

GOVERNMENT OF WEST BENGAL
Panchayats & Rural Development Department
Joint Administrative Building
Block HC, PlotNo.7, Sector –III
Salt Lake City
Kolkata-700 106

Memo. No.337/Comm./NREGA

Dated: 11.12.2013

TENDER NOTICE

Sealed Tender is invited for the work stated herein under from eligible, resourceful and bonafide agencies having experience as per criteria stated below:

Sl. No.	Description of work	Estimated Cost	Earnest Money	Time of completion and delivery at the Districts
1.	Supply and Delivery of Publicity Flex Banners under MGNREGA for 18 (eighteen) Districts of West Bengal Total Quantity: 20,000 (Twenty Thousand Flexes) Flex Size: <ul style="list-style-type: none">Alternative 1: 6 ft X 3 ftAlternative 2: 8 ft X 4 ftAlternative 3: 8 ft X 5 ft	Rate to be Quoted separately for each of the alternatives	2% of quoted value	10 days

Eligibility for participants:-

- Reputed firm / bonafide agencies / bonafide event management organization, having experience and well conversant with similar nature of works executed successfully in time in Govt. Department or other reputed organization for the last three years
- Having sufficient experience and expertise of similar nature of works in Govt. Department / undertaking / corporation / development authorities / reputed organization
- In corporation / foundation / registration of said organization under relevant official authority should at least 5 (five) year prior to tender date
- Organization / agency should have completed or in the process of active execution, similar project of total value of at least Rs. 10,00,000.00 (Rupees Ten lakh) in single order within last 3 (Three) years in social sector for Govt. authority or reputed NGO

The authority has the discretion to give relaxation to the eligibility criteria as mentioned above, if required.

The intending tenders shall have to produce authenticated documents pertaining to the following information / Data / Credentials / Certificates etc. to the undersigned along with the prayer for obtaining permission to participate in the tender:

- 1) Authenticated Copy of PAN Card
- 2) Copy of valid Trade License
- 3) Copy of VAT registration certificate
- 4) Latest Income Tax Return

The documents as mentioned above will be examined in order to assess the eligibility of the applicant to participate in the Tender. On being satisfied about the eligibility, necessary permission will be granted. The undersigned may relax the above criteria to have fair and competitive offer.

Application for issuance of Tender documents by post / courier / e-mail will not be entertained in any case by the tender inviting authority. Submission of Tender documents by Post / Courier will not be entertained by the Tender Inviting authority in any case.

Application for Tender documents must be submitted to the office of the MGNREGA Cell. The Tender documents may be had from the same office between 11 A.M. to 4 P.M. on any working day on payment of Rs.2505/- (Rupees Two Thousand Five hundred Five) only on production of permission letter issued by the undersigned as per following schedule.

Last Date of Application	–	17.12.2013 up to 1.00 PM.
Last Date of Permission	–	17.12.2013 up to 2.00 PM.
Last Date of Tender Paper Sale	–	18.12.2013 up to 2.00 PM.
Last Date of Submission of tender documents	–	19.12.2013 up to 2.00 PM.
Tender Opening Date	–	19.12.2013 after 3.00 PM.

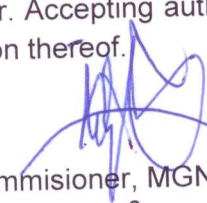
Each Tenderer shall submit their tender documents in a sealed cover superscribing the name of Work, Tender number and date within schedule time and date.

The tender will be received and opened on date as mentioned above in the office of the undersigned in presence of the participating Tenderer or the authorized representatives of intending participating tenderers (Proper authorization must have to be produced). At the time of tender opening, only one authorized person will be allowed to be present from each participating tenderer.

Each Tender must accompany with the requisite Earnest money in favour of the "WBSRDA A/c NREGS" in the form of Bank Draft on any scheduled Bank. Earnest Money in any other form will not be entertained.

Tenderers should quote their rates item-wise and against each alternative, both in figures and in word. Total value of tender offer is to be mentioned in the schedule both in figure and in words. Each page of the Tender document and all corrections must be signed by the Tenderer and bear company seal. Representative of the tenderer who will sign on behalf of their company, should produce the document in support of his authority of signing the tender on behalf of their company. The person submitting tender on behalf of the company must put his designation while signing on tender document.

If it is revealed that performance of any tenderer in any ongoing work of similar type under P&RD Deptt., Govt. of W.B. is not satisfactory, tender paper shall not be issued even if the intending tenderer meets all other stipulations as mentioned above. The acceptance of the tender will rest with the Tender accepting authority who does not bind himself to accept the lowest offer. Accepting authority also reserves the right to accept / reject any part of tender without assigning any reason thereof.


Commissioner, MGNREGS
&
Special Secretary

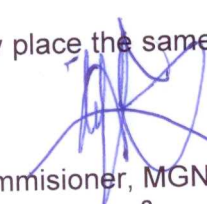
11.12.2013

Memo. No.337/Comm./NREGA

Dated: 11.12.2013

Copy forwarded:

1. Private Secretary to the Hon'ble Minister-in-Charge, Panchayats & Rural Development Department, Government of West Bengal.
2. Senior PS to the Principal Secretary, Panchayats & Rural Development Department, Govt. of West Bengal.
3. Establishment Cell of this Department with the request to kindly place the same in the Notice Board of the office.


Commissioner, MGNREGS
&
Special Secretary

11.12.2013