

GOVERNMENT OF WEST BENGAL
Panchayats & Rural Development Department
Joint Administrative Building(6th-9th Floor), Block HC-7, Sector-III, Salt Lake, Kolkata-700 106.
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**Notice for inviting quotation from reputed hardware (computer)
firms for refilling, recycling of Printer Cartridges.**

No. - 3042-RD/MIS(Com)/5M-16/01(Pt.II) Dated- 1/7/2016

Panchayats & Rural Development Department, Government of West Bengal, Joint Administrative Building, Block-HC7, Sector-III, Salt Lake, Kolkata-700106 desires to engage a reputed agency for refilling, repairing of various types of printer cartridges as detailed in annexure-A. The selected agency will be engaged for a period of one year [the period may be extended further period for one or two year(s) with same Terms of References, subject to service performance of the vendor] by this office at the above address. For the purpose of selection of the agencies, sealed quotations are invited from reputed firms/agencies having sufficient experience in this field, especially on refilling, reconditioning and remanufacturing of various Printer cartridges. The firms must have Sales Tax, Income Tax & VAT clearance certificate (Xerox copies of the certificates are to be enclosed alongwith the quotation).

Sealed quotation (as per prescribed proforma at annexure-A) should reach the MIS(Computer) Cell of this Department at the above address [Block-B(9th floor)] within 3 pm on 21/ 7/2016. The sealed quotation will be opened in the aforesaid Cell on 21/7/2016 at 3:30 pm. Quotation proforma paper is available at this departmental website www.wbprd.nic.in.

The interested firms must note:-

- 1) This Department reserves the right to accept or reject any quotation received from any firm without showing reason or any correspondence whatsoever.
- 2) The selected firm will have to come & refill/remanufacture minimum of two(2) toners of this Department.
- 3) The selected firm will have to comply the work to satisfaction within 5 working days from the date of issue of work order.


(S. Bandyopadhyay)
Joint Secretary

ANNEXURE -A

(Annexure to the quotation notice No.-3042-RD/MIS(Com)/5M-16/01(Pt.II) Dated- 1/7/2016)

The Department possesses approximately 120 nos. of various types(Laser/ Desk Jet) of printers and presuming 60 cartridges(50% out of above 120 nos.) will have to be refilled/ remanufactured (presuming total cost involvement would Rs. 30,000/-) in a year, the following proforma needed to be filled in by the quotationer :-

Type of Cartridge	Task	Cost of task (Rs.)	Number of task	Total (Rs.)
H.P. 88A Toner	Refilling		6	
	Drum replacement		3	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		1	
H.P. 12A Toner	Refilling		5	
	Drum replacement		3	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		1	
H.P. 36A Toner	Refilling		6	
	Drum replacement		2	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		2	
H.P. 53A Toner	Refilling		3	
	Drum replacement		2	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		1	
H.P. 78-A Toner	Refilling		3	
	Drum replacement		1	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		1	
H.P. 80-A Toner	Refilling		1	
	Drum replacement		1	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		1	
H.P. 05-X Toner	Refilling		1	
	Drum replacement		1	
	PCR replacement		1	
	Wiper Blade replacement		1	
	Doctor Blade replacement		1	
Grand Total :-				

** This may be noted that cartridge models and tasks as incorporated above are for example only & the Department possesses other types of cartridges also(e.g. HP-49A, Canon FX-3, Canon FX-9, HP-15A, HP-35A etc.) and hence, the quotationer should be equipped to deal in all types of toners.