

**Dakshin Dinajpur Zilla Parishad
Balurghat , Dakshin Dinajpur -733101**

Phone- 03522- 257876

(NOTICE INVITING PRE-QUALIFICATION - CUM - TENDER (TWO COVER SYSTEM))

LAST DATE & TIME OF RECEIVING OF TENDER – 19.04.2013 UP TO 12.00 PM
SUBMITTED IN THE TENDER BOX PLACED OFFICE CHAMBER OF EXECUTIVE ENGINEER (P&RD) ,
D.D.Z.P or may be submitted by Register Post/Courier
Service in this Office on 19.04.2013 AT 12.00 PM
OPENING OF TENDER ON 19.04.2013 AT 1.00 PM

No DDZP/ N-02/ 13-14(2nd Call of NIT-54/12-13)

Dated: 12.04.2013.

For and on behalf of the Dakshin Dinajpur Zilla Parishad, the Executive Engineer (P&RD), Dakshin Dinajpur Zilla Parishad, invites **sealed percentage rate tenders for each of the following works by two cover system**. Pre-qualification documents in a separate cover and Bid document with schedule rate in another cover are to be submitted by the qualified contactors who satisfy the terms and conditions set out in pre- qualification document.

1. List of Scheme :-

| Sl No | Name of the work | Estimated amount put to tender (In Rs) | Value of Earnest Money (In Rs) | Participation Charges (In Rs) | Time allowed for completion | Fund |
|-------|---|--|--------------------------------|-------------------------------|-----------------------------|------|
| 1 | 2 | 4 | 5 | 6 | 7 | 9 |
| 1. | Yearly maintenance of Electrical Works of ZP Office and another Buildings for the year 2013-14. | 2,00,000.00 | 4,000.00 | 350.00 | 1year | |

- 2. Indenting tenderers should submit application within specified time along with attested copies of specified documents as indicated/listed in the eligibility criteria in this NIT. Prescribed Format for submission of Tender and the Specified Schedule will be available in the Engineering Section of Dakshin Dinajpur Zilla Parishad during office hours and will be supplied to the intending Tenderers free of cost.**

Important Information

Earnest Money : The participation charge/tender documents purchase fee and the earnest money should be deposited through savings account no : **31194254645 (SBI, Balurghat) in favour of DDZP**. The Xerox/scanned copy of counter foil subscribing participation charge or earnest money as the case may be must be submitted at the time of dropping tender.

3. Without Xerox copy or scanned copy of Participation Charge and EMD the bid will be treated as non-responsive.
4. The application for issuing Tender Documents of the prospective bidder will be considered only if the bidder found qualified according to the minimum qualification criteria as mentioned in this NIT by the "Tender Committee" formed by Dakshin Dinajpur Zilla Parishad and the decision of the Authority.
5. The bidder shall submit all the technical papers, credential Certificate, Photo copy of Earnest Money, Participation Charge receipt etc. in cover-1 Subscribing "**Technical Bid**".
The 2nd cover will contain the % Offered rate in the from of % below/above/at PAR. The 2nd cover will be subscribed as "**Financial Bid**".

6. Eligibility criteria for participation in tender :

- i) The prospective tenderers shall have satisfactory completed during the last 5 (five) years from the date of issue of this Notice at least one work of similar nature in the Govt. sector, Zilla Parishad, Panchayat Samity, block or Gram Panchayat or Public sector /undertaking and having a magnitude of **50 (fifty)** percent (price updated @ 10% per annum and part there of, compoundable from the date of completion of work) of the amount put to tender. Only completion certificate and also payment certificate of the work will be considered as credential in this respect.
- ii) Valid Income Tax/Sale Tax/Professional Tax Clearance Certificate/Sale Tax Registration Certificate/ VAT Registration Certificate and copy of Pan Card to be accompanied with Tender documents. Income Tax and VAT return Acknowledgement Receipt for latest assessment year to be submitted.

- iii) The prospective tenderers or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such **abandonment or rescission** will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders without which the Bid shall be treated non-responsive).
- iv) Registered Unemployed Engineers' Co-Operative Societies are required to furnish valid Bye Law, Current Audit Report.
- vi) Attested copy of License for Electrical Contractor should be valid upto date of tender.
- vii) Attested copy of Supervisor's Certificate of Competency should have Qualifying Parts as 01,02,11 or National Certificate of Supervisor as per IE Rules mentioned for respective list of works or National Certificate of Supervisor and should be valid upto date of tender.
7. Running payment for work may be made to the executing agency by Secretary, DDZP or Additional Executive Officer, DDZP or Executive Officer, DDZPas per availability of fund and as per norms.
8. **Constructional Labour Welfare Cess @ 1 (one) %** of cost of construction will be deducted from every Bill of the selected agency.
9. In connection with these works, **no arbitration** will be allowed.
10. **No mobilization/secured advance** will be allowed.
11. **No Price Preference** will be allowed.
12. The Tender, at the Tenderer's own responsibility and risk is encouraged to visit and examine the site of works and its surrounding examine the schedule of works, rates etc. and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, the cost of visiting the site shall be at the Bidder's own expense.
13. Prospective applicants are advised to note carefully the **minimum qualification criteria** as mentioned in the Tender Notice before tendering the bids.
14. If the tender opening day happens to be a holiday then the tender will be opened on next working day at the same time.
15. Authority of Dakshin Dinajpur Zilla Parishad reserves the right to reject any tender without assigned any reason.

Special Terms and Condition:

1. The Work to be executed by this tender will valid up to 31.03.2014.
2. Item of works for Electrical work will cover all the items of works mentioned the PWD(schedule) of works with effect from 01.08.2010 and latest corrigendum w.e.f. 24.07.2012.
3. The Agency is to quote the Rate on percentage rate basis in the following format "I agree to execute the Annual Repair and Maintenance work of Building under the control of Dakshin Dinajpur Zilla Parishad in the District of Dakshin Dinajpur at%(in word) less/above/par".
4. Any item of work not falling under SOR of PWD(Schedule) will be paid on the basis of open market rate and consequent Rate Analysis. In this regard the decision of Executive Engineer(P&RD), Dakshin Dinajpur Zilla Parishad is final and binding.
5. The quantity of work for each electrical items taken up by the Agency during the tenure of this Tender will be decided on the basis of requirement of Zilla Parishad from time to time.
6. The instruction for execution of such electrical works from time to time will be issued by the Executive Engineer(P&RD) in the form of letter or instructions in the Order Book.
7. The agency should note that electrical works are quite emergent and sensitive. Hence the work should be taken up by the Agency very promptly as and when instructions in this regard are issued.. The reasonability of time for emergent electrical works will be decided by the Executive Engineer(P&RD), Dakshin Dinajpur Zilla Parishad.
8. The Security period will be 03(three) months after completion of works, however the whole Security Deposit money will be released after 03(three) months from 31.03.2014.
10. Any work taken up by the Agency without instruction of E-I-C will be considered as invalid work and no payment will be considered in this respect.

Executive Engineer (P&RD)
Dakshin Dinajpur Zilla Parishad

Memo No : 05 / 1 (45) / Engg / ZP

dt :- 12.4.13

Copy Forwarded for information to:

1. The Sabhadhipati, Dakshin Dinajpur Zilla Parishad.
2. The District Magistrate, Dakshin Dinajpur & Executive Officer, Dakshin Dinajpur Zilla Parishad.
3. The Sahakari-Savdhipati, Dakshin Dinajpur Zilla Parishad.
- ✓ 4. The Joint Secretary, P&RD Deptt., Govt. of West Bengal, Jessop Building, 63 N.S. Road, Kolkata-700001 - with request to upload the notice in P&RD Website for wide publication
5. The Chief Engineer, P&RD Deptt., Jessop Building, 63 N.S. Road, Kolkata - 700001.
6. The Additional Executive Officer, Dakshin Dinajpur Zilla Parishad.
7. The Karmadhyaksha, PKOPSS, Dakshin Dinajpur Zilla Parishad.
- 8-13. All Karmadhyaksha, Dakshin Dinajpur Zilla Parishad
14. The Adhyaksha, Dakshin Dinajpur Zilla Parishad.
15. The District Information & Cultural Officer, Dakshin Dinajpur.
16. The District Informatics Officer, Dakshin Dinajpur - with request to upload the notice in the Official Website of Dakshin Dinajpur for wide publicity.
17. The Secretary, Dakshin Dinajpur Zilla Parishad.
- 18-19. The Executive Engineer, PWD / PWD (R) Dakshin Dinajpur Division.
20. Sub-Divisional Officer (Sadar), Dakshin Dinajpur.
21. Sub-Divisional Officer Gangarampur at Buniadpur, Dakshin Dinajpur .
- 22-29. The Executive Officer Hili / Balurghat / Kumarganj / Gangarampur / Banshihari / Kushmandi / Harirampur / Tapan Panchayat Samity
- 30-37. The Sabhapati, Hili / Balurghat / Kumarganj / Gangarampur / Banshihari / Kushmandi / Harirampur / Tapan Panchayat Samity.
- 38-40. All Assistant Engineer (P&RD), Dakshin Dinajpur Zilla Parishad
41. **Sri B. Maitra, D.I.A., Dakshin Dinajpur Zilla Parishad . He is requested to kindly make necessary arrangement to upload the matter (NIT No. 02/2013-14) to the Website www.wbprd.nic.in as per information vide Additional Executive Officer's memo no. 94/ZP dt. 25.04.07.**
42. The Accounts Section, General Establishment, Dakshin Dinajpur Zilla Parishad.
43. Sri B.Barman, Engg. Typist, Dakshin Dinajpur Zilla Parishad.
44. Sri B.Chakraborty, Bngg. Steno, Dakshin Dinajpur Zilla Parishad .
45. NOTICE BOARD.

Executive Engineer (P&RD)
Dakshin Dinajpur Zilla Parishad