

WEST BENGAL STATE RURAL DEVELOPMENT AGENCY

(An Agency under P&RD Deptt., Govt. of West Bengal)

Joint Administrative Building (6th Floor, Wing-A),

Block-HC/7, Sector- III, Bidhannagar, Kolkata- 700 106

NIQ No.:2369/WBSRDA/2E-55/2020

Dated:02.02.2021

Expression of Interest (2nd Call)

WBSRDA under P&RD Department Govt. of West Bengal as executing authority is implementing Banglar Gram Sadak Yojana (Pradhan Mantri Gram Sadak Yojana) for the State in all the rural areas of several districts as per statute. Now WBSRDA for Quality Monitoring of 2nd Tier under Independent Quality Management to improve the Quality and effectiveness of enforcement process invites support consultancy service from bonafied and experienced Companies/firms only for **“Conducting the entire selection process for Empanelment of Independent State Quality Monitor 70 nos. including Publishing the Selection Notice, Scrutinize the CVs, Arrangement to receive the application of prospective candidate, as per scope as noted in EOI and preparation of subsequent software for conducting all works in respect of Empanelment of State Quality Monitor (SQM) under WBSRDA”** which is of intellectual and advisory in nature.

A. Eligibility Criteria of Intending Bidders

- 1) The bidder must have a credible and proven track record of such work in the government sector with a minimum amount of Rs. 30 Lac (Rupees Thirty Lac) only.
- 2) The bidder must have the capability of developing/modifying necessary software within a short period.
- 3) The bidder must have necessary infrastructure for handling such type of works.
- 4) The Bidder should have valid PAN card.
- 5) Minimum Turnover of the agency in a single year within the last 3 (three) years should be 10 Cr.
- 6) The Agency should have at least 10 years of experience.
- 7) The Agency should have an One office in West Bengal preferably in Kolkata.
- 8) The Agency should have provided at least 60 Manpower in any single Contract in any Government Organization in last 3 years.
- 9) The Agency should have a valid ISO Certification 9001-2015 certificate.
- 10) The Agency should Provide the Organization Structure of the Firm.
- 11) List of Subject matter experts need to be provided.
- 12) Bidder should submit Service Charge Registration Certificate as applicable
- 13) Bidder should submit EPF/ESIS Registration with latest challan.
- 14) Establishment Registration should be submitted.

Brief scope of work

The Consultant engaged through this EOI will be required to carry out the process of Empanelment of STATE QUALITY MONITOR (SQM). THE CONSULTANT shall

- i) Publish the State Quality Monitor (SQM) Empanelment notification widely in two national dailies in one insertion each, in English vernacular- one in English Daily and one in Bengali Daily, both in Bengal Edition.
- ii) Scrutinize all CVs (those submitted duly before submission deadline) and put up before the competent authority for approval.
- iii) Arrange for receiving the applications of prospective Applicant as per extant rules and regulations in soft form as per prescribed format.
- iv) Details of administrative process will be on these lines:-
- v) The consultant will have to make a presentation to CLIENT. The presentation shall cover in sufficient, detail the appreciation of the project, Approach and Methodology, proposed organizational structure, work program, implementation strategy. The objective of presentation is to enable CLIENT to evaluate the consultant regarding their understanding and preparedness for the assignment. Clarifications, if any, as required by CLIENT will also be discussed. The date and venue of presentation will be decided by CLIENT and intimated on the day of opening of bid or otherwise at least one week in advance.
- vi)
 - **Administrative process**
 - a) Strong security
 - b) Two type user (administrator and limited user)
 - c) Rejection of Applications.
 - d) Check list
 - e) Accepted and Rejected list
- vii) The Selected Firm will make all necessary arrangements for selection of candidates through walk in interview in presence of authorized representative of WBSRDA for the post of SQM in consultation with the authority of WBSRDA. During interview the selected candidate must produce all the relevant documents in original along with attested photocopies.
- viii) A list of selected candidates in order of merit to be put up before WBSRDA for approval. Eligible Candidates shall be scrutinized by the authorized officials of WBSRDA before taking approval of the authority.

State Quality Monitor (SQM)

The Consultant will prepare a panel of finally selected candidates after taking due approval from WBSRDA/ Department for the Empanelment of SQM and will place it before WBSRDA for necessary action.

Department/WBSRDA will reserve the right of being represented by authorized officials at all/any stage of the process and shall intervene if necessary.

REQUIRED QUALIFICATION AND EXPERIENCE for the above post is as follows:

For State Quality Monitor (SQM)

Criteria No. 1 The Candidate should be Graduate in Civil Engineering from a recognized University.

Criteria No. 2 **(i) For inspection of Road Projects** – The Candidate should have retired from the post not below the level of Executive Engineer or equivalent from a Govt. Organization, Central/State public sector undertakings (PSUs) or their subordinate offices. Retired or serving faculty members of government engineering colleges/IITs/NITs/Government research institutes, etc. who have worked/consulted in the field of road construction, can also apply.

(ii) For inspection of Bridge projects – The Candidate should have retired from the post not below the level of Executive Engineer or equivalent from a Govt. organization, Central/State Public Sector undertakings (PSUs) or their subordinate Offices. Retired or serving faculty members of Government Engineering colleges/IITs/NITs/Government research institutes, associated with bridge design and supervision consultancy work, can also apply.

Criteria No. 3 **(i) For inspection of Road Projects** – The Candidate (retired Government Engineer) should possess the experience of working in the field of construction of roads for at least 5 years in last 10 years before his retirement from government service. Also, in the last 5 years he should have worked at least for 2 years in the field of roads (any field out of planning and designing, execution or management of construction or maintenance of roads). Retired or serving faculty members of government engineering colleges/IITs/NITs/Government research institutes, should possess minimum 10 years experience in the field of planning/design/supervision/execution/consultancy of construction and maintenance of roads.

(ii) For inspection of Bridge Projects – The Candidate (retired Government Engineer) should possess the experience of working in the bridge sector (any field out of planning/design/execution) for at least 8 years, out of which at least 4 years should be in execution of bridge projects. Retired or serving faculty members of government engineering colleges/IITs/NITs/Government research institutes should have minimum 08 years of experience of design/supervision consultancy of bridge projects. The Applicant would be required to furnish the list of bridge works in which they were associated at the planning/design/execution/supervision/consultancy level.

- Criteria No. 4** **Recommending Authority :** The Candidate (retired Government engineering and retired or serving faculty members) should have been recommended by the concerned State Government or by Government of India organizations, administrative head of the PSUs or head of the institute (as applicable), clearly indicating that his integrity is not questionable.
- Criteria No. 5** The Candidate should be willing to work as State Quality Monitor with high ethical standards and sign the code of conduct. The Applicant shall not inspect any work executed under his supervision or chain of command.
- Criteria No. 6** The reporting is to be done through web and mobile based application. The Candidate, therefore, should have working knowledge of computers and smart phones or be willing to learn the same within the stipulated time.

Age for the post of State Quality Monitor (SQM) No Candidate would be allowed to work as SQM after completing the age of 70 years. Therefore, the applicant should not have attained the age of 67 years on the last date of application so that the Candidate is able to work as SQM for approximately 3 years, subject to satisfactory performance.

B. Bids submission Process :-

Participants may download free of cost the offer document containing this notice from wbprd.gov.in. Earnest money amounting to Rs. 10,000/= should be deposited in **ICICI Bank Account No. 105601001960 in favour of "WBSRDA PMGSY EMD AC", IFSC No. ICIC0001056 through RTGS/NEFT/CBS System only.** The NIQ and UTR number should be clearly mentioned on the deposit challan. Payment made otherwise will be rejected. The copy of deposit challan/receipt should be submitted along with Technical document. The Technical document as mention in the eligibility criteria along with copy of EMD challan to be inserted in a separate sealed envelop indicating the name of the bidder, NIQ No. name of the work etc.

The Financial part of the NIQ as per Annexure-I may be submitted in an another sealed envelop indicating the name of the bidder, NIQ No. and the name of the work.

The above mention two envelop has to be inserted into a single envelop where the NIQ No. name of work, bidders name and address of the employer must be mentioned on top. The sealed envelop containing two part (Technical and Financial) should be submitted in the Tender Box kept in the office of the Chief Engineer, Joint Administrative Building, 6th floor, Sector - III, Block-HC/7, Biddhannagar, Kolkata - 700 106 within due time.

No application through post/courier for participation in any stage of the quotation possess shall be admissible.

The engaging authority shall shortlist all the participants who will satisfy the qualifying criteria.


Memorandum

1. **Name of Work :-** Process for Empanelment of Independent State Quality Monitor 70nos. including publish the Selection Notice, Scrutinize the CVs, arrangement to receive the applications of prospective candidates, as per scope as noted in EOI and preparation of subsequent Software for conducting all works in respect of Empanelment of State Quality Monitor.
2. **Quoted items of Rates (both in figures and words) as attached in Annexure-1.**
3. **Earnest Money :- Rs. 10,000/- (Rupees Ten Thousand only).**

List of important dates

1	Date & time of publishing of EOI	02.02.2021 at 18-00 Hours
2	Start date of Downloading and Submission of Technical & Financial Proposal	02.02.2021 from 18-00 Hours
3	Last date of Submission of Technical & Financial Proposal	10.02.2021 upto 14-00 Hours
4	Date and Time of Opening of EOI	10.02.2021 at 16-00 Hours

Authority holds the right to postpone or cancel the process at any stage without showing any reason for such action if required. No claim in this regard will be entertained. Should it be necessary, Authority also reserves the right to relax the condition(s) to search for the most fair, reasonable & competitive rate for the purpose, enabling selection of efficient Consultant too.


01-02-2021

(GOUTAM ROY)


Executive Engineer (HQ),
P&RD Deptt., Govt. of West Bengal
&
ITNO, WBSRDA

NIQ No.:2369/1(7)/WBSRDA/2E-55/2020

Dated:02.02.2021

Copy forwarded for information to:

- 1) The Joint Secretary, P&RD Deptt., Govt. of West Bengal & JCEO, WBSRDA
- 2) The Chief Engineer, P&RD Deptt., Govt. of West Bengal
- 3) The SQC & SE, WBSRDA
- 4) The Superintending Engineer (All), P&RD Deptt., Govt. of West Bengal
- 5) The Financial Controller, WBSRDA
- 6) The Executive Engineer / PIU / APIU, WBSRDA, All Division
- 7) Office Notice Board


01-02-2021

(GOUTAM ROY)

Executive Engineer (HQ),
P&RD Deptt., Govt. of West Bengal
&
ITNO, WBSRDA

Annexure-I

Sl. No.	Description of Work	Quoted Rate Including all taxes (both in figure & words)
1.	Process for Empanelment of Independent State Quality Monitor 70 nos. including publishing the Selection Notice, Scrutinize the CVs, arrangement to receive the applications of prospective candidates, as per scope as noted in EOI and preparation of subsequent Software for conducting all works in respect of Empanelment of State Quality Monitor.	

Signature of the Bidder with
full Office Address & Stamp