

GOVERNMENT OF WEST BENGAL
Panchayats and Rural Development Department
Joint Administrative Building (6th to 9th Floor), Sector – III, Block-HC-7
Salt Lake, Kolkata- 700106.

Notice for inviting tender for Supply of Desktop & UPS from reputed firms.

No. 5351-RD/MIS(Com)/5M-8/2015(Pt.I)

Dated- 21/11/2016

Panchayats & Rural Development Department, Joint Administrative Building (6th to 9th Floor), Sector – III, Block-HC-7, Salt Lake, Kolkata- 700106, Government of West Bengal, invites Commercial bid for procurement & installation of 01 no. Desktop and 01 no. ups at the above mentioned address. The Department desires to engage a reputed OEM Company /authorised Dealer . The specification is attached at **Annexure – A**.

The interested firm must have the following credentials / Criteria (Terms & conditions for the bidders while sending their EOIs enclosed at **Annexure-B**.

The tender paper can be *downloaded from website www.wbprd.nic.in under latest tender*. The last date of receipt of sealed quotation for above article (along with the particulars) at this office is 30/11/2016 up to 2:00 P.M.

The sealed tender will be opened in the computer cell (**Room no.-9A at 9th Floor**) of this department on 30/11/2016 at 3:00 P.M. One representative of each bidder will be allowed to remain present at the time of opening the sealed tenders. The representative of each quotationer should carry the identity card and letter of authorisation of the tenderer.

This Department reserves the right to accept or reject any quotation received from any firm without showing reason or any correspondence whatsoever.

Schedule to Tender as follows:

Date & time of issue of Tender documents	21-11-2016 to 30-11-2016 <i>from website www.wbprd.nic.in</i>
Cost of Tender Enquiry	Free of Charge
Last Date & time for submission of Tender	30-11-2016 at 2.00 PM
Date & time for Tender Opening	30-11-2016 at 3.00 PM
Venue of Tender Opening	Computer Cell (Room no.-9A at 9th Floor)



(Smt. Swati Bandyopadhyay)
Joint Secretary

1. Specification of Commercial DESKTOP

CPU	Intel® Core™ i3-6100 with Intel® HD Graphics 530 (3.7 GHz, 3 MB cache, 2 cores) (5th Generation)) OR higher
Chipset	Intel® H110 Chipset or as per OEM
Memory	4 GB DDR4-2133 SDRAM (1 x 4 GB)
Hard Disk Drive	500 GB 7200RPM SATA HDD or higher.
Monitor	47 cm (18.5 inch) or larger LED Digital Colour Monitor TCO-05 certified [as per OEM]
Keyboard	USB Business Slim Keyboard
Mouse	USB Hardened Mouse
Graphics	Intel HD Graphics (integrated) or As per OEM
Ports	4 USB 2.0; 2 USB 3.0; 1 audio line in; 1 audio line out; 1 DVI-D; 1 VGA; 1 RJ-45 2 USB 2.0; 1 microphone/headphone combo [OR AS PER OEM]
Cabinet	Mini Tower. OR as per OEM
DVD ROM Drive	Super Multi DVD Writer as per OEM
Networking facility	Integrated Gigabit (10/100/1000 NIC) LAN
Operating System	Windows 8.1 Professional with CD media
Compliance And Certification	ROHS and Win certification & Linux (Redhat/SuSe Certification)
Warranty	Three (3) years onsite warranty

2. 700 VA Line Interactive UPS

TERMS & CONDITIONS

Note: Bidders should read these conditions carefully and comply strictly while sending their EOIs.

Panchayats & Rural Development Department Joint Administrative Building (6th to 9th Floor), Sector – III, Block-HC-7, Salt Lake, Kolkata- 700106, Government of West Bengal, invites sealed 'Expression of Interest' for **Procurement of. "01 no Desktop" and "01 no. UPS** at the above address.

1. **Payment :** 100% cost of hardware shall be paid on successful installation of Desktop & Ups.
2. The Agency should be capable of undertaking proper maintenance support for the entire period of 3 (three) years at the site of Installation and have to attend the site within 3-4 hours of intimation.
3. **Submission of EOIs :** The sealed Expression of Interest (EOI) must be dropped in the Tender Box to be kept for this purpose at the Computer Cell of this Office (Block - B (MIS CELL), at 9th Floor) by 2:00 P.M. on 30/11/2016. No EOI will be accepted after the said date & time. The EOIs submitted by *post/ courier/ telex / telegrams / fax / e-mail will not be considered.* Department will not be responsible for any delay in submission of the EOI.
4. **Opening :** The Expression of Interest of the Agencies will be opened on 30/11/2016 at 3:00 P.M. in presence of intending bidders or their authorised representatives.
5. The Authority of Department of Panchayats & Rural Development, Government of West Bengal *reserves the right to accept or reject any or all the bids without assigning any reason thereof.*
6. **Technical Evaluation:-** Technical evaluation of the bids shall be done on the following parameters: -
 - a. Company's engagement records in 2 to 3 Government Departments/Big organisations. The vendors must enclose the list of work orders executed by them, complete details of working experiences and name of the institutions/organisations to which services have been provided.
 - b. Sales Tax/VAT Registration and Latest Sales Tax & I. Tax Clearance Certificate.
 - c. Copy of the registration certificate of Trade License.
 - d. Authorization of Brand.
7. One representative of each vendor will be allowed to remain present at the time of opening the sealed tenders. The representative of each vendor should carry the identity card and letter of authorisation of the vendor.


(Smt. Swati Bandyopadhyay)
Joint Secretary

Anexure- C

No.- -RD/MIS(Com)/5M-8/2015(Pt.I) Dated- 00/11/2016
Vendors are requested to fill up this form and attach with the price bid.

Name of the Vendor		Date :
Address		
Contact Person & Contact No.		Signature & Seal :

Cost of Desktop & UPS Total Value [inclusive of all charges] (Rs.)	Whether copies are attached [Mention Yes/No]					Remarks (If any)
	Whether list of engagement with 2 to 3 Big Organisations /Govt. Sector attached.	ST	VAT	IT	Trade License Authorization of Brand	
Rupees in word :						