

# **Institutional Strengthening of Gram Panchayats (ISGP) Project**

## **Panchayats & Rural Development Department**

### **Government of West Bengal**

Millennium City IT Park, Tower - II, 3<sup>rd</sup> Floor (Unit D), DN - 62, Sector – V, Salt Lake, Kolkata-700 091

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## **Institutional Strengthening of Gram Panchayats (ISGP) Project**

**Credit No. (4758-IN)**

### **Hiring of services for Process Review of Internal Audit of Gram Panchayats**

**[Package No. WB/ISGP/C/004(R-6)]**

### **Call for Expression of Interest**

No: 388/ISGPP/20E-2(Proc)/96

Date: 17.04.2014

Government of India has received a credit equivalent to US\$ 200 million from the International Development Association (IDA) towards the cost of the Institutional Strengthening of Gram Panchayats Project (ISGPP) in West Bengal. ISGP Project under Panchayats and Rural Development Department, Government of West Bengal as implementing agency intends to apply part of the proceeds of this credit to payments under the contract for **“Hiring of services for Process Review of Internal Audit of Gram Panchayats”**.

1. The ISGP Project now invites professionally accredited Internal Audit firm of National repute to indicate their interest in process review of Internal Audit of Gram Panchayats. The firm must fulfil the following:
  - a) Must have at least 10 years of experience in conducting internal audit at the national/ state level.
  - b) Must have exposure of working in PRI set up of West Bengal.
  - c) The minimum annual turnover of the firm should be Rs. 50 Crore or more during each of the last three financial years.
  - d) The firm have managed a central internal audit unit at the national/ state level.
  - e) Extensive experience in conducting internal audits in a public/ government sector environment will be preferred.
2. Interested firm must provide information indicating that they are qualified to perform the Services [availability of appropriate skills among staff, description of similar assignments, eligibility criteria as described above in 1a) to 1 e) etc.].
3. The Consultant firm shall deploy a team qualified and experienced to undertake the tasks detailed in this assignment. The proposal would specify the team leader and other members, their qualifications and experience, the roles envisaged in the team, the person days committed by each member to this assignment; and be supported by detailed CVs of the proposed personnel.
4. Estimated budget for the assignment is around Rs. 20 lakh. The Consultant firm will be selected in accordance with the CQB (Consultant Qualification Based selection) procedure set out in the World Bank's *Guidelines: Selection and Employment of Consultants by Bank Borrower, January 2011* available at [www.worldbank.org/procure](http://www.worldbank.org/procure).

5. The assignment is expected to commence by May 2014 and will be for a period of 18 weeks.
6. This request for expressions of interest follows the General Procurement Notice that appeared in Development Business for this project Dated February 10, 2010.
7. Interested Consultant firms may obtain further information at the address given below from 10.30 –17.00 hours from Monday to Friday.
8. Expression of Interest in a sealed envelope (along with information indicating qualification to perform the Services) super scribed “**EoI for Hiring of services for Process Review of Internal Audit of Gram Panchayats**” must reach the following address not later than **5th May, 2014 (17.30 hrs.)**.

**Project Manager**  
**ISGP Project, Panchayats & Rural Development Department,**  
**Millennium City IT Park, Tower - II, 3rd Floor (Unit D), DN - 62, Sector – V, Salt Lake,**  
**Kolkata-700 091**

9. The EoIs are to be submitted in Hard copy only.