

Institutional Strengthening of Gram Panchayats (ISGP) Project
Panchayats & Rural Development Department
Government of West Bengal

Joint Administrative Building, HC-7, 8th Floor, Wing – B, Sector – III, Bidhan Nagar, Kolkata-700106
Website: www.wbprd.gov.in // E-mail : isgp.wbsrda@gmail.com // Telefax : (033) 2358-2594

No. 104/ISGPP/20E-1/(EP)/14

Dated: 27.01.2014

Notification for Filling up of Vacant Posts on Contract basis under ISGP Project

A. The ISGP Project invites application from suitable candidates for the following posts:

- a) **Software Developer (5 posts)** for State headquarters of P&RD Department.
- b) **Assistant Programme Support Associate (25 Posts)** for district/Sub-division

The posts are purely contractual and the engagement will be done initially for one year only subject to the terms and conditions mentioned in this Notification.

- B. The initial contractual engagement and the subsequent extension (if any) shall depend absolutely on continuation of the ISGP Project or any specific task under it. In other words, in case the ISGP Project is foreclosed due to unavoidable circumstances at any time during the tenure of contract or the concerned task has been complete, the contractual engagement will be terminated automatically.
- C. The minimum academic qualifications, competencies & work experiences required for the posts, the range of responsibilities to be discharged and the consolidated monthly remuneration are mentioned in **Table (A)**. The candidates who do not have the required academic qualifications, competencies and work experiences mentioned and who do not have capacities to discharge the responsibilities need not apply. Applications received from candidates not having the minimum academic qualifications, competencies & work experiences will be summarily rejected.
- D. The academic qualifications, competencies and work experiences mentioned in **Table (A)** are minimum as on 1st January 2014. Higher academic qualifications and richer work experiences will be given preference at the time of selection. **Upper limit of age for the posts is 40 years as on 1st January 2014.**
- E. Application has to be made in the prescribed Application Form (attached with this notification) only. A candidate must apply for one post only. Candidates must submit, along with applications, attested copies of all documentary evidences in support of their academic qualifications and work experiences. The Application Form will have to be filled up on the basis of facts which they will have to substantiate subsequently showing the originals during the selection process, failing which their candidature will be cancelled.
- F. The candidates must be agreeable to work anywhere as per needs of the P&RD Department and must be people-friendly and having serving attitude and capacity to work in a team and on project mode. Those unable to join immediately after selection need not apply.
- G. The applications must be complete in all respects. Incomplete applications will be summarily rejected.
- H. Each application in sealed cover must reach Institutional Strengthening of Gram Panchayats (ISGP) Project, Panchayats & Rural Development Department, Government of West Bengal, Joint Administrative Building, Sector – III, Block HC-7, 8th Floor, Wing – B, Bidhan Nagar, Kolkata-700106 within **10th February, 2014**

(before 5-30 PM) positively. Applications reaching the above address after the stipulated date and time will not be considered for selection. "Application for the post of (mention name of the post) under the ISGP Project" should be written on the envelope containing the filled in application form.

- I. Scanned application may also be sent to the e-mail id: isgp.wbsrda@gmail.com.
- J. Only shortlisted candidates will be called during selection. Selection will be done on competitive basis.
- K. Decision of the competent authorities in ISGP Project shall be final in the matter of selection of eligible candidates. Canvassing in any manner shall lead to disqualification of candidature.

By order



Project Manager, ISGP Project and
Joint Secretary to the Government of West Bengal
Panchayats & Rural Development Department

Table (A)					
Sl. No.	Name of Post & Mode of Engagement	No. of Posts	Minimum Qualifications, Competencies & Work Experience	Major Responsibilities	Consolidated Monthly Remuneration
(a)	(b)		(c)	(d)	(e)
1.	Software Developer	5	<p>MCA or M.Sc. in IT/Computer Science or BE in IT/Computer Science or B.Tech in IT/Computer Science</p> <p>Minimum 2 years of post-qualification experience in software design and development, documentation and implementation support.</p> <p>The applicant should be well versed with development in the following:</p> <p>a) .NET Framework, Php, Html5, CSS, J2E, JSP, Struts 2.0, Hibernate b) Oracle, Mysql, Posgrace, SQL Server</p>	<ul style="list-style-type: none"> Design and development of Gram Panchayat Management System (GPMS) under the Computerization Cell of Panchayats and Rural Development Department (PRDD) Provide support to Assistant Programme Support Associates (APSAs) on use and troubleshooting of GPMS/IFMS Provide support to Financial Management and Procurement Coordinators (FMPCs) on use and troubleshooting of GPMS Impart training/on-site support to APSAs/FMPCs/Gram Panchayat Employees on GPMS as and when required Carry out other tasks to be assigned for effective implementation of GPMS software or any other programme/project/activity under the Panchayats & Rural Development Department as and when required 	Rs.25,000/-
2.	Assistant Programme Support Associate	25	<p>PGDCA or BCA or B.Sc. in Computer Science or DOEACC "A" level certification</p> <p>Minimum 2 years of post-qualification experience in installation, maintenance of application software and DBMS including query construction and implementation.</p> <p>The applicant should be well versed to provide implementation and maintenance support in the</p>	<ul style="list-style-type: none"> Impart training/hand holding/on-site support to Gram Panchayat Employees/Elected Representatives on GPMS or any e-Governance initiative by PRDD or Government of West Bengal at the Office of the Gram Panchayats/Block Development Officer or any other location as directed Maintain liaison with Block Development Office for support related to GPMS/ e-Governance initiatives 	Rs.20,000/-

Table (A)					
Sl. No.	Name of Post & Mode of Engagement	No. of Posts	Minimum Qualifications, Competencies & Work Experience	Major Responsibilities	Consolidated Monthly Remuneration
(a)	(b)		(c)	(d)	(e)
			<p>following:</p> <p>a) .NET Framework, Php, Html5, CSS, J2E, JSP, Struts 2.0, Hibernate</p> <p>b) Oracle, Mysql, Posgrace, SQL Server</p>	<ul style="list-style-type: none"> Carry out other tasks to be assigned for effective implementation of GPMS software or any other programme/project/activity under the Panchayats & Rural Development Department as and when required 	

APPLICATION FORM

Please affix here your
recently taken passport
size photograph signed
by you

1. Name of the candidate (in Capital Letters):
2. Posts applied for (in order of preference)
 - A)
 - B)
3. Name of Father/Husband.....
4. Date of birth:
5. Age as on 01.02.2014.....
6. Sex:.....
7. Nationality:.....
8. Religion:.....
9. Caste (Gen/SC/ST/OBC).....
10. Postal Address:
.....
.....PIN
11. Phone Number:
12. E-mail address (if any):
13. Educational Qualification:

<i>Name of Examination</i>	<i>Year of Passing</i>	<i>% of Marks</i>	<i>Subjects</i>	<i>Board/ University</i>
Secondary				
Higher Secondary				
Pass Graduation*				
Hons. Graduation				
PG Degree(s) (mention details)				
PG Diploma(s) (mention details)				
Others, if any				

* Honours graduates need not fill in this row

14. Details of Relevant Work Experience (Starting with the current or most recent one)
(Add more cells and pages if required)

Sl. No.	Organisation/Office	Post Held	From	To	Total Period (Years & months)
1					
Major responsibilities/tasks performed					
2					
Major responsibilities/tasks performed					
Total experience					

15. Current Salary in Rupees (per month):.....
(Inclusive of all components)

16. Whether the present organisation will release immediately (in case contractual engagement is offered) : Yes / No (Indicate with ✓ mark)

17. Whether capable of undertaking extensive tour every month: Yes / No (Indicate with ✓ mark)

I do hereby certify that all the details stated above are true and that in case any information proves false my candidature will be liable to be cancelled.

Date:

Full Signature:.....

Place: