

Government of West Bengal
Panchayats and Rural Development Department
Joint Administrative Building, Floor-9B, Block- HC-7
Sector- III, Salt Lake City, Kolkata- 106

Memo No: 308-PRD-24013(11)/2/2020-Sanitation

Date : 16/02 /2022

NOTICE INVITING TENDER- 2nd Call

Mission Director, Mission Nirmal Bangla invites **expression of interest** for the work below, from reliable, resourceful, *bona fide* and experienced Agencies/Organizations having adequate work experience in similar nature of work.

Scope of Work: Mission Nirmal Bangla under the Department of Panchayats & Rural Development intends to arrange two hand holding trainings for the District level Technical Persons and Masons on construction of Bio-Gas plants in association with NGO/CBO or any other agencies having adequate experience in the matter. The selected agency shall have to engage Resource Persons for imparting hand holding training both in class room mode and field level training at. The Department will provide class room with arrangements of Computer, Board etc and all raw materials and other accessories for construction of bio gas plant. The Department will also make arrangement of accommodation & food for the participants during the period of training. The agency have to engage Resource Persons and provide tools and equipment required for construction of Bio-Gas plant. The Bio-Gas plants may be of Fixed Dome model with capacity of around 25-50 CuM by feeding mainly Cow dung and also Kitchen Waste, Agri Waste and Market Waste etc. The agency have to submit the list of raw materials and accessories to be required for construction well ahead to the Deptt so that those can be made available at the time of training.

The proposals submitted will be in two parts, i.e., **Technical** and **Financial** in separate sealed envelopes mentioning 'Technical Bid' and 'Financial Bid' and the EOI comprising both the bids should be submitted in a duly sealed envelope clearly marked as: **'Expression of Interest (EOI) for engagement of State-level Support Organization for Installation and training of Bio-gas Unit'**. The bidder Organizations/ Agencies have to clearly write the a) Name, b) Detailed address, c) Contact No. with e-mail ID. The Amount quoted in the financial bid should be the charges inclusive of all applicable taxes.

The EOI has to be submitted under the signature of the authorized signatory of the agency and to be dropped in the Mission Nirmal Bangla Section, 8th floor, Panchayats & Rural Development Department, Joint Administrative Building, Salt Lake, Block – HC 7, Sector – III, Kolkata – 700106.

The last date and time for submission of EOI is on **25/02/2022** up to 1.00 P.M. This office shall not take any responsibility for any postal or other delays that may cause delay in receiving the EOI.

Opening of the bids will take place on the same day after 2.00 P.M. Authorized representative of the bidding Organizations/ Agencies may remain present during opening of bids.

This office reserves the right to reject any proposal on evaluation/ verification of technical bid, even before opening the financial bid.

Eligibility criteria

- i. The agency shall possess experience in planning and implementation of bio-gas related activities and capability of imparting training under central/ state sponsored scheme in rural/ urban context during the period of last 3 (three) years’.
- ii. The agency should have adequate number of personnel and should have experience in developing bio-gas units of different capacities preferably 20 CuM to 50 CuM during last three years :
- iii. Any agency blacklisted by any Central/ State Government/ Public sector undertaking/ autonomous bodies under Central and State Governments in India at any point of time will not be considered.

List of documents to be submitted:

- i. Copy of Registration Certificate of the Agencies along with Memorandum of Understanding.
- ii. Audited Statement of Accounts for the last 3 financial years .
- iii. IT/ Service Tax Return Statement for previous 3 (three) years
- iv. Copy of CGST and SGST registration (GSTN)
- v. PAN / TAN
- vi. Credential/Experience certificate regarding construction of a Bio-Gas plants under any Central/State Schemes of more than 20 Cum capacity during last three years.

Financial Proposal:

The Bidders are required to quote a lump sum fee inclusive of all prevailing taxes and fees except the statutory service tax for the Transaction Advisory Services in the prescribed Format given below. In addition, the statutory service tax as applicable shall be paid separately.

Name of Project	Fee in Rs. (In figures)	Fee in Rs. (In words)
EOI for engagement of State-level Support Organization for conduct of hand holding training on setting up of Bio-Gas plants at Coochbehar and Purba Bardhaman.		

The Technically Qualified Bidders shall only qualify for opening of Financial Proposal. Financial Proposals of all Technically Qualified Bidders will be opened for which intimation will be given to all qualified Bidders who so desire can remain present.

Time and Duration of Contract:

This assignment shall initially be for a period of 2 (two) months and renewable for a further

period of 3 (three) months subject to satisfactory performance

The selected agency shall have to start the training in both locations within one week from date of awarding contract and to complete the work within one month from the date of commencement of work. The agency has to submit bill within one week of completion of training in both locations and payment will be made within one month from date of submission of bill. No advance payment will be made for the work.

 16/2/2022
Mission Director and e.o. Additional

Secretary

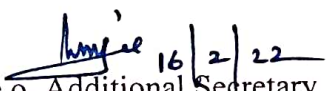
Panchayats and Rural Development Deptt.
Government of West Bengal

508/1(27)
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Copy forwarded for information and necessary action to-

1. The Additional Executive Officer. Zilla Parishad (All).Siliguri Mahakuma Parishad and Project Director, DRDC,GTA
- 2 MIS Cell of this Department with request to upload the tender document in the departmental website.
3. Department Notice board.

 16/2/22
Mission Director and e.o. Additional Secretary
Panchayats and Rural Development Deptt.
Government of West Bengal