

File No.PRD-19098/2/2020-MIS SEC-Dept. of PRD

GOVERNMENT OF WEST BENGAL
Panchayats & Rural Development Department
 Joint Administrative Building (6th – 9th floor), Block HC-7, 21 Sector-III
 Salt Lake, Kolkata - 700 106.

Notice for inviting tender from reputed UPS firm for procurement of 12v 7Ah SMF Battery and installation for Line Interactive UPS.

Dated- 7/3/2022

Panchayats & Rural Development Department, Government of West Bengal, Joint Administrative Building, Block-HC-7, Sector-III, Salt Lake, Kolkata-106 invites Techno – Commercial bid for procurement of 45 nos. 12v/7Ah SMF batteries and installation for 45 nos. of Line Interactive UPS at its address. The Department desires to engage a reputed firm, at its office at the above address; having profound experience in repairing work on *UPS setup in Kolkata*.

For the purpose of selection of the agencies, sealed tenders are invited from reputed firms having sufficient experience in this line. Commercial offer will be considered only for those bidders who qualify in the Technical evaluation. The interested firm (Terms & conditions for the bidders while sending their tenders enclosed at **Annexure-I**) must have GST, P. Tax and IT return certificate (photocopies of the certificates are to be enclosed along with the tender and original certificates have to be produced at the time of opening of tender).

Eligibility :

1. The firm should be technically sound in repairing of **multi brand off-line** UPS systems.
2. The vendors must enclose the list of work orders executed by them, complete details of working experiences have to attach.

The tender paper can be **downloaded from the Departmental website www.wbprd.nic.in under Notification or latest tender** from 8/03/2022 to 21/03/2022. The last date of receipt of sealed tender for the above purpose (along with the particulars) at this office is 21/03/2022 up to 1:30 pm.

The sealed tender will be opened in the MIS(Computer) cell (9th Floor, Block-A, Room-9) of this department on 21/03/2022 at 2:00 pm. One representative of each bidder will be allowed to remain present at the time of opening the sealed tenders. The representative of each bidder should carry the identity card and letter of authority of the bidder.

This Department reserves the right to accept or reject any tender received from any firm without showing reason or any correspondence whatsoever.

Joint Secretary

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Annexure- I**TERMS & CONDITIONS**

[Bidders should read these conditions carefully and comply strictly while sending their tenders.]

Panchayats & Rural Development Department, Govt. of West Bengal invites sealed 'Expression of Interest' for inviting tender from reputed UPS firm for procurement of 45 nos. Batteries (12V/7Ah) and installation at its office at Joint Administrative Building, Block HC-7, Sector-III, Salt Lake, Kolkata-700106.

1. SERVICE SUPPORT (within Warranty period) :

- i) Successful bidder will ensure the proper monitoring and ensure the timely call attendance.
- ii) The Agency should be capable of undertaking proper maintenance work at the site of installation within 3 - 4 hours of intimation.

2. PAYMENT :

Payment will be made after completion of the job.

3. WARRANTY :

All SMF Batteries should be under 1 year warranty and the concerned vendor has to take care of this matter. Warranty period must be mentioned.

4. SUBMISSION OF Tenders :

The sealed tender must be dropped in the Tender Box to be kept for this purpose at the Computer Cell of this Office. No tender will be accepted after the scheduled date & time. The tenders submitted by *post/ courier/ telex / telegrams / fax / e-mail will not be considered*. Department will not be responsible for any delay in submission of the tender.

5. OPENING OF Tenders:

The sealed tender will be opened in the MIS(computer) cell (9th Floor, Block-A, Room-9) of this department on 21/03/2022 at 2:00 pm.

6. TECHNICAL EVALUATION :

Technical evaluation of the bids shall be done on the following parameters: -

- a) The vendors must enclose the list of work orders executed by them, complete details of working experience has to be submitted.
 - b) GST Registration Certificate.
 - c) Latest I. Tax Clearance Certificate.
 - d) Copy of Latest registration certificate of Trade License.
- *Commercial offer will be considered only for those bidders who qualify in the Technical evaluation.*
 - *The price should be inclusive of all taxes.*
 - *Photo copy of all the certificates are to be enclosed along with the Techno-commercial bid.*
 - *Bid documents are to be signed and sealed very carefully by the firm.*

➤ Only relevant document has to be attached.

7. It will be at the discretion of this Department to make inquiries through any officials of this department to judge the suitability and capability of the vendor.

Procurement of 45 nos. 12V/7Ah – SMF batteries for Line interactive UPS at Panchayats & Rural Development Department	
Period of Warranty	One year
Start date of downloading the Tender Form	8/03/2022 to 21/03/2022.
Last Date & time of submission of Tender Form	21/03/2022 up to 1:30 pm.
Date and time of opening of Techno –Commercial Bid	21/03/2022 at 2:00 pm.
Tender paper can be downloaded from the Departmental website www.wbprd.nic.in under Notification or latest tender	


Joint Secretary