

GOVERNMENT OF WEST BENGAL  
Panchayats & Rural Development Department  
Joint Administrative Building(6<sup>th</sup> – 9<sup>th</sup> Floor), Block HC-7, Sector-III, Salt Lake, Kolkata-700 106.

-:: () ::-

**Notice for inviting tender for Supply of Server and Desktop Computers from reputed firms.**

No. - 4840-RD/MIS (Com) /5M-2/2015 (Pt. I)

Dated- 15/10/2015

Panchayats & Rural Development Department, Joint Administrative Building (6<sup>th</sup> to 9<sup>th</sup> Floor), Sector – III, Block-HC-7, Salt Lake, Kolkata- 700106, Government of West Bengal, invites Commercial bid for procurement of 5 nos. of **branded** Desktop PCs at the above mentioned address from reputed company. The specifications of the above items are as incorporated hereunder ::--

**Required Configuration of Desktop Computer System:**

Processor : 4th Generation Intel® Core™ i5-4460 processor (6M Cache, up to 3.4 GHz)  
Operating System : Windows 8.1 (64Bit) Single Language **with CD Media**  
Memory : 8GB (2X4GB) Single Channel DDR3 1600MHz SDRAM Memory  
Hard Drive : 1TB 7200 rpm SATA 6Gb/s Hard Drive  
Video Card : Integrated Graphics included  
Optical Drive : 16X DVD+/-RW drive  
Monitor : TFT 19"  
Keyboard : 104 keys  
Mouse : Optical with USB interface

For the purpose of selection of the company, sealed tenders are invited from reputed firms having sufficient experience in this line. The concerned firm should be equipped with technical manpower in the field of hardware installation, commissioning and maintenance related issues. They should be capable of undertaking appropriate arrangements to keep the systems operative. Selection of firms for procurement will be made strictly considering their experience and reputation. Terms & conditions for the bidders while sending their EOIs enclosed at **Annexure-A**.

The tender paper can be *downloaded from website [www.wbprd.nic.in](http://www.wbprd.nic.in) under latest tender*. The last date of receipt of sealed tender bid for above article (along with the particulars) at this office is **3/11/2015 up to 2:30 P.M.**

The sealed tender will be opened in the chamber at Room No. 1 (**8<sup>th</sup> Floor, Block –B**) or at the MIS (Computer) cell (**9<sup>th</sup> Floor, Block-A, Room-9**) on **3/11/2015 at 3:00 P.M.** One representative of each bidder will be allowed to remain present at the time of opening the sealed tenders. The representative of each quotationer should carry the identity card and letter of authorisation of the tenderer.

It is further being mentioned that the *operating system* of the Desktop PCs has to come-up with *CD media*.

This Department reserves the right to accept or reject any quotation received from any firm without showing reason or any correspondence whatsoever.

This cancels this Department's tender notice no. 2421-RD/MIS(Com)/5M-2/2015, dated-19/5/2015.

  
(S. Bandyopadhyay)  
Deputy Secretary



## Annexure- A

(Annexure to the tender notice No.- 4840-RD/MIS(Com)/5M-2/2015 , Dated- 15/10/2015 )

### TERMS & CONDITIONS

**Note: Bidders should read these conditions carefully and comply strictly while sending their EOIs.**

Panchayats & Rural Development Department Joint Administrative Building (6<sup>th</sup> to 9<sup>th</sup> Floor), Sector – III, Block-HC-7, Salt Lake, Kolkata- 700106, Government of West Bengal, invites sealed 'Expression of Interest' for **Procurement of 5 nos. of Desktop PCs** at its address.

#### **1. PAYMENT:-**

Cost of above hardware items shall be paid on successful installation & submission of 10% Bank guarantee for a period of one (1) year from the date of execution of the installation of the hardware as per the respective specification, and it will be kept in the custody of P&RD Department for a period of one (1) year. This amount while kept in the custody of Department of Panchayats & Rural Development, Government of West Bengal, will not earn any interest.

#### **2. WARRANTY:-**

The Agency should be capable of undertaking proper maintenance support for the entire period **as per OEM** at the site of Installation and have to attend the site within 3-4 hours of intimation.

#### **3. Submission of EOIs:**

The sealed Expression of Interest (EOI) must be dropped in the Tender Box to be kept for this purpose at the chamber of Deputy Secretary of this Office at Room No. 1 (**8<sup>th</sup> Floor, Block-B**). The last date of receipt of sealed quotation for above article (along with the particulars) at this office is **3/11/2015 up to 2:30 P.M.** No EOI will be accepted after the scheduled date & time. The EOIs submitted by *post/ courier/ telex / telegrams / fax / e-mail will not be considered*. Department will not be responsible for any delay in submission of the EOI.

4. **Opening:** - The Expression of Interest of the Agencies will be opened on **3/11/2015 at 3:00 P.M.** in presence of intending bidders or their authorised representatives.

5. The Authority of Department of Panchayats & Rural Development, Government of West Bengal **reserves the right to accept or reject any or all the bids without assigning any reason thereof.**

6. **Technical Evaluation:-** Technical evaluation of the bids shall be done on the following parameters: -

- Company's engagement records in 2 to 3 Government Departments/Big organisations. The vendors must enclose the list of work orders executed by them, complete details of working experiences, value of product and name of the institutions/organisations to which the hardware items have been supplied.
- Sales Tax/VAT Registration and Latest Sales Tax, P. Tax & I. Tax Clearance Certificate.
- Copy of the registration certificate or Trade License.
- One representative of each vendor will be allowed to remain present at the time of opening the sealed tenders. The representative of each vendor should carry the identity card and letter of authorisation of the vendor.

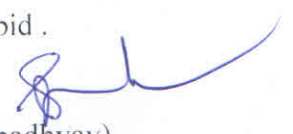
7. Brand & Model no. of the equipment, Software version etc. must be mentioned by the bidder.

8. **WARRANTY** period has to be mentioned for each item.

9. The bidders will deploy their own manpower for the installation and warranty support.

10. Only OEMs or authorized dealers/ channel partners of OEMs can participate in the tender. The bidders has to submit the certificates in this regard from the respective OEMs

11. Tenderer has to attach the filled in form given in **Annexure-B** alongwith its tender bid .

  
(S.Bandyopadhyay)  
Deputy Secretary

**Annexure- B**

(Annexure to the tender notice No.- 4840-RD/MIS(Com)/5M-2/2015, Dated- 15/10/2015 )

**Vendors are requested to fill up this form and attach with the price bid.**

Name of the Vendor :

Address :

Contact Person & Contact No. :

Value of each Desktop PC [inclusive of all charges] (Rs.)	Brand, Model and warranty period of the Desktop.	Whether list of engagement with 2 to 3 Big Organisations/Govt. Sector attached [Mention Yes/No]	Copy of Sales Tax	Copy of VAT	Copy of Trade License	Copy of IT	Copy of P.Tax	Whether details of working experience given [Mention Yes/No]	Remarks (If any)
	Whether the operating system is coming up with CD Media [Mention Yes/No]								
	Total value of 5nos. of Desktop PC [inclusive of all charges] (Rs.)								

Signature & Seal:-

Date:-