

GOVERNMENT OF WEST BENGAL
Panchayats & Rural Development Department
Joint Administrative Building(6th-9th Floor), Block HC-7, Sector-III, Salt Lake, Kolkata-700 106.
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**Notice for inviting quotation from reputed hardware (computer)
firms for refilling, recycling of Printer Cartridges.**

No. - 2787-RD/MIS (Com) /5M-16/01 (Pt. II) Dated-16/6/2014

Panchayats & Rural Development Department, Government of West Bengal, Joint Administrative Building, Block-HC7, Sector-III, Salt Lake, Kolkata-700106 desires to engage a reputed agency for refilling, repairing of various types of printer cartridges as detailed in annexure-A. The selected agency will be engaged for a period of two years(subject to service performance of the vendor) by this office at the above address. For the purpose of selection of the agencies, sealed quotations are invited from reputed firms/ agencies having sufficient experience in this field, especially on refilling, reconditioning and remanufacturing of various Printer cartridges. The firms must have Sales Tax, Income Tax & VAT clearance certificate (Xerox copies of the certificates are to be enclosed alongwith the quotation).

Sealed quotation (as per prescribed proforma at annexure-A) should reach the MIS(Computer) Cell of this Department at the above address [Block-B(9th floor)] within 3 pm on 4/7/2014. The sealed quotation will be opened in the aforesaid Cell on 4/7/2014 at 3:30 pm. Quotation proforma paper is available at this departmental website www.wbprd.nic.in.

This Department reserves the right to accept or reject any quotation received from any firm without showing reason or any correspondence whatsoever.



(N. Dasgupta)
Joint Secretary

ANNEXURE -A

(Annexure to the quotation notice No.- 2787-RD/MIS(Com)/5M-16/01(Pt.II) Dated- 16/6/2014)

The Department possesses approximately 110 nos. of various types(Laser/ Desk Jet) of printers and presuming 55 cartridges(50% out of above 110 nos.) will have to be refilled/ remanufactured (presuming total cost involvement would Rs. 25,000/-) in a year, the following proforma needed to be filled in by the quotationer :-

Type of Cartridge	Task	Cost of task (Rs.)	Number of task	Total (Rs.)
H.P. 88A Toner	Refilling		6	
	Drum replacement		3	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		1	
H.P. 12A Toner	Refilling		5	
	Drum replacement		3	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		1	
H.P. 36A Toner	Refilling		6	
	Drum replacement		2	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		2	
H.P. 53A Toner	Refilling		3	
	Drum replacement		2	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		1	
H.P. 78-A Toner	Refilling		3	
	Drum replacement		1	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		1	
Canon FX-9 Toner	Refilling		1	
	Drum replacement		1	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		1	
Grand Total :-				

** This may be noted that cartridge models and tasks as incorporated above are for example only & the Department possesses other types of cartridges also(e.g. HP-49A, Canon FX-3, HP-05X, HP-15A etc.) and hence, the quotationer should be equipped to deal in all types of toners.