

**Government of West Bengal  
Office of the Block Dev. Officer  
Kaliachak-I Development Block  
Kaliachak, Malda.**

*At 10 (80)  
Mr. Seem 2 w/low  
10/8/12*

Memo No:- 2439/K-I,

Dated:- 01/08/2012

**NOTICE INVITING TENDER**

N.I.T. No:- 05/2012-2013/K-I,

Dated:- 01/08/2012

Sealed tenders are hereby invited from the resourceful, bonafied, reliable and experienced contractors. Registered Co-operative formed by unemployed Engineers, Labour Co-operative, having credentials at least 40 % in a single work of similar nature of work (Only Building Construction Work) between last 5 years (2007-08 to 2011-12) for the works as given below:-

Sl. No.	Name of the work	Estimated amount put to tender.	Amount of Earnest Money	Class of contractor	Time allowed	Cost of Tender Form with schedule
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.	Construction of Minority Hostel at Kaliachak Girls' High School of Kaliachak-II GP under Kaliachak-I Dev. Block. (Fund-MsDP).	Rs.72,76,037/-	Rs.1,45,521/- (Rupees One Lac Forty Five Thousand Five Hundred Twenty One) Only	As Stated	Up to foundation and Plinth or more : 1(One) Month from date of issue of work order  Up to F.F Roof or more : 3(Three) Months from date of issue of work order  Total Finishing and complete : 5(five) months from date of issue of work order	Rs.3000/-
2.	Construction of Minority Hostel at Naimouza Subhania High Madrasa of Sujapur GP under Kaliachak-I Dev. Block. (Fund-MsDP).	Rs.72,76,037/-	Rs.1,45,521/- (Rupees One Lac Forty Five Thousand Five Hundred Twenty One) Only	As Stated	Up to foundation and Plinth or more : 1(One) Month from date of issue of work order  Up to F.F Roof or more : 3(Three) Months from date of issue of work order  Total Finishing and complete : 5(five) months from date of issue of work order	Rs.3000/-

**TERMS AND CONDITIONS**

1. The Tender Form must be accompanied by the following papers duly self attested by the tenderer:-
  - a) Valid VAT Registration Certificate,
  - b) Professional Tax Clearance Certificate / Challan.
  - c) Trade License,
  - d) PAN Card,
  - e) VAT Return of March'12 or onwards,
  - f) Latest Income Tax Return,
  - g) Bank Solvency Certificate not less than Rs. 30.00 Lac.
  - h) Requisite Credential Certificate (Completion Certificate / Payment Certificate of a Single Work, Final Bill must be indicated).

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2. Successful Tenderer will have to show all the original documents before issuance of Work Order, if failed the tenderer will summarily be rejected.
3. The Tender should accompany with Earnest Money of an amount prescribed in Column 4 of above Table in the form of Demand Draft of Any Nationalised Bank in favour of The Block Development Officer, Kaliachak-I Development Block, Kaliachak, Malda.
4. Audit report of last financial year & N.O.C. will have to be submitted in case of Engineers Co-operative and Labour Co-Operative Societies.
5. No Earnest Money will be required in case of Engineers Co-operative and Labour Co-Operative Societies.
6. Before submission of the tender, the contractor must have to visit the work site to judge the local condition from all corners and no complain about the site will be entertained afterwards. It will be presumed that the agency offered the tender rate after review of entire position of the work site.
7. Before starting the work, the work site must be dressed and cleared by cutting all sorts of jungles, shrubs etc for which no extra payment will be made.
8. Separate tenders should be submitted in similar way for each work.
9. The tender must accompanied with the Duplicate Carbon Receipt obtained from the cashier by paying the amount mentioned in Column (7) as Cost of Tender Form and Schedule.
10. Time is the essence of contract. The successful contractor must complete the work within the time limit specified for completion. No extension of time will be allowed except in special case.
11. As per rules framed under the Building and Other Construction workers' Act 1996 and the Building and Others Construction Workers' Cess Act 1996 deduction applicable towards payment of CESS will be made from the bill of the agency along with the other statutory deduction.
12. No consumable materials and tools & plants will be supplied to the agency for any work form the office of the undersigned. Agency will be responsible for procuring all materials required for proper execution of work at his own cost.
13. The successful tenderer will have to abide by the provisions of West Bengal Contract Labour Rules, 1972 as will be forced from time to time.
14. All the works are to be executed according to drawing and specification approved by the authority and the direction of the Engineer-In-Charge is to be strictly followed.
15. Incomplete tender will be rejected summarily. The successful tenderer will have to execute a formal agreement on a non- judicial stamp paper worth Rs. 10.00 and West Bengal Form No- 2911(I)/(II) within SEVEN (07) working days from the date of issue of work order.
16. The successful tenderer will have to start the work by 10(Ten) days of issuance of work order after execution of formal agreement as per rule and will have to complete the work within the time allowed for completion. Otherwise Clause- II will be imposed.
17. Tenderer should quote the offered rate in percentage (both in words and in figures) in tender document – on the basis of Bill-Of-Quantity for the respective work as per Proforma enclosed.
18. The Work Order will be issued according to availability of fund & land.
19. This tender is valid only for Six months.
20. Acceptance of lowest tender is not obligatory and the undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof.
21. The tender documents will be available on WEB SITE ([www.malda.gov.in/tender](http://www.malda.gov.in/tender)). This facility is available up to the last date of receipt of tenders and the same can be downloaded and used as tender documents for submission at the office of the Undersigned.
22. Tender document will consists with NIT, Tender form (Form No-2911), Terms and Conditions, Bill-Of-Quantity of the respective work.



23. Tender complete in all respect and with all documents as stated above should be sealed and deposited at the Chamber of the undersigned on **23/08/2012** within **12.00 noon 2.00 pm**. However, No tender will be received through the postal Deptt. or by Currier Service. Tenders will be opened in the chamber of the undersigned on **23/08/2012** at **3.00 pm** in presence of the tenderers or their authorized representatives those may remain present.
24. If the last date of submission and opening of tender are declared as holiday, the tender will be received and opened on the next working day at the same time and venue.
25. **8.00% from every bill will be deducted as Security Deposit. Same will be refunded after 3 (Three) months from the actual date of completion of the work, if any defect is not found.**
26. This notice shall form part of terms and condition of the tender and the tenderer is bound to abide by them.
27. No advantage will be given against any typographical or arithmetical mistake.
28. Tender must be guided by PWD Clause 1 to 32.
29. During the period of construction, any loss of material, time, monetary or pertaining to any life has to be entirely accounted for, as per norms by the executing firm/agencies/contractor.
30. On account of any delay of the work, as per mentioned schedule, fine @ 1.00% of the project cost per delayed week has to be paid.
31. At least one diploma in civil engineering has to be engaged by the executing firm/agencies/contractor at the site to look after the works who shall report to the personnel ordered to supervise the work by the undersigned ..
32. Decision taken regarding awarding of the contract, by the undersigned shall be final. There is no binding as to awarding of contract to the lowest tenderer/ bidder.

*[Signature]*  
 Block Development Officer  
 Kaliachak-I Development Block  
 Kaliachak, Malda.

Memo No:- 2439/1(35)/K-I,

Dated:- 01/08/2012

Copy forwarded for his information and wide publicity to the :-

1. The District Magistrate, Malda.
2. ✓ Dr Nijanjan Dasgupta, WBCS(Exe), P & RD Deptt. With kind request for instructing the concerned to upload this tender in the web site.
3. Web site administrator, Banglarmukh Portal, 4, Camac Street, 7<sup>th</sup> Floor, Kolkata-700016, with request to kindly upload the tender in our State Govt. web site.
4. The Addl. District Magistrate (Minority), Malda.
5. The Sub-Divisional Officer, Malda Sadar, Malda.
6. The District Informatics Officer, Malda with request to upload the NIT and other Tender Documents in the website [www.malda.gov.in](http://www.malda.gov.in).
7. The District Cultural & Information Officer, Malda, with a request to arrange immediately for publishing the matter in the three daily news papers, at least one in Bengali for wide publicity.
- 08-21. The B.D.O., \_\_\_\_\_ (all) Block, Malda.
- 22 The Officer-In-Charge (MA & ME), Malda.
- 23 The Savapati, Kaliachak-I Panchayat Samity, Malda.
- 24 The Leader In-Opposition, Kaliachak-I Panchayat Samity, Malda.
- 25 The Karmadhakshya, PKOPS Samity, K-I P.S., Malda.
- 26 The B.L. & L.R.O, Kaliachak-I, Kaliachak, Malda.
- 27 The Block Informatics Officer, Kaliachak-I Dev. Block with direction to take necessary action for uploading the tender papers to [www.malda.gov.in](http://www.malda.gov.in) & sending this NIT to P&RD Deptt., Govt. of West Bengal through E-mail for publishing in it's Website.
- 28-32 The S.A.E. (P&RD/BP/AI/R/RWS), Kaliachak-I Dev. Block, Malda.
- 33 The AHC, Kaliachak-I Dev. Block, Malda.
- 34 The Cashier, Kaliachak-I Dev. Block, Malda, to receive the cost of tender form.
- 35 Office Notice Board.

*[Signature]*  
 Block Development Officer  
 Kaliachak-I Development Block  
 Kaliachak, Malda.




Government of West Bengal  
Office of the Block Dev. Officer  
Kaliachak-I Development Block.  
Kaliachak, Malda.

**TERMS AND CONDITION FOR TENDER WORK**

**The following Terms & conditions will have to be strictly followed by the Tenderer.**

1. Participating Contractor or their authorized representatives are requested to remain present during opening of the tenders. If no Contractor is present during opening, the Tenders will be opened in his/her absence.
2. The amount of earnest money @ 2 % of the estimated amount or as asked in the N.I.T. will have to be deposited by Bank Draft in favour of the Block Dev. Officer, Kaliachak-I Dev. Block, Malda. The said amount will be adjusted towards **SECURITY DEPOSIT** of the successful Tenderer and balance 8 % Security Deposit should be deducted from the progressive bills to constitute the 10% of the total value of the work actually done. The Bank Draft of the unsuccessful Tenderers will be released in due time.
3. In case of unwillingness of the successful Tenderer(s) to accept the work order at his/their tendered rate the aforesaid amount will be forfeited.
4. Tenders must be in the Form No:- 2911 available on the **WEB SITE [www.malda.gov.in/tender](http://www.malda.gov.in/tender)**.
5. Tenderers will have to quote their rate clearly in figures & in words as well as the percentage (**at per, above or below**) than the Estimated rates. If this form is not filled up properly the tender may be cancelled.
6. All pages of the Tender Documents (NIT, Tender Form, Terms & Conditions, Bill-of-Quantity.) is to be duly signed by the Contractor, otherwise tender may be cancelled.
7. **No Conditional Tender will be accepted.**
8. The Successful Tenderer shall have to start the work within 10 Days from the date of issue of the work order from this office.
9. All works are to be carried out in accordance with the general conditions & specifications of P.W.D Building / Road Schedule in force at the time of acceptance of the Tender.
10. The specifications for work not covered by the specifications laid down in P.W.D. Building / Road Schedule shall be governed by I.S. code of practice & as per practice according to the Engineer-In-Charge.
11. All rates to be quoted by the Contractor shall be inclusive of all incidental fees and charges, royalties, octroy tax of materials, Electricity Charge, water & other charges of statutory bodies, CESS, Sales Tax, Income tax, carriage etc. **Nothing extra will be paid on any account.**
12. No claim for idle labour will be entertained under any circumstances. No claim will be entertained for any increase in Railway Freight and market price.
13. The contractor will have to clear the site after completion of work as per the direction of Engineer-In-charge.
14. **No running account Bill will be paid before completion of 40 % of the work.**
15. **Income Tax, Sale Tax, Cess and security money must be deducted at the time of every payment as per Govt. rule.**
16. The work must be completed in all respect within the schedule time, failing to which **PENALTY** will be strictly imposed as per rule.

**Signature of contractor**

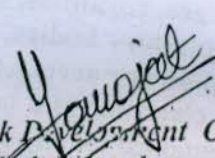
  
Block Development Officer,  
Kaliachak-I Development Block.  
Malda.

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17. The item of work not occurring in the specific priced schedule will be considered as supplementary items (non tendered items.).  
The items of non tendered items of work will be determined in order of precedence as given below not with standing what has been stated in clause no. of 2911(I)/(II).
18. The rates will be delivered where possible from the scheduled rate of plus / minus contractual percentage.
19. The Measurement of the materials will be followed as per P.W.D. terms & conditions. Payment will be made on profiteith due allowance of shrinkage of the P.W.D. terms & conditions.
20. The security money will be returned after **Three** months if no defect is detected in the meantime.
21. The undersigned reserves every right to accept or reject any or all TENDERS without assigning any reason thereof.
22. Any point not covered here, will be followed by the general terms and conditions as laid down in P.W.D., P.W.D (roads) schedule and guidance.
23. The mixing of cement is to be done in Mixture machines to be approved by the Engineer-In-Charge. Hand mixed concrete will be allowed unless specifically permitted by the Engineer-In-Charge. In case such hand mixing is permitted by the Engineer-In-Charge 10% extra cement shall have to be used by the contractor & he / she shall have no claim for any extra payment on this account.
24. The Successful Tenderer must be executed the work by the specified materials duly approved by the undersigned, otherwise the Work Order will be treated as cancel for supply of poor quality of materials or bad workmanship.
25. No compensation for any damage by rain or traffic during the execution of the work will be made.
26. The Contractor must maintain a **Site Order Book** duly authenticated by the undersigned.
27. The Contractor shall have his own arrangement for carriage of materials.
28. The Contractor must submit a **Programme chart for execution** at the time of agreement. Date of Commencement of work must be reported in writing to the undersigned through Engineer-In-Charge.
29. The quantity may vary according to the position of fund and as per site condition & requirement.
30. Any misuse and loss of men & materials before completion of work will be liability of the Agencies.
31. Three nos of Photograph of the said site should be submitted with the bill. ( 1<sup>st</sup> - At the time of Lay Out, 2<sup>nd</sup> - At the time of Roof Casting & 3<sup>rd</sup> - After Completion of the Work).

Signature of contractor

  
Block Development Officer,  
Kaliachak Development Block,  
Malda.