

*Society for Training & Research on Panchayats & Rural Development*  
(STARPARD)

Department of Panchayats & Rural Development,  
Government of West Bengal

ICMARD Building, 6th Floor,  
Block-14/2, CIT Scheme VIII (M),  
Bidhan Nagar,  
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**Bidding Document**  
for  
**Annual Maintenance Contract (AMC)**  
of  
**Receive Only Terminals (ROT)**  
**Across the West Bengal**  
**with Spares & without Spares**  
**4th Call**

NIQ No. 269/STARPARD/2019

Dated 18.02.2019

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Department of Panchayats & Rural Development,  
Government of West Bengal  
ICMARD Building 6<sup>th</sup> Floor,  
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No. 269/STARPARD/2019

Dated 18.02.2019

**e - Procurement Notice**

The Society for Training & Research on Panchayats & Rural Development (STARPARD) under Department of Panchayats & Rural Development, Government of West Bengal invites the quotation bids in electronic procurement system for **Annual Maintenance Contract (AMC) for Receive Only Terminals (ROT) across the West Bengal** from the eligible and registered firms in the web-site of <https://wbtenders.gov.in>.

Availability of Bid Documents and mode of submission:

The bid document is available online in <https://wbtenders.gov.in>. The bidder is required to register online herself /himself at free of cost. For submission of the bid, the bidder must have a valid Digital Signature Certificate (DSC) from any of the authorized Certifying Authorities (CA).

Date and Time of release of Notice Inviting Quotations for Bids through e-procurement:  
19/02/2019 (dd/mm/yyyy) (Tuesday) Time from 16:00 Hours IST

Last Date and Time for receipt of bids through e-procurement:  
26/02/2019 (dd/mm/yyyy) (Tuesday) Time from 15:00 Hours IST

Submission of Original Documents: As specified in ITB.

Cost of Bid Form: Rs. 0/- (Rupees Zero).

For further details please log on to <https://wbtenders.gov.in>.

Member Secretary,  
Society for Training & Research on Panchayats & Rural Development,  
Department of Panchayats & Rural Development,  
Government of West Bengal

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No. 269/STARPARD/2019

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SECTION - 1  
NOTICE INVITING QUOTATION 4<sup>th</sup> CALL (NIQ)  
2019

The Society for Training & Research on Panchayats & Rural Development (STARPARD) under Department of Panchayats & Rural Development, Government of West Bengal invites the quotation bids in electronic procurement system for **Annual Maintenance Contract (AMC) for Receive Only Terminals (ROT) across the West Bengal with Spares & without Spares** from the eligible and registered firms in the web-site of <https://wbtenders.gov.in>. Receive Only Terminals (ROT) installed in

- I. O/o the District Panchayats & Rural Development Officers (DPRDOs)
- II. O/o the Block Development Officers (BDOs),
- III. District Panchayats Training & Resource Centres (DPTRCs),
- IV. Temporary District Training Centres (DTCs),
- V. Extension Training Centres (ETCs) and
- VI. Others sites of Department of Panchayats & Rural Development, Government of West Bengal

(a) Cost of Bid Form: Rs. 0/- (Rupees Zero).

(b) Availability of Bid Document and Mode of submission: The bid document is available online and bid should be submitted online in the website <https://wbtenders.gov.in>. The bidder would be required to register in the website which is free of cost. For submission of bids, the bidder is required to have valid Digital Signature Certificate (DSC) from any of the authorized Certifying Authorities (CA). Aspiring bidders who have not obtained the user ID and password for participating in e-procurement process under STARPARD may obtain the same from the website <https://wbtenders.gov.in>. Digital signature is mandatory to participate in the e-procurement process. Bidders who already possess a valid digital signature issued from any authorized Certifying Authorities (CA) may use the same for participating in this e-procurement procedure.

(c) Bidders may bid for **Annual Maintenance Contract (AMC) for Receive Only Terminals (ROT) across the West Bengal** in the Table below.

<u>Description of AMC types</u>	<u>ROT Sites (in no.)</u>
(i) Annual Maintenance Contract for Receive Only Terminals (with spare)	(i) 435
(ii) Annual Maintenance Contract for Receive Only Terminals (without spare)	(ii) 435

**The bidder must have experience and resources sufficient to meet the aggregate of the qualifying criteria for the contract.**

(d) Only online submission of bids is permitted, therefore; bids must be submitted online on website <https://wbtenders.gov.in>.

- (e) Other details can be seen in the bidding documents. The STARPARD Authority shall not be held liable for any delays due to system failure beyond its control. Even though the system will attempt to notify the bidders of any bid updates, the STARPARD shall not be liable for any information not received by the bidder. It is the bidders' responsibility to verify the website of <https://www.wbprd.gov.in> /& <https://wbtenders.gov.in> for the latest information related to this e-procurement.
- (f) Payment will be made by the STARPARD, Department of Panchayats & Rural Development, Govt. of West Bengal. ICMARD Building 6<sup>th</sup> Floor, Block-14/2, CIT Scheme VIII (M), Bidhan Nagar, Kolkata-700067.
- (g) Submission of Original and other Documents: As specified in Instruction to Bidders (ITB).
- (h) List of Important Dates and Times for Annual Maintenance Contract for Receive Only Terminals:

Date of Issue of Notice Inviting Bid:	19/02/2019 (dd/mm/yyyy) (Tuesday) Time from 16:00 Hours IST
Period of availability /& Download of Bidding Documents on website <a href="https://wbtenders.gov.in">https://wbtenders.gov.in</a> :	From 19/02/2019 (dd/mm/yyyy) (Tuesday) Time from 16:00 Hours IST To 26/02/2019 (dd/mm/yyyy) (Tuesday) Time up to 15:00 Hours IST
Last Date and Time of Receiving Bids online, Including Scanned copy of Demand Draft for Earnest Money deposit from a Scheduled Commercial Bank and scanned copy of Affidavit and relevant documents:	26/02/2019 (dd/mm/yyyy) (Tuesday) Time up to 15:00 Hours IST
Date and Time for opening of the Bid:	01/03/2019 (dd/mm/yyyy) (Friday) Time from 12.30 Hours IST

- (i) Opening of Bids: The Bids will be opened online by authorized officer at the appointed time and date. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened online on the next working day at the same time.
- (j) For further details please log on to <https://wbtenders.gov.in> .
- (k) STARPARD authority or, its employee will not be responsible for any technical error related with this bidding process.
- (l) The undersigned reserves the right to accept/ reject any or, all tenders without assigning any reasons whatsoever thereof.**

Member Secretary,  
Society for Training & Research on Panchayats & Rural Development,  
Department of Panchayats & Rural Development,  
Government of West Bengal