



**WEST BENGAL COMPREHENSIVE AREA DEVELOPMENT CORPORATION**  
(Under Panchayats and Rural Development Department, Government of West Bengal)  
**Mrittika Bhavan, Plot no 18/9, Block- DD, Sector-I, Salt Lake, Kolkata-700064**  
Phone: 03322377041/43/ FAX-033-22377473, email-hq.wbcadc@gmail.com.

www.wbcadc.com @hqwbcadc @TheWBCADC



**NOTICE INVITING PRE-QUALIFICATION -CUM -TENDER (TWO COVER SYSTEM)  
FOR**

**Supply of 2 nos. Seed Processing Machine and Grader  
at WBCADC Debra and Saharjore Project**

**(E-Procurement)**

**NIT No.29/2019-20**

**Dated- 10.12.2019**

Sealed tenders in WBCADC Form No.-102 are invited by The Administrative Secretary, WBCADC, in two fold Envelope system (i.e. Techno Commercial Bid & Price Bid) from manufactures/ Authorized Distributors/ Dealers for the above captioned work as mentioned in the BOQ, in sealed item rate e- tenders up to 18:30 Plot no 18/9Hours on **27.12.2019 (Friday)** Pre-qualification Bid to be submitted in a separate sealed cover comprising of technical document along with scanned copy of Challan for cost of bid document and that of Earnest Money in a separate file. The financial bid document with Bill of Quantity in another sealed cover are to be uploaded by the qualified manufactures/ Authorized Distributors/ Dealers who satisfy the terms and conditions set out in pre-qualification document and having registration in e-Procurement portal ([www.wbtenders.gov.in](http://www.wbtenders.gov.in)). The tenders shall be available for viewing in our website ([www.wbtenders.gov.in](http://www.wbtenders.gov.in)) on **13.12.2019 (Friday) from 10:00 Hours.**

1.

Name of work	Earnest Money in Rs	Time of Completion
<b>Supply of 2 nos. Seed Processing and Grader Machine</b>	<b>37000.00</b>	<b>30 days</b>

2. The site is located at different Projects of WBCADC. Intending bidders may download e-tender documents from e-procurement portal of our website [www.wbtenders.gov.in](http://www.wbtenders.gov.in) from **13.10.2019 (Friday), 10:00 Hours to 27.12.2019 (Friday) up to 18.30 Hours.** The pre-qualification and bid documents duly filled and digitally signed in all respect may be submitted on-line through our e-portal up to **18:30 Hours** (as per server clock) on **27.12.2019 (Friday).** WBCADC does not take any responsibility for the delay caused due to non-availability of Internet connection or traffic jam etc. for on-line bidding. . **Cost of Pre-qualification and bid document for each of the above work is Rs.1050.00. The amount should be deposited in State Bank of India in the Account No 10263261979 in favour of "WBCADC" IFSC No SBIN0001504 through RTGS/NEFT/CBS System only. The name of work & UTR number should be clearly mentioned in the deposit challan. Payment made otherwise will be rejected. Cost of prequalification and bid documents mentioned here in above is non refundable.**

**Cost of Earnest Money stated here in earlier In column (II) should be deposited in State Bank of India Account No. 10263261979 In favour of: " WBCADC", IFSC No SBIN0001504 through RTGS/NEFT/CBS System only. The name of work & UTR**



**number should be clearly mentioned on the deposit challan. Payment made otherwise will be rejected.**

Intending Tenderers should download the Tender Documents from the website [www.wbtenders.gov.in](http://www.wbtenders.gov.in) directly with the help of Digital Signature Certificate.

3. In case of partnership firm(s), the pledged instrument(s) must reflect the name(s) of the firm as well as the name(s) and address (es) of the partner / partners who is/are authorized to pledge the same as per valid partnership deed(s) for claiming EMD exemption.
4. Both Technical Bid and Financial Bid should be submitted concurrently duly digitally signed by the Tenderer through the website [www.wbtenders.gov.in](http://www.wbtenders.gov.in) as per the 'Date & Time Schedule' stated in Sl. No.14.
5. **The FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID** of the tenderer is found qualified by the 'Tender Evaluation Committee' formed by the Competent Authority of the Corporation. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of qualified bidders will be displayed in the website.
6. Tender documents shall consist of:-
  - a) This Notice Inviting Tender hereinafter will be referred to as the Tender Notice.
  - b) WBCADC Form No.-102 hereinafter will be referred to as the tender form.
  - c) Instructions to Bidder (SECTION-A).
  - d) Pre-qualification application (SECTION-B, FORM -1).
  - e) Affidavit ('X') SECTION-B.
  - f) Special Terms & Conditions (SECTION-C)
  - g) Schedule of quantities (S.O.Q - Section -D)
  - h) Technical specification of the materials – Section- E
  - i) Bill of Quantities (BOQ). – Financial proposal in excel format.

#### **7. Eligibility criteria for participation in the tender.**

- 7.1. The offer for the supply is being invited from the authorized distributors/dealers. Therefore, the intending tenderers should be the authorized distributors/dealers/agent of the materials to be supplied.
- 7.2 Income Tax Acknowledgement Receipt for the last three Assessment years, P. Tax. Deposit Challan for the year 2019-20, Pan Card, Trade License, valid 15digit Goods and Service Taxpayer Identification Number(GSTIN) under GST Act, 2017 etc to be accompanied with the Technical Bid Documents.

[Non-statutory documents]

- 7.3. Registered Partnership Deed for Partnership Firm is to be submitted. The company shall furnish the Article of Association and Memorandum where an individual person holds a digital certificate in his own name duly issued to him against the company or



the firm of which he happens to be a director or partner, such individual person shall, while uploading any tender for and on behalf of such company or firm, invariably **upload a copy of registered power of attorney showing clear authorization in his favour**, by the rest of the directors of such company or the partners of such firm, to upload such tender.

[Non-statutory documents]

- 7.4 Registered Unemployed Engineers' Co-operative Societies / Labour Co- operative Societies are required to furnish valid Bye Law, Current Audit Report, Minutes of last A.G.M. along with other relevant supporting papers.

[Non-statutory

documents]

8. The selected tenderer will have to keep himself in readiness to complete the supply within the target date as directed by the authority within 30(thirty) days from the date of issue of supply order fully understanding that the time will be the essence of the contract. The supplier shall inform this office probable date & time of the actual supply of materials so as to enable to the authority to belief that the supply will be completed within the stipulated time of the supply order, failing which the department will have the every right to take appropriate action and to execute the work as per the relevant clauses of the tender form.
9. **No mobilization advance will be allowed under any circumstances.**
10. No interest on earnest money deposited by the tenderer and the security deposit (which will be deducted from the bill of the supplier) will be allowed under any circumstances.
11. No claim, whatsoever, for delaying payment, if any will be entertained. Bidders are requested to quote their rate accordingly.
12. **Conditional /in complete tender will not be accepted under any circumstances.**
13. The tenderer is requested to quote strictly as per the terms and conditions, specification, standard given in the tender document and not to stipulate any deviations. However, deviations if unavoidable should be indicated mentioning the background against which the same are undertaken.
14. **Date and time Schedule**

Sl.No.	Particulars	Date & Time
1	Date of Publishing of NIT online through the website <a href="http://www.wbtenders.gov.in">www.wbtenders.gov.in</a>	<b>12.12.2019 at 10-00 hrs</b>
2	Date and Time for downloading of Tender Documents from the website <a href="http://www.wbtenders.gov.in">www.wbtenders.gov.in</a>	<b>13.12.2019 at 10-00 hrs</b>
3	Date and Time of Submission of Tender through the website <a href="http://www.wbtenders.gov.in">www.wbtenders.gov.in</a>	<b>Up to 27.12.2019 at 18.30 hrs</b>
4	Date, Time and Place of Opening of Technical Bid through the website <a href="http://www.wbtenders.gov.in">www.wbtenders.gov.in</a>	<b>31.12.2019 at 12.30 hrs</b>
5	Date of uploading the List of Technically Qualified Bidders after Technical Bid Evaluation through the website <a href="http://www.wbtenders.gov.in">www.wbtenders.gov.in</a>	<b>08.01.2020 at 12-00 hrs</b>



6	Date, Time and Place of Opening of Financial Bid through the website <a href="http://www.wbtenders.gov.in">www.wbtenders.gov.in</a>	To be informed later on
---	---	-------------------------

15. Bids shall remain valid for a period not less than 120(one hundred twenty) days from the last date of submission of Financial Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

16. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.

17. The undersigned, reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

18. Before issuance of the SUPPLY ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case supply order will not be issued in favour of the said Tenderer under any circumstances.

19. If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:-

- a) Tender Form (WBCADC Form No.-102)
- b) N.I.T.,
- (c) Special Terms & Conditions,
- (d) Technical Bid and
- (e) Financial Bid

**Administrative Secretary, WBCADC/ Officer in Charge of concerned CADC Project/ Programme Coordinator( or Programme Coordinator in Charge), KVK, Sonamukhi will play the role of Project Engineer/ Project Director/ Dy. Project Director, WBCADC/ T.O. KVK (as applicable in specific case) for imposition of different clauses and for other works narrated in enclosed tender form.**

**20. Eligibility criteria for participation in the tender.**

- i) Intending tenderers should produce credentials of a similar nature of supply of the minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of this tender notice; or
- ii) Intending tenderers should produce credentials of 2(two) similar nature of supply, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of the issue of the tender notice; or
- iii) intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more an value of which is not less than the desired value at (i) above,

In case of running supply, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required Certificate it



should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e.- the tenderer.

**21. No. price preference and other concession will be allowed.**

**22. The intending tenderers are required to quote the rate online.**

23. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in **"instruction to bidders"** stated in Section – 'A' before tendering the bids.

24. On receipt of intimation from the appropriate authority, earnest money deposited by the unsuccessful tenderers will be refunded from the office of the undersigned. The earnest money of the tenderers other than 03(three) lowest tenderers will be refunded within 10(ten) days after the comparative statement of rates obtained has been prepared checked and approved by the competent authority. The earnest money of 02(two) lowest tenderers out of 03(three) will be refunded within 07(seven) days after issuance of supply order to the lowest tenderers.

25. In case of successful tenderers, in general the deposited earnest money will be refunded from the office of the undersigned, after completion of the satisfactory supply in all respect and necessary testing of machineries in presence of the representative of the project including submission of test certificate as applicable. However, terms of such refund may be considered as per terms of the manufacturer duly approved by the authority (if situation so demands).

**26. Addenda to this tender document if issued must be submitted along with tender documents.**

27. The intending bidders shall clearly understand that whatever may be the outcome of the present invitation of bids, cost of bidding shall not be reimbursed by the Corporation. The Administrative Secretary, WBCADC reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any tenderer at the stage of bidding. Cost of tender documents (tender fees) submitted by the participant tenderers are nonrefundable.

28. This N.I.T. shall form a part of the contract document. The successful bidder on acceptance of his bid by the Accepting Authority will sign the contract consisting of N.I.T., all tender documents forming part of the bid as uploaded at the time of invitation of bid, the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto and WBCADC Form No. 102 (Tender Form).

29. It may clearly be understood that the quantity of materials as indicated in the BOQ/SOQ are approximate only and may be appreciably decreased /increased as the desires of the authority during the actual execution. The contract shall remain unaffected by such deviations.

30. Tenderers should also study carefully the content of N.I.T. and other tender documents before submission of the tender in order to be conversant with the provision stipulated in the N.I.T., Tender form, Special terms & conditions, technical specification etc. Subsequent plea for ignorance of terms and conditions of the N.I.T. and other tender documents shall not constitute a ground for preferring a claim of any nature.

31. The Defect Liability period/ Guarantee obligation period is 01(One) years calculated from the completion date.
32. The percentage of variation of item of work for which there shall be no increase in rates shall be 80%.
33. Rate quoted by the different tenderers for the supply should be inclusive of all taxes, duties, transportation etc. and for these nothing will be paid extra. The materials are to be supplied at different WBCADC Projects as mentioned in the list. For this also nothing will be paid extra. Bidders should consider all such costs at the time of quoting their rates in tender.
34. Taxes will be deducted from the Running/Final bill as per norms in vogue.

  
Administrative Secretary  
WBCADC

Memo No.: 100/003/24/02/Part (Generator Purchase)/ 511/1(6)  
Dated: 10.12.2019

- 1-4. In charge, Establishment/Engineering Cell/ Accounts Section/RKVY, WBCADC, HQ
5. Sri Dilip Kr. Das, Jr. Technical Officer (Engg), Contractual, WBCADC, HQ
6. Sri Kalyan Das, Jr. Technical Officer (Engg), Contractual, WBCADC, HQ,- with a request to monitor the tendering process for early implementation of the programme.

  
Administrative Secretary  
WBCADC