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Notice for inviting tender for supply of Branded Laptop from reputed firms.

No. - 5592-RD/MIS (Com) /5M-6/06

Dated-15/12/2015

Panchayats & Rural Development Department, Government of West Bengal, Joint Administrative Building, Block-HC 7, Sector-III, Salt Lake, Kolkata-700106 invites Commercial bid for procurement of 2 numbers of branded Laptops at its address. The details of items the Department desires to procure are given in the enclosed **Annexure – 'A'**.

The interested firm must possess the following credentials / Criteria:-

1. The firm must have the experience in dealing in hardware of similar specifications for which the department asked for procurement. It should be equipped with technical manpower in the field of hardware installation, commissioning and maintenance related issues as well as capable of undertaking appropriate arrangements to keep the systems operative.
2. The firm must have registration certificate for firms registered or Trade License as well as latest VAT, P. Tax and Income Tax clearance certificate [Xerox copies of all the certificates are to be enclosed along with the tender-bid and original certificates have to be produced at the time of opening of tender/ Expression of Interests (EOIs)].

The tender paper can be downloaded from the Departmental website www.wbprd.nic.in under latest tender. The **last date** of receipt of properly signed and sealed tender for above articles (along with the particulars) at this office is 29/12/2015 up to 2:30 pm. The tender box will be kept at the out-side of the Room No. 1 of 8th Floor(Block-B).

The tenderers should carefully note that EOIs submitted by post/courier/telex/telegrams/fax/e-mail etc. will not be considered. Department will not be responsible for any delay in submission of the EOIs.

Technical aspects of the tender:-

Selection of firms for procurement will be made strictly considering their experience and reputation. The vendors must enclose the list of work orders executed by them, complete details of working experiences, values of product and name of the organizations to which the hardware items have been supplied and also company's engagement records in 2 to 3 Government Deptt.'s/ big organizations.

The tenderer must also note:-

- 1) Brand & Model no. of the equipments, Software version etc. & Warranty period for each item has also to be mentioned in the tender bid.
- 2) At the time of submission of the sealed tender documents filled-in form given in **Annexure-'B'** also to be submitted.
- 3) The Agency should be capable of undertaking proper maintenance support for the entire period **as per OEM** at the site of installation and have to attend the site within 3-4 hours of intimation.

The **sealed tender** will be **opened** in the chamber at Room No. 1(8th floor, Block-B) or at the MIS(Computer) Cell [9th floor(Block-A, Room-9/ Block-B, Room-4)] of this department **on 29/12/2015 at 3:00 pm**. One representative of each tenderer will be allowed to remain present at the time of opening the sealed tenders. The representative of each tenderer should carry the identity card and letter of authority of the tenderer.

Payment will be made after successful installation/ functioning of the items.

This Department reserves the right to accept or reject any tender received from any firm without showing reason or any correspondence whatsoever.


(S. Bandyopadhyay)
Deputy Secretary

Annexure - 'A'

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Specification of the Laptop

Microprocessor	Intel® Core™ i5-5200U with Intel HD Graphics 5500 (2.7 GHz with Intel Turbo Boost Technology, 3 MB cache, 2 cores)
Memory	4 GB 1600 MHz DDR3L SDRAM
Display	14" LED – backlit HD anti-glare Display (1366 x 768)
Operating System	Windows 8.1 (64-bit)
Hard Drive	500 GB up to 750 GB SATA (7200 rpm)
Multimedia Drive	Super Multi DVD burner
Network Card	Realtek Ethernet (10/100/1000) or As per OEM
Wireless Connectivity	802.11b/g/n (1x1) and Bluetooth 4.0 combo or As per OEM
Sound	Beats Audio with 2 speakers
Keyboard	As per OEM
Pointing Device	Image pad with multi-touch gesture support
External Ports	2 USB 3.0 2 USB 2.0 1 HDMI 1 headphone/microphone combo 1 AC power 1 RJ-45 1 VGA
Weight	Not Less than 1.8 kg
Battery	65 W EM AC power adapter, 4-cell, 44 Whr Li-ion
Security management	Standard: Client Security, Drive Encryption, BIOS Protection, Security lock slot, TPM 1.2 Embedded Security Chip
Warranty	One Year OEM Standard Warranty
Laptop Bag	Yes

Annexure-B(Annexure to the tender notice no.5592-RD/MIS(Com)/5M-6/06, dt-15/12/2015)

Vendors are requested to fill up this form and attach with the price bid.

Name of the Vendor :

Address :

Contact Person & Contact No. :

Total Value of 2 nos. of Laptops [Inclusive of all charges] (Rs.)	Whether list of engagement with 2 to 3 Big Organisations/ Govt. Sector attached [Mention Yes/No]	Copy of Sales Tax [Mention Yes/No]	Copy of VAT [Mention Yes/No]	Copy of Trade License [Mention Yes/No]	Copy of IT [Mention Yes/No]	Copy of P.Tax [Mention Yes/No]	Whether details of working experience given [Mention Yes/No]	Remarks (If any)

Signature & Seal:-

Date:-