

Government of West Bengal
Panchayats & Rural Development Department
Joint Administrative Building , (6th to 9th Floors)
Salt Lake, Block- HC-7, Sector-III, Kol-106.

Memo No.- 3856 -RD/PH&S/S/1E-2/2009(Pt.II)B

Date :10.08.2015

Invitation of Offer

The West Bengal State Rural Development Agency(WBSRDA), an agency under this Department invites offer from bonafide CAG empaneled Auditor / Chartered firm for compilation & preparation of State level Audit report, Utilisation Certificate and Annual Statement of Accounts(ASA) of Swachh Bharat Mission(G) for the F.Y 2014-15 on the basis of the District, Siliguri Mahakuma Parishad and GTA(Darjeeling) Audit reports/ UCs/ASAs kept in the Sanitation Cell of this Department as per following terms and reference :

1. Audit of F.Y 2014-15 should be done as per Guidelines of SBM(G). A copy of guideline is available in the website of Ministry of Drinking Water and Sanitation (mdws.nic.in).
2. Closing Balance of State Audit Report 2013-14 & Opening Balance of State audit report 2014-15 should match.
3. State Audited expenditure should be reflected in the Utilization Certificate & ASA
4. Closing balance of State Audit report / U.C & ASA should match.
5. All formats (Annexure-IA, IB,...to Annexure-111) should be prepared and duly signed by the Auditor. Format will be given after acceptance of the workorder.
6. CAG empanelment certificate must be submitted along with the offer.
7. The rate to be quoted should be inclusive of all charges.
8. The assigned work is to be completed on or before 20.09.15.

Application should be addressed to the **Commissioner in the Panchayats & Rural Development Department, Joint Administrative Building, (6th to 9th Floors), Salt Lake, Block- HC-7, Sector-III, Kol-700106** and to be dropped in the 'Drop Box' kept at the 8th Floor(Wing-B) of Joint Administrative Building, Salt Lake, Block- HC-7, Sector-III, Kol-700106 . The offer should contain the following :-

1. Name of the Auditor/ Firm :
2. Address. email address and Phone No. of the firm
3. CAG empanelment number(Copy to be attached) :
4. Experience in details of Auditing of Government programme
Fund(s) in last 3(Three) years (relevant copy of work order / completion certificate to be enclosed).
5. Rate quoted for the work:

Last date of submission of application is 17.08.2015 upto 2.00pm and will be opened on the same day.

The undersigned reserves the right to accept or reject any or all the offers without assigning any reason whatsoever.

Commissioner in the P & R. D. Department

Memo No.-3856-RD/PH&S/S/1E-2/2009(Pt.II)B

Date :10.08.2015

Copy forwarded for information to the Establishment Cell of this Department with a request to place the same in the Notice Board of this Department.

Commissioner in the P & R. D. Department