

# Anandadhara

## West Bengal State Rural Livelihoods Mission (WBSRLM)

(A Society under the Panchayats & Rural Development Department, Govt. of West Bengal)

Anandadhara State Office Under P & RD Deptt, Joint Administrative Building, 10<sup>th</sup> Floor, HC-7, Sector-III, Kolkata-106

Email: [wbsrlm@gmail.com](mailto:wbsrlm@gmail.com) Tele : 2335-3721/ 3731 / 3740



Memo No: 456/PRD-34011/2/2020-SRLM-SEC-Dept of PRD

Date: 19.06.2020

### NOTICE INVITING TENDERS

1. Sealed Tenders are invited in prescribed format ( given Annexure) for printing & supply of the following Book on Community Organisation Manual ( COM - for management of SHGs) commonly known as Sahaj Path to all 23 District Anandadhara Offices of West Bengal, situated in district headquarters, as per the prescribed specifications :-

Name of Item	Total Nos. / units	No of pages	Size	Colour of Printing	Paper –Inside and Cover	Binding	Remarks
Community Organisation Manual – Sahaj Path	1,50,000	Inside 134 pages plus Cover	A4 size (Finished Size)	Multicolour	Inside 80 - GSM Maplitho Paper; Cover – 130 GSM Art Paper	Perfect Binding	To be submitted as per annexed format

2. Tender should be submitted in a Sealed Envelop containing following signed documents:
  - (a) A copy of audited statement of accounts for the Financial Year 2018-19 certified by CA Firm showing minimum Annual Turnover Rs. 1 crore.
  - (b) A copy of IT return for the Financial Year 2018-19.
  - (c) A copy of PAN
  - (d) A copy of GST Registration certificate.
  - (e) Financial Bid as per Annexure to this NIT
3. Sample of the Printing materials will be available on any working day from the Office of WBSRLM.
4. Rate/ price of printing of Booklets shall be inclusive of delivery charges, but exclusive of GST which shall be paid extra.
5. Each bidder shall submit only one Bid.
6. Sealed Cover shall be super-scribed "Quotation for Printing Works" and shall be dropped in the Tender Box kept at the Office address of West Bengal State Rural Livelihood Mission by 31<sup>st</sup> July 2020 (2 PM).
7. Opening of Bids – Bids will be opened on the same day on 31<sup>st</sup> July 2020 (3 PM) in the presence of the interested Bidders who will be allowed to verify the rate quoted by L1 Bidder.
8. Selected Bidder (L1) will have to deposit Security Money @ 5% of the Contract Price through Bank Draft for issuing order for printing/ entering into a contract and refundable after completion of work.
9. Award of Contract: WBSRLM will award the contract by 31<sup>st</sup> July 2020 with printable matter in pdf file and its hard copy to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest (L1) price.
10. Notwithstanding the above, the WBSRLM reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

11. The Bidder whose bid is accepted will be notified of the award of contract by the WBSRLM prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the Work Order.

12. Time Lines:

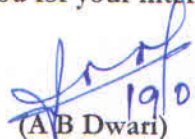
- a) Submission of printed matters for 1st Editing -Within 3 days from the issue of Work Order with printable matters.
- b) Submission of Printed Matters for 2<sup>nd</sup> and final editing & approval - Within 2 days from date of handing over of the 1<sup>st</sup> edited matters.
- c) Deliver of printed Boolets to 23 Anandhara District Offices- Within 25 days from date of handing over of the 2<sup>nd</sup> and final edited approved matters.

13. Payment & Others Conditions :

Payment will be made within 15 days after submission of Bill/ Claim enclosing delivery challans of Books duly acknowledged by 23 Anandhara District Offices as per distribution plan.

This has the approval of CEO, WBSRLM dated 31.05.2020 in eOffice file.

We look forward to receive your quotation and would like to thank you for your interest in this Work.

  
19/06/2020  
(A.B Dwari)

Procurement Consultant  
For and on behalf of  
West Bengal State Rural Livelihood Mission

Comm unity Organi sation Manual - Sahaj Path	Total Nos. / units	Inside 134 pages plus Cover	A4 size (Finished Size)	Multicolou r	Inside 80 - GSM Maplitho Paper; Cover - 130 GSM Art Paper	Perfect Binding	Rate per Unit	Total Amount
1	2	3	4	5	6	7	8	9 (2x8)
	1,50,000							
Total INR-Rupees.....only								

Signature of authorized official of agency ( Seal)