

West Bengal State Rural Development Agency

(An Agency of the Panchayats & Rural Development Department, Government of West Bengal:
Registered under Registration of Societies Act 1961, Registration No.S/IL/17726 of 2003-04)

RGPSA Cell of WBSRDA under the P&RD Department

Joint Administrative Building, 9th Floor, HC-7, Sector-III, Bidhannagar, Kolkata-700 106

No.759/SS/2014

Dated: 18.08.2014

Notification for Engagement of Personnel in the RGPSA Cell

1. The RGPSA Cell of WBSRDA invites applications from suitable candidates for the posts mentioned in **Table-1, Table-2 and Table-3** under the RGPSA Cell (with number of posts mentioned against each post in the tables), purely on contractual basis initially for one year for implementation of the RGPSA programme, subject to the terms and conditions mentioned in this Notification.
2. The tenure of contract of the personnel to be engaged for the RGPSA programme may be extended for specific periods, subject to continuation of the RGPSA programme, subject to satisfactory performance of the personnel to be engaged during the tenure of contract and subject to the condition that they shall neither be absorbed in regular service nor made permanent.
3. In case the RGPSA programme is closed owing to unavoidable circumstances at any time during the tenure of contract, the contractual engagement of the personnel for the RGPSA programme will be terminated automatically.
4. The academic qualifications, competencies and relevant work experiences required for the posts, the responsibilities to be discharged and the consolidated monthly remuneration are mentioned in the following tables. The candidates who do not have the requisite academic qualifications, competencies and relevant work experiences and who do not have capacities to discharge the responsibilities need not apply. Applications received from candidates who do not have the required academic qualifications, competencies & relevant work experiences will be summarily rejected.
5. The academic qualifications, competencies and relevant work experiences mentioned in in the following tables are as on 31.08.2014. Higher academic qualifications and richer work experiences will be given weightage at the time of selection. Upper limit of age for all the posts is 50 years as on 31.08.2014.
6. Applications will have to be made in the prescribed Application Form only which may be copied or downloaded from the website of the Department of Panchayats & Rural Development [wbprd.gov.in]. No candidate shall be able to apply for more than any 2 (two) posts. In case a candidate wants to apply for two posts, one set of application will be sufficient for the purpose, provided the two posts are categorically mentioned in the Application Form. The candidates shall not submit, along with applications, copies of any documentary evidences in support of their academic qualifications and work experiences; they will have to clearly mention these in clear terms in the Application Form. The Application Form will have to be filled up on the basis of facts which they will have to

substantiate subsequently with documentary evidences, failing which their candidature will be cancelled. The candidates will be required to produce all original certificates, mark sheets etc. at appropriate time to be notified in due course.

7. The jobs require long hours each day, strong commitment, work on holidays and extensive field work in remote areas for most of the days during a month in case of the district level posts and field work for substantial part of a month in case of the state level posts.
8. The candidates must be agreeable to stay at their places of work in remote areas; zeal, people-friendly and serving attitude; and capacity to work with team spirit and on mission mode.
9. Those unable to join within one month after their receipt of offer of engagement need not apply. Hence, applications will be considered valid only from those candidates who apply with clear "No Objection" in black and white in this regard from their present employers.
10. The applications must be complete in all respects. Incomplete applications will be summarily rejected.
11. Each application in sealed cover, complete in all respects, must reach the RGPSA Cell of WBSRDA, 9th Floor, P&RD Department, HC-7, Sector-III, Bidhannagar, Kolkata-700 106 by hand or by post within 15.09.2014.
12. Selection will be done on fair competitive basis, based on academic qualifications, required competencies, relevant work experiences and on the basis of written examination on issues relevant to the jobs and interview-cum-personality test. Standard of written examination will vary according to the varying levels of the posts.
13. These details may also be noted from a Display Board of WBSRDA, P&RD Department at the 9th Floor of the Joint Administrative Building, HC-7, Sector-III, Bidhannagar, Kolkata-700 106.
14. Decision of the Selection Committee and authorities in WBSRDA shall be final in the matter of selection of eligible candidates. Canvassing in any form shall be a disqualification.

By order of the authorities in WBSRDA



State Nodal Officer for RGPSA &
Additional Chief Executive Officer, WBSRDA

Table-1 Contractual Posts under the State Programme Management Unit (SPMU) of the RGPSA Cell of WBSRDA					
Sl. No.	Name of Post	No. of Posts	Required Academic Qualifications & Competencies	Responsibilities to be Discharged	Consolidated Monthly Remuneration (Rs.)
(a)	(b)	(c)	(d)	(e)	(f)
1.	Senior Coordinator, Social Mobilisation & Panchayat Processes	1	<ul style="list-style-type: none"> • Master degree in any discipline • 10 years' work experience including that in areas of P&RD • Proficiency in writing sound English & Bengali and sound presentation skills 	<ul style="list-style-type: none"> • Planning and coordination of state-wide activities for social mobilisation & Panchayat processes • Preparation of guidelines for social mobilisation & Panchayat processes • Capacity Building of state and district level functionaries for social mobilisation & Panchayat processes • Management & monitoring of state-wide activities for social mobilisation & Panchayat processes 	Rs.32,890/-
2.	Senior Coordinator, Capacity Building & Training	1	<ul style="list-style-type: none"> • Master degree in any discipline • 10 years' work experience including that in areas of Capacity Building & Training for Panchayats • Proficiency in writing sound English & Bengali and sound presentation skills 	<ul style="list-style-type: none"> • Planning and coordination of state-wide activities for capacity building & training for PRIs • Preparation of guidelines for Training Needs Assessment and working out methodology for capacity building & training for PRIs • Capacity Building of state and district level functionaries for Training Needs Assessment and capacity building & training related activities • Coordination & monitoring of state-wide activities for capacity building & training 	Rs.32,890/-
3.	Senior Coordinator, Decentralized Planning	1	<ul style="list-style-type: none"> • Master degree in any discipline • 10 years' work experience including that in areas of Participatory Planning for Panchayats • Proficiency in writing sound English & Bengali and sound presentation skills 	<ul style="list-style-type: none"> • Planning and coordination of state-wide activities for Decentralized Planning • Preparation of guidelines for Decentralized Planning • Capacity Building of state and district level functionaries for Decentralized Planning • Coordination & monitoring of state-wide activities for Decentralized Planning 	Rs.32,890/-
4.	Senior Coordinator, Gender Issues & Women Development	1	<ul style="list-style-type: none"> • Master degree in any discipline • 10 years' work experience including that in areas of Gender Issues & Women Development • Proficiency in writing sound English & Bengali and sound presentation skills 	<ul style="list-style-type: none"> • Planning and coordination of state-wide activities for Gender Issues & Women Development • Preparation of guidelines on Gender Issues & Women Development • Capacity Building of state and district level functionaries on Gender Issues & Women Development • Coordination & monitoring of state- 	Rs.32,890/-

Table-1 Contractual Posts under the State Programme Management Unit (SPMU) of the RGPSA Cell of WBSRDA					
Sl. No.	Name of Post	No. of Posts	Required Academic Qualifications & Competencies	Responsibilities to be Discharged	Consolidated Monthly Remuneration (Rs.)
(a)	(b)	(c)	(d)	(e)	(f)
				wide activities relating to Gender Issues & Women Development	
5.	Senior Coordinator, Satellite Channel & Communication Network	1	<ul style="list-style-type: none"> • Degree in IT or similar discipline or sound professional qualification from a recognized institution in the relevant areas • 10 years' work experience including that in areas of database management & development of MIS • Proficiency in writing sound English & Bengali and sound presentation skills 	<ul style="list-style-type: none"> • Planning and coordination of state-wide activities for Satellite Channel & Communication Network • Capacity Building of state and district level functionaries on Satellite Channel & Communication Network • Coordination & monitoring of state-wide activities for Satellite Channel & Communication Network • Coordination & monitoring of activities relating to audio-visual programmes on Panchayats & Rural Development 	Rs.32,890/-
6.	Senior Coordinator, IT & MIS	1	<ul style="list-style-type: none"> • Degree in IT or similar discipline or sound professional qualification from a recognized institution in the relevant areas • 10 years' work experience including that in areas of database management & development of MIS • Proficiency in writing sound English & Bengali and sound presentation skills 	<ul style="list-style-type: none"> • Systems development for effective MIS for RGPSA • Capacity Building of state and district level functionaries on effective MIS for Panchayats & Rural Development • Coordination & monitoring of state-wide activities relating to application of IT and MIS in Panchayats & Rural Development • Consolidation of reports on RGPSA and online reporting to the Ministry of Panchayats & Rural Development, Government of India 	Rs.32,890/-
7.	Senior Coordinator, IEC, Helpline & Panchayati Raj Bulletin	1	<ul style="list-style-type: none"> • Master degree in mass communication/ similar discipline • 10 years' work experience in mass communication / similar field • Skills in anchoring and managing programmes on audio-visual media • Proficiency in writing English & Bengali and documentation 	<ul style="list-style-type: none"> • Planning and coordination of state-wide activities for IEC on Panchayats & Rural Development • Planning and coordination of activities relating to production and publication of the "Panchayati Raj" monthly bulletin • Planning and coordination of activities relating to Helpline on Panchayats & Rural Development • Management and anchoring of weekly TV programmes • Management and anchoring of weekly Radio programmes 	Rs.32,890/-
8.	Coordinator, Social Mobilisation & Panchayat Processes	1	<ul style="list-style-type: none"> • Master degree in any discipline • 6 years' work experience in areas of Panchayats/RD/social 	<ul style="list-style-type: none"> • To assist in planning and coordination of state-wide activities for social mobilisation & Panchayat processes • To assist in preparation of guidelines for social mobilisation & Panchayat 	Rs.22,970/-

Table-1 Contractual Posts under the State Programme Management Unit (SPMU) of the RGPSA Cell of WBSRDA					
Sl. No.	Name of Post	No. of Posts	Required Academic Qualifications & Competencies	Responsibilities to be Discharged	Consolidated Monthly Remuneration (Rs.)
(a)	(b)	(c)	(d)	(e)	(f)
			mobilization • Proficiency in writing English & Bengali and sound presentation skills	processes • To assist in Capacity Building of district level functionaries for social mobilisation & Panchayat processes • To assist in management & monitoring of state-wide activities for social mobilisation & Panchayat processes	
9.	Coordinator, Capacity Building & Training (one for SPMU & five for ETCs at regional level across the state)	6	• Master degree in any discipline • 6 years' work experience in areas of Capacity Building & Training on issues relating to Panchayats & Rural Development • Proficiency in writing English & Bengali and sound presentation skills	• coordination of state-wide activities for capacity building & training • To assist in preparation of guidelines for Training Needs Assessment and working out methodology for capacity building & training • To assist in Capacity Building of state and district level functionaries for Training Needs Assessment and capacity building & training related activities • To assist in coordination & monitoring of state-wide activities for capacity building & training	Rs.22,970/-
10	Coordinator, Decentralized Planning	1	• Master degree in any discipline • 6 years' work experience in areas of Participatory Planning relating to Panchayats & Rural Development • Proficiency in writing English & Bengali and sound presentation skills	• To assist in planning and coordination of state-wide activities for Decentralized Planning for PRIs • To assist in preparation of guidelines on Decentralized Planning for PRIs • To assist in Capacity Building of district level functionaries for Decentralized Planning • To assist in coordination & monitoring of state-wide activities for Decentralized Planning for PRIs	Rs.22,970/-
11	Coordinator, Gender Issues & Women Development	1	• Master degree in any discipline • 6 years' work experience in areas of Gender Issues & Women Development • Proficiency in writing English & Bengali and sound presentation skills	• To assist in planning and coordination of state-wide activities for Gender Issues & Women Development • To assist in preparation of guidelines on Gender Issues & Women Development • To assist in Capacity Building of state and district level functionaries on Gender Issues & Women Development • To assist in coordination & monitoring of state-wide activities relating to Gender Issues & Women Development	Rs.22,970/-

Table-1 Contractual Posts under the State Programme Management Unit (SPMU) of the RGPSA Cell of WBSRDA					
Sl. No.	Name of Post	No. of Posts	Required Academic Qualifications & Competencies	Responsibilities to be Discharged	Consolidated Monthly Remuneration (Rs.)
(a)	(b)	(c)	(d)	(e)	(f)
12	Coordinator, IT & MIS	2	<ul style="list-style-type: none"> Science Graduate with sound professional qualification (at least 1 year's certificate from a recognized institution) in the relevant areas 6 years' work experience in database management & development of MIS at state level in project administration Proficiency in writing English & Bengali and sound presentation skills 	<ul style="list-style-type: none"> To assist in systems development for effective MIS for RGPSA To assist in Capacity Building of state and district level functionaries on effective MIS for Panchayats & Rural Development To assist in coordination & monitoring of state-wide activities relating to application of IT and MIS on Panchayats & Rural Development To assist in consolidation of reports on RGPSA and online reporting to the Ministry of Panchayats & Rural Development, Government of India 	Rs.22,970/-
13	Coordinator, Satellite Channel & Communication Network	2	<ul style="list-style-type: none"> Bachelor's degree in any discipline Sound professional qualification (at least 1 year's certificate from a recognized institution) in the relevant areas 6 years' work experience in the related field including that in Satellite Channel-based audio-visual programme management at state level Proficiency in writing English & Bengali and documentation 	<ul style="list-style-type: none"> To assist in planning and coordination of state-wide activities for Satellite Channel & Communication Network To assist in Capacity Building of district level functionaries on Satellite Channel & Communication Network To assist in coordination & monitoring of state-wide activities relating to Satellite Channel-based audio-visual programmes and maintenance of system & network To assist in audio-visual documentation of good practices on Panchayats & Rural Development 	Rs.22,970/-
14	Coordinator, IEC, Helpline & Panchayati Raj Bulletin	1	<ul style="list-style-type: none"> Degree in mass communication/ similar discipline 6 years' work experience in mass communication / similar field Skills in anchoring and managing programmes on audio-visual media Proficiency in writing English & Bengali and documentation 	<ul style="list-style-type: none"> To assist in planning and coordination of state-wide activities for IEC on Panchayats & Rural Development To assist in planning and coordination of activities relating to production and publication "Panchayati Raj" monthly bulletin To assist in planning and coordination of activities relating to Helpline on Panchayats & Rural Development To assist in management of weekly TV programmes To assist in management of weekly Radio programmes 	Rs.22,970/-

Table-1 Contractual Posts under the State Programme Management Unit (SPMU) of the RGPSA Cell of WBSRDA					
Sl. No.	Name of Post	No. of Posts	Required Academic Qualifications & Competencies	Responsibilities to be Discharged	Consolidated Monthly Remuneration (Rs.)
(a)	(b)	(c)	(d)	(e)	(f)
15	Coordinator, Accounting & Fund Administration	2	<ul style="list-style-type: none"> • Bachelor's degree in Commerce • Efficiency in computerized management of accounts, particularly TALLY-based accounting • 6 years' work experience in computerized management of project accounts at state level 	<ul style="list-style-type: none"> • To assist in accounts keeping, financial management and procurement under RGPSA • To assist in consolidation of financial reports on RGPSA • To assist in submission of financial reports to the Ministry of Panchayats & Rural Development, Government of India 	Rs.22,970/-
16	Cameraman in the Satellite Channel & Communication network	2	<ul style="list-style-type: none"> • Bachelor's degree in any discipline • Sound professional qualification (at least 1 year's certificate from a recognized institution) in the relevant areas • 6 years' work experience in the related field including that in Satellite Channel-based audio-visual programme management and maintenance 	<ul style="list-style-type: none"> • To work as On-line Cameraman for programmes in the Satellite Channel & Communication Network • To work as Off-line Cameraman in audio-visual documentation of good practices on Panchayats & Rural Development • To provide other technical assistance in management and monitoring of Satellite Channel-based audio-visual programmes 	Rs.20,000/-
17	Online Editor in the Satellite Channel & Communication network	2	<ul style="list-style-type: none"> • Bachelor's degree in any discipline • Sound professional qualification (at least 1 year's certificate from a recognized institution) in the relevant areas • 6 years' work experience in the related field including that in Satellite Channel-based audio-visual programme management and maintenance 	<ul style="list-style-type: none"> • To work as On-line Editor in the Satellite Channel & Communication Network • To provide other technical assistance in management and monitoring of Satellite Channel-based audio-visual programmes • To work as Off-line Editor in audio-visual programmes for weekly TV programmes/other audio-visual programmes 	Rs.20,000/-
18	Administrative Assistant	2	<ul style="list-style-type: none"> • Bachelor's degree in any discipline • 4 years' work experience in project management at state level • Efficiency in computer application 	<ul style="list-style-type: none"> • To assist activities relating to administrative management under RGPSA including stock keeping, issue and dispatch of communications • To assist in management of the office of the SPMU for RGPSA 	Rs.11,000/-
19	Data Entry Operator	4	<ul style="list-style-type: none"> • Bachelor's degree in any discipline with at least 1 year's certificate on 	<ul style="list-style-type: none"> • To assist State level RGPSA officials in data entry and database management on various aspects of 	Rs.11,000/-

Table-1 Contractual Posts under the State Programme Management Unit (SPMU) of the RGPSA Cell of WBSRDA					
Sl. No.	Name of Post	No. of Posts	Required Academic Qualifications & Competencies	Responsibilities to be Discharged	Consolidated Monthly Remuneration (Rs.)
(a)	(b)	(c)	(d)	(e)	(f)
			computer application from a recognized institution • Efficiency and 2 years' work experience in database management at state level	Panchayats & Rural Development • Data entry for reporting on and effective MIS for RGPSA • To assist in typing various documents relating to RGPSA	

Table-2 Contractual Posts under the District Programme Management Units (DPMUs) of the RGPSA Cell of WBSRDA					
Sl. No.	Name of Post	No. of Posts	Required Academic Qualifications & Competencies	Job Details	Consolidated Monthly Remuneration (Rs.)
(a)	(b)	(c)	(d)	(e)	(f)
1.	Assistant Coordinator, Social Mobilisation & Panchayat Processes	18	• Honours degree in any discipline with 4 years' work experience in areas of Panchayats & Rural Development or Bachelor's degree in any discipline with 6 years' work experience in areas of Panchayats & Rural Development • Sound communication & presentation skills	• To assist in planning and coordination of district-wide activities for social mobilisation & Panchayat processes • To assist in Capacity Building PRI functionaries for social mobilisation & Panchayat processes • To assist in management & monitoring of district-wide activities for social mobilisation & Panchayat processes • To assist in reporting & documentation on social mobilisation & Panchayat processes	Rs.22,970/-
2.	Assistant Coordinator, Capacity Building & Training	18	• Honours degree in any discipline with 4 years' work experience in areas of Capacity Building & Training on Panchayats & Rural Development or Bachelor's degree in any discipline with 6 years' work experience in areas of Capacity Building & Training on Panchayats & Rural Development • Sound training and communication skills	• To assist in planning and coordination of district-wide activities for capacity building & training of PRI functionaries • To assist in Training Needs Assessment for capacity building & training of PRI functionaries • To assist in reporting & documentation on capacity building & training of PRI functionaries	Rs.22,970/-
3.	Assistant Coordinator, Participatory Planning	18	• Honours degree in any discipline with 4 years' work experience in areas of Panchayats & Rural Development or	• To assist in planning and coordination of district-wide activities for Decentralized Planning across PRIs, particularly Gram Panchayats	Rs.22,970/-

Table-2 Contractual Posts under the District Programme Management Units (DPMUs) of the RGPSA Cell of WBSRDA					
Sl. No.	Name of Post	No. of Posts	Required Academic Qualifications & Competencies	Job Details	Consolidated Monthly Remuneration (Rs.)
(a)	(b)	(c)	(d)	(e)	(f)
			Bachelor's degree in any discipline with 6 years' work experience in areas of Participatory Planning for Panchayats • Sound communication & presentation skills	• To assist in tracking of progress in Panchayat planning • To assist in Capacity Building of PRI functionaries for Decentralized Planning • To assist in reporting and documentation of good practices on Decentralized Planning	
4.	Assistant Coordinator, Accounting & Fund Administration	18	• Honours degree in commerce with 4 years' work experience in areas of Panchayats & Rural Development or Bachelor's degree in any discipline with minimum 6 years' work experience in computerized management of accounts, particularly TALLY-based accounting	• To assist in accounts keeping, financial management and procurement under RGPSA at the district level • To assist in preparation of financial reports on RGPSA • To assist in submission of financial reports to the Department of Panchayats & Rural Development • To assist in administrative management at the district level	Rs.22,970/-
5.	Assistant Coordinator, IT & MIS	18	• Science Graduate with sound professional qualification in the relevant areas • 4 years' work experience in areas of database management & development of MIS • Proficiency in writing Sound English & Bengali and sound presentation skills	• To assist in systems management for effective MIS for RGPSA • To assist in coordination & monitoring of district-wide activities relating to application of IT and MIS in Panchayats & Rural Development • To assist in consolidation of reports on RGPSA and online reporting to the Department of Panchayats & Rural Development	Rs.22,970/-
6.	Data Entry Operator	18	• Bachelor's degree in any discipline with at least 1 year's certificate on computer application from a recognized institution • Efficiency and 2 year's work experience in computer application & database management at state/ district/block level administration	• To assist district level RGPSA officials in data entry and database management on various aspects of Panchayats & Rural Development • Data entry for district level reporting on and effective MIS for RGPSA • To assist in typing various documents relating to RGPSA	Rs.11,000/-

Table-3 Contractual Posts under the State Panchayat Resource Centre (SPRC) & District Panchayat Resource Centres (DPRC) of the RGPSA Cell of WBSRDA					
Sl. No.	Name of Post	No. of Posts	Required Academic Qualifications & Competencies	Job Details	Consolidated Monthly Remuneration (Rs.)
(a)	(b)	(c)	(d)	(e)	(f)
1.	Senior Faculty Member, Financial Management & Resource Mobilisation for SPRC	2	<ul style="list-style-type: none"> • Master degree in Commerce • Professional qualification in computerized accounting • Sound research background in the relevant area • 6 years' work experience including that in areas of P&RD • Proficiency in writing sound English & Bengali and sound presentation skills 	<ul style="list-style-type: none"> • To work as Faculty on Financial Management & Resource Mobilisation for state and district level trainers, elected representatives and functionaries of PRIs • To conduct research and studies on issues relating to PRI Financial Management & Resource Mobilisation by PRIs 	Rs.32,890/-
2.	Senior Faculty Member, Panchayat Processes & Decentralized Planning for SPRC	2	<ul style="list-style-type: none"> • Master degree in Economics/Political Science/Sociology/Anthropology • Sound research background in the relevant area • 6 years' work experience including that in areas of P&RD • Proficiency in writing sound English & Bengali and sound presentation skills 	<ul style="list-style-type: none"> • To work as Faculty on Decentralized Planning for state and district level trainers, elected representatives and functionaries of PRIs • To conduct research and studies on issues relating to Decentralized Planning 	Rs.32,890/-
3.	Assistant Training Coordinator for DPRC	54	<ul style="list-style-type: none"> • Honours degree in any discipline with 4 years' work experience as Trainer on Participatory Planning and issues relating to Panchayats & Rural Development or Bachelor's degree in any discipline with 6 years' work experience as Trainer on Participatory Planning and issues relating to Panchayats & Rural Development • Sound communication & presentation skills 	To conduct training programmes for elected representatives and functionaries of GPs on a wide range of issues including <ul style="list-style-type: none"> • Institutional issues • Financial Management and Resource Mobilization • Social development issues including gender, public health & nutrition and education for all • SHG Movement • Total sanitation • Various Rural Development programmes • Participatory Planning & Monitoring 	Rs.22,970/-

APPLICATION FORM

Recently taken
passport size
photograph signed by
the candidate is to be
affixed here

*(Please do not attach any testimonial or paper with this form.
Relevant documents in original need to be shown at appropriate
time to be notified in due course)*

1. **Name of the Candidate (in Capital Letters):**
2. **Posts applied for (maximum of two, in order of preference)**
 - A) í
 - B) í
3. **Name of Father/Husband:** í ..
4. **Date of birth:** í í í í í í í í í í í í í í í
5. **Age as on 31.08.2014:** í ..
6. **Sex:**
7. **Nationality:** í
8. **Religion:** í ..
9. **Caste (Gen/SC/ST/OBC):** í
10. **Postal Address:** í ..
 í í í í í í í í í í í í í í ..
 í í í í í í í í í í í í í í í í í í í ..PIN í í ..í ..
11. **Phone Number:** í .. í í í í í í í í í í í í í í í í í í í ..
12. **E-mail address (if any):** í í í í í í í í í í í í í í í í í í í ..
13. **Educational Qualification:**

<i>Name of Examination</i>	<i>Year of Passing</i>	<i>% of Marks</i>	<i>Subjects</i>	<i>Board/ University</i>
Secondary				
Higher Secondary				
Pass Graduation*				
Hons. Graduation				
PG Degree(s) (mention details)				
PG Diploma(s) (mention details)				
Others, if any				
* Honours graduates need not fill in this row				

**14. Details of Relevant Work Experience (Starting with the current or most recent one)
(Add more pages if required)**

Sl. No.	Organisation/Office	Post Held	From	To	Total Period (Years & months)
1					
Major responsibilities/tasks performed					
2					
Major responsibilities/tasks performed					
Total experience					

15. Current Salary in Rupees (per month): í í í í í í í í í í í í í í í í í í í .
(Inclusive of all components)

16. Proof of “No Objection” (preferably in a separate sheet) from the present employer to the effect that the candidate will be released immediately after her/his receipt of offer for contractual engagement under the RGPSA Cell, if selected for any post under reference.

17. Whether capable of undertaking extensive tour every month: Yes / No
(Indicate with ✓ mark)

I do hereby certify that all the details stated above are true and that in case any information proves false at any period of time, my candidature will be liable to be cancelled.

Date: í í í í í í í í í

Full Signature: í í í í í í í í í í í í í í í í í

Place: í í í í í í í í ...