongoing and completed works. The guidelines for arrangement of inspection of SQMs are as follows.

1. It would be the duty and responsibility of PIU to contact the SQMs to finalize the dates and programme of inspection of works after uploading of the inspection schedule for independent monitors (States) by SQC.
2. It would be the responsibility of SQC to make an inspection schedule for independent Monitors (State) for every months.
3. In these guidelines, it is mandatory for the SQM to make observation on the basis of quality control test / hand-feel test/measurements performed under his personal supervision for which necessary equipments, staff and implements would be required, therefore, it shall be the personal responsibility of the PIU to ensure that requisite staff and equipments are provided to SQM for performing / getting performed required tests. ( list of equipments as per handbook of NRRDA.)
4. The details of schedule of visit will be available on website (<http://online.omms.nic.in/> or [www.pmgsyonline.nic.in](http://www.pmgsyonline.nic.in)) in the last week of the preceding month to enable the SQM and PIUs to make necessary arrangements. Detailed procedure to use website for viewing schedule, taking list of work and online data entry for sub-item grading is given in “User Manual for SQMs”.
5. The SQM is required to inspect maximum of 5 days in a single visit in one district in a month.
6. In the present format, the SQM is required to perform/get performed the prescribed tests which would take time and it would not be possible to make desire observations in a day for one completed work of maximum 3 Kilometer length or 2 on going works each of maximum 3Km. length in which about 50% work has been completed, as such the SQM should finalize a suitable programme to spend not more than 5 days in district inspecting not more than one Completed work or one Completed and one on going work in just initial stages or 2 on going works both with less than 50% physical progress. The inspection of 1-2 road works is suggested with a view that normally, a road in PMGSY would not be of a length more than 3Km., however, if the length of road work is more, every 3Km., length or part thereof shall be treated as another work. It must be clearly understood that the observations required during the work should be made with due care and diligence.

7. The SQM is expected to make his own arrangements to travel up to nearest rail/airhead of the District Headquarters. The PIU shall make necessary arrangements for transport required for inspection of works within the District. The PIU may make arrangements of boarding of SQM (if necessary) in Government Guest House/ Inspection Bungalows but in case of non availability of such an accommodation, the SQM may stay in Private Hotels/ Guest Houses and the re-imbursement to SQM for boarding charges will be done by WBSRDA as per “Honorarium and Traveling Allowance Bye laws 2007 for State Quality Monitors”.
8. The programme of inspection is valid for the inspection of works for only the months mentioned in schedule of inspection, therefore, in no case should the inspection spill over to the next month. The inspection of works would therefore not be valid for purpose of reimbursement of expenses by WBSRDA for a month other than the allotted one.
9. On the last day of inspection SQM should upload his inspection report along with requisite photographs in website. PIU will render all possible help in this regard. However hard copy of inspection report may be submitted to SQC either through courier or personally in due course. A copy of the inspection report must be handed over to PIU before leaving the district.
10. It is compulsory to upload at least 10(ten) photographs in every package of SQM report, failing which the inspection report will not be accepted.
11. The SQM shall not be entitled for remunerations including travel expenses etc. for such inspections which are carried out in contravention to the guidelines or found to be superficial.