

**E-5**

**PROCUREMENT OF IT EQUIPMENT  
UNDER  
SHOPPING PROCEDURES**

## **West Bengal State Rural Development Agency (WBSRDA)**

**Quotation No- NIQ/WBSRDA/N-III/2015-16**

**Date: 30-06-2015**

### **List of Important Dates: (Procurement of IT Equipment) Under shopping procedure Technical Assistant (subcomponent-B4) TA-component of RRPII (World Bank)**

<b>Date of notice inviting quotation:</b>	<b>30 -06 – 2015 at 12.00 hrs</b>
<b>Date and Time of submission of quotation:</b>	<b>From 01-07-2015 (Wednesday) at 11.00 hrs to 29-07-2015 (Wednesday) upto 14.00 hrs</b>
<b>Place of Submission of Quotation:</b>	<b>WBSRDA (H.Q) at Joint Administrative Building (6<sup>th</sup> Floor), Block-HC/7, Sector- III, Saltlake City, Kolkata- 700106</b>
<b>Date and time of opening of quotation:</b>	<b>29-07-2015 (Wednesday) at 15.00 hrs</b>
<b>Date of Publishing the successful bidder:</b>	<b>To be intimated later on.</b>
<b>Address of the website for publication of quotation:</b>	<b><a href="http://www.wbprd.gov.in">www.wbprd.gov.in</a></b>

**West Bengal State Rural Development Agency  
(An Agency under P&RD Deptt., Govt. of West Bengal)  
Joint Administrative Building (6<sup>th</sup> Floor),  
Block-HC/7, Sector-III, Saltlake City, Kolkata-700106**

**No: NIQ/WBSRDA/N-III/2015-16**

**Date: 30-06-2015**

**NOTICE INVITING QUOTATION (NIQ) FOR SUPPLY OF IT  
EQUIPMENTS UNDER SHOPPING PROCEDURES**  
(1<sup>st</sup> call)

Sealed competitive quotations are invited from eligible and bonafide suppliers to supply and install ten (10) Desktops with all necessary accessories, ten(10) Laptops & ten(10) printers(Laserjet type) in the desired location as indicated in Annexure -I.

1. The Government of India has received a credit from the International Development Association (IDA) towards the cost of the PMGSY RRP-II Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued by West Bengal State Rural Development Agency (WBSRDA)

**2. Bid Price**

- a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- b) All duties, taxes, cess and other levies payable on the raw materials and components shall be included in the total price.
- c) Sales tax /vat in connection with the sale shall be shown separately.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The Prices shall be quoted in Indian Rupees only.

3.. Each bidder shall submit only one quotation. The Bidder shall submit quotation in his own letter head as per prescribed format of quotation along with his company profile as supplier of IT Equipment in a sealed envelope.

**4. Validity of Quotation**

Quotation shall remain valid for a period of 45 days after the deadline date specified for submission.

**5. Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed ; and
- (b) conform to the terms and conditions, and specifications.

The Quotations would be evaluated for all the items together.

Vat/Sales tax in connection with sale of IT Equipments shall not be taken into account in evaluation.

8. **Award of contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
- 8.3 The bidder should provide guarantee / warranty on the IT equipments for at least one year.
- 9. Payment shall be made after delivery and proper installation of IT Equipments at respective places. A separate certificate from each of the users' end shall have to be produced by the bidder before release of payment.
- 10. The bidder must have experience for supply of at least 70 % of each item in any year during the last 5 years.
- 11. The sealed quotations shall be received in this office latest by 29-07-2015 upto 14.00 hrs.
- 12. The Purchaser shall not be held liable for any delays due to system failure beyond its control. Even though the system will attempt to notify the bidders of any bid updates, the Purchaser shall not be liable for any information not received by the bidder. It is the bidders' responsibility to verify the website for the latest information related to the tender.

Name: Ashim Majumdar  
(Chief Engineer)  
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Administrative Building,6<sup>TH</sup>  
Floor,Block-HC/7,Sector-III,Saltlake  
City,Kolkata-700106  
Tel No. 2334-40058(C.E)  
9433341796(Advisor, ADB)

### Annexure -I

Sl. No.	Brief Description of the Goods	Specifications	Quantity	Delivery Period	Place of Delivery	Installation requirement if any
1	Desktop with all necessary accessories (of some reputed make like HP, DELL, HCL, Lenovo etc)	<p>CPU: Intel Core i5-3470, 3.2 GHZ, 6 MB Cache or higher</p> <p>Memory: 4 GB 1600 MHz DDR3 RAM with 32 GB Expandability:</p> <p>Hard Disk Drive: 1 TB 7200 rpm or higher: Monitor: 47 cm or larger(18.5 inch or larger)</p> <p>TFT/LED Digital Colour monitor</p> <p>TCO-05 certified: Keyboard: 104 keys: Mouse: Optical with USB interface: Bays: 3 Nos. or above:</p> <p>DVD ROM Drive: 8X or better</p> <p>DVD ROM Drive: Networking facility: 10/100/1000 on board integrated Network Port with remote booting facility remote system installation, remote wake up, TPM enabled 1.2 chip using any standard management software: Operating System: Windows 7 Professional 64 bites preloaded, as specified, with Media and Documentation and certifications: Windows 7 OS</p>	10	30 days	<p>(i) 6 no. at WBSRDA,(HQ),6<sup>th</sup> Floor of Joint Administrative Building,Saltlake City,Kolkata-700106</p> <p>(ii) 1 no. at the O/o The Executive Engineer,WBSRDA, Coochbehar Division -II</p> <p>(iii) 1 no. at the O/o the Executive Engineer, WBSRDA, Bankura Division</p> <p>(iv) 1 no. at the O/o The Executive Engineer,WBSRDA Diamond Harbour Division.</p> <p>(v) 1 no. at the O/o The Executive Engineer,WBSRDA, North 24 Parganas Division for RCTRC &amp; RRNMU.</p>	Yes in all the places of delivery
2	Laptop (of some reputed make like HP, DELL, HCL, Lenovo etc)	Processor: Intel Core i5: RAM: 4GB: Inbuilt HDD: 500GB: OS: Windows 7 Professional 64 bites	10	30 days	10 nos. at WBSRDA (HQ),Joint Administrative Building,6 <sup>th</sup> Floor,Saltlake City,Kolkata-7000106	Yes in all the places of delivery

3	Printer (of some reputed make like HP, Canon etc)	<p>Laser Jet Printer Type:</p> <p>Monochrome Printer: First Copy Out Time (FCOT): 6.5 Seconds;</p> <p>Black Print Speed (ppm): 24 ppm:</p> <p>Input (Plain Paper):260</p>	10	30 days	<p>(i) 6 no. at WBSRDA,(HQ),6<sup>th</sup> Floor of Joint Administrative Building,Saltlake City,Kolkata-700106</p> <p>(ii) 1 no. at the O/o the Executive Engineer,WBSRDA, Coochbehar Division -II</p> <p>(iii)1 no. at the O/o the Executive Engineer,WBSRDA, Bankura Division</p> <p>(iv) 1 no. at the O/o the Executive Engineer, WBSRDA, Diamond Harbour</p> <p>(v) 1 no. at the O/o The Executive Engineer,WBSRDA, North 24 Parganas Division for RCTRC &amp; RRNMU</p>	Yes in all the places of delivery
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### **FORMAT OF QUOTATION**

Sl. No.	Description Goods	Specifications	Qty.	Unit	Quoted Unit Rate in Rs.	Total Amount	
						In Figures	In Words
	<b>TOTAL</b>						
	<b>Sales / Tax</b>						

**Gross Total Cost : Rs. ....**

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. ....(amount in figures ) (Rs. .... amount in words) within the period specified in the Invitation for Quotations and location specified in contract document.

We also confirm that the normal commercial warranty/guarantee of ..... months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will be engaged in bribery or collusive agreements with competitors.

**Signature of Supplier**