

**GOVERNMENT OF WEST BENGAL**  
Panchayats & Rural Development Department  
Jessop Building(1<sup>st</sup> Floor), 63, N. S. Road, Kolkata- 700 001.

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**Notice for inviting quotation from reputed hardware (computer)  
firms for refilling, recycling of Printer Cartridges.**

**No. - 2437-RD/MIS (Com) /5M-16/01 (Pt.II)    Dated- 10/4/2013**

Panchayats & Rural Development Department 63, N. S. Road, Kolkata-700001, Government of West Bengal, desires to engage a reputed agency for refilling, repairing of various types of printer cartridges as detailed in annexure-A. The selected agency/ agencies will be engaged for a period of one year by this office at the above address. For the purpose of selection of the agencies, sealed quotations are invited from reputed firms/ agencies having sufficient experience in this field, especially on refilling, reconditioning and remanufacturing of various Printer cartridges. The firms must have Sales Tax, Income Tax & VAT clearance certificate (Xerox copies of the certificates are to be enclosed alongwith the quotation).

Sealed quotation (as per prescribed proforma at annexure-A) should reach the MIS(Computer) Cell of this Department at room no. 43 within 3 pm on 30/4/2013. The sealed quotation will be opened in the aforesaid Cell on 30/4/2013 at 3:30 pm. Quotation proforma paper is available at this departmental website [www.wbprd.nic.in](http://www.wbprd.nic.in).

This Department reserves the right to accept or reject any quotation received from any firm without showing reason or any correspondence whatsoever.



(S. Sengupta)  
O.S.D. & Ex-Officio Joint Secretary

### ANNEXURE -A

(Annexure to the quotation notice No.-2437-RD/MIS(Com)/5M-16/01(Pt.II) Dated- 10/4/2013)

The Department possesses approximately 110 nos. of various types(Laser/ Desk Jet) of printers and presuming 55 cartridges(50% out of above 110 nos.) will have to be refilled/ remanufactured (presuming total cost involvement would Rs. 25,000/-) in a year, the following proforma needed to be filled in by the quotationer :-

Type of Cartridge	Task	Cost of task (Rs.)	Number of task	Total (Rs.)
<b>H.P. 88A Toner</b>	Refilling		6	
	Drum replacement		3	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		1	
<b>H.P. 12A Toner</b>	Refilling		5	
	Drum replacement		3	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		1	
<b>H.P. 36A Toner</b>	Refilling		6	
	Drum replacement		2	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		2	
<b>H.P. 53A Toner</b>	Refilling		3	
	Drum replacement		2	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		1	
<b>Canon FX-3 Toner</b>	Refilling		3	
	Drum replacement		1	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		1	
<b>Canon FX-9 Toner</b>	Refilling		1	
	Drum replacement		1	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		1	
<b>Grand Total :-</b>				

\*\* This may be noted that cartridge models as incorporated above are for example only & the Department possesses other types of cartridges also(e.g. HP-78A, HP-05X, HP-15A etc.).