

Hiring of Non consultant services for providing handholding /mentoring support through Civil Engineers (Rural Infrastructure Coordinators) to Nirman Sahayaks of Gram Panchayats in 12 districts of West Bengal
Bid No: WB/ISGP/NC/002(R-5) dated: 27.09.2013

Issues raised by prospective bidders during the pre-bid meeting held on 07.11.2013 and clarifications from ISGP Project

Sl.No.	Issue with Para/item no. of the Bid document	Issue raised by	Clarification given by ISGP Project
1.	Cl. No. 5, Sub-Cl. No. 5.3, Pg No. 12 Qualification of the Bidder As per Sl. No. (e), qualification and experience of Key Site Management and technical personnel proposed for the contract. Client to confirm how many CVs for site personnel to be submitted along with the Bid.	DCPL	Bidders need not submit any CV with the Bid.
2.	Cl. No. 5, Sub-Cl. 5.5, Pg No. 14 Qualification of the Bidder As per Sl. No. (d), a Contract Manager with 5 years' experience in services of an equivalent nature and volume, including no less than 3 years as Manager. Client to confirm whether Contract Manager is required to be posted at site, - if yes, then whether it would be required for all 12 Districts?	DCPL	One contract Manager will be required for the assignment who will be in overall charge. Bidder to decide on the posting.
3.	Pg Nos. 39 and 40 Form of Contract As per Sl. No. (g), Appendix (A) to (G) is indicated. However, the same is not attached with the downloaded Bid document. Client to issue/to be uploaded the above document in the website.	DCPL	A standard format for contract to be signed has been attached with the bid document. The appendixes are to be finalized and will be made available at the time of signing of contract.
4.	General Conditions of Contract, Pg No. 48 Deliverables and functions of Firm The Firm will provide a team of engineers for each district	DCPL	The qualification and experience requirement of RICs are revised as follows:

	<p>from the hired pool, having degree in BE/B.Tech in Civil Engg with post qualification, experience in 2 years.</p> <p>Client to confirm whether 60 engineers required for this job can be a combination of both BE/B.Tech in civil engineering and minimum 8 years' experience of Diploma in civil engineering.</p>		<p>Combination of both BE/B.Tech in civil engineering and Diploma in civil engineering is allowed and The qualification and experience requirement of RICs are revised as follows:</p> <p>Degree in B.E./B.Tech in Civil Engineering with post qualification experience of two years in any public or private enterprise or Government sector---Not less than 30 Engineers.</p> <p>Diploma in Civil Engineering with post qualification experience of five years in any public or private enterprise or Government sector---Not exceeding 30 Engineers.</p>
5.	<p>General conditions of contract, Pg No. 48</p> <p>Deliverables and functions of Firm</p> <p>As per Sl. No. (B), the office hrs. of RICs will be as per the norms of the ISGP Project and may have to work on holidays in case of pressing need. They will get remuneration from the Firm/Agency at the rate quoted by the Firm/Agency.</p> <p>As per Price Schedule, total price to be quoted on man-month basis. There is no provision for quoting rate for Overtime hours.</p>	DCPL	<p>If the RICs are required to work on holidays or beyond eight hours in a day in exigencies, required remuneration will be paid by the ISGP Project separately. The rates of overtime may be negotiated with the successful bidder afterwards or it may be guided by existing Government Scale.</p>
6.	<p>General conditions of contract, Pg No. 50</p> <p>Support to be provided by the ISGPP Cell</p> <p>As per Sl. No. 5, "Extend available office infrastructure and mobility support for field visit through DCUs to the RICs engaged by the Firm/Agency to perform the assigned duties</p>	DCPL	<p>Vehicle support from office to GP and back will be provided by ISGP Project to RICs (along with other ISGP district level Project staff) for providing day to day mentoring</p>

	smoothly and independently. Client to confirm whether site transport facilities would be provided by ISGPP for day to day supervision services within the GPs and to & fro transport from place of local residence (of engineers to be posted at site) to office.		support. Vehicle support from place of local residence to office will not be provided to RICs.
7.	General conditions of contract, Pg No. 50 Support to be provided by the ISGPP Cell – Time Frame As per Sl. No. (F), “The service of the firm is required for 21 months (from January 2014 to September 2015) or premature closure of the ISGP Project whichever is earlier. It may be extended for a further term as may be decided by the Project Authority. Client to confirm what would be the man-month rate for extended period of contract.	DCPL	This assignment is for 21 months. ISGP Project may extend the contract subject to requirement and satisfactory performance of the firm/RICs. The rates will be decided at the time of extension of contract if required.
8.	It is mentioned that the bidder has to submit a bid security of Rs. 13 lakh. We request you to reduce the amount (page no 30)	STUP Consultants Pvt. Ltd.	Bid security remains the same as mentioned in the BDS
9.	Whether the consultant can submit the bid security as BG instead of DD.	STUP Consultants Pvt. Ltd.	Bid security should be in the form of Bank Guarantee following the prescribed format given in the bid document.
10.	It is mentioned that the submission date is on 25 th Nov. We request you to extend the bid submission date for 10 days (Page no -31)	STUP Consultants Pvt. Ltd.	Last date of bid submission remains the same.
11.	It is not mentioned that the financial evaluation will be made on L1 basis or as QCBS basis. As it is a World Bank funded assessment, we propose to consider the QCBS evaluation method. Please clarify the same.	STUP Consultants Pvt. Ltd.	Evaluation criterion is clearly mentioned in the BDS (Page 31, point 30.)
12.	Will the firm raise the bill on a monthly basis to the department?	STUP Consultants Pvt. Ltd.	Yes
13.	The consultant eligibility criteria are not very clear. Please	STUP Consultants Pvt. Ltd.	The qualification criteria are clearly

	clarify the same.		mentioned in the Bid document. During the pre-bid meeting, the representative from STUP Consultants Pvt. Ltd. said that they understood the contents.
14.	We request you to change the advance payment from 5% to 10% .Please clarify .(Page No 31)	STUP Consultants Pvt. Ltd.	Payment terms remain the same as stated in the bid document.
15.	<p>Role and responsibility of engineering or HR firms which respect to engineers provided to NS at GP level.</p> <p>Is there any scope or requirement for coordination between agency/firm with district Coordinator to review the performance of RIC? If so, place of such meeting shall be mentioned and expenditure for such visit to be reimbursed to agency/firm by ISGPP Cell.</p> <p>It is presumed that the Agency/firm not to give any design support and contract management & project support.</p>	Voyants Solutions Pvt. Ltd	<p>Refer to activity schedule of the bid document.</p> <p>There is no scope for this. The firm may coordinate with nodal official at State Coordination Unit of ISGP Project for performance review of the RICs.</p> <p>The RICs provided by the agency will provide hand holding and mentoring support to the GPs on engineering design, contract management etc.</p>
16.	<p>Page No 47, Section IV, Point No – 1 & 2.</p> <p>Requirement of 60 qualified engineers is not matching with the actual number that will be 73 which comes for 2211 GPs @ 30 GPs per RIC. Who will finally decide the number as this will influence the quotation of the service provider (most likely the budget of 6.13 crore will exceed).</p> <p>Number of GPs mentioned as 12 districts but at some place it has been mentioned as nine districts.</p>	Voyants Solutions Pvt. Ltd	The firm is required to provide 60 civil Engineers as mentioned in the bid document. Number of districts is to be read as 12 and not 9.

17.	Page No 48, Section I, Point No – d Admissible allowances & other miscellaneous expenses to be detailed out for RIC. State clearly if allowances for boarding & lodging, transport are extra to the remuneration giving to the RIC.	Voyants Solutions Pvt. Ltd	All allowances to the RICs are to be paid by the firm. In case of attending official meetings, trainings etc. organized by ISGP Project, travel, boarding & lodging expenses will be reimbursed by ISGP Project separately on actual basis as per norms of ISGP Project.
18.	Page No 49 Section IV Point No f Work to RIC will be only through District Coordinator or Project Manager?	Voyants Solutions Pvt. Ltd	RIC will work under concerned District Coordinator and under overall control of PM-ISGPP. a. All relevant insurance coverage and liabilities of the RICs rest with the firm. b. In the Price schedule (Service Provider's Bid), there is a separate column for overhead.
19.	Page No 47 Section IV Point No 1 The requirement of RIC of 73 will be even in phased manner or in one sort.	Voyants Solutions Pvt. Ltd	The ISGP Project needs 60 RICs for the entire contract period in one shot.
20.	Page No 49 Section IV Point No 4 ISGP shall provide standard Engineering books for day to day technical work & shall provide Mobile phones for communication for the office purpose.	Voyants Solutions Pvt. Ltd	No.
21.	Safety & security of the RICs will rest on ISGP/Panchayates. The urgent Medical needs of the RICs are to be taken care by ISGP/Panchayt.	Voyants Solutions Pvt. Ltd	All relevant insurance coverage and liabilities of the RICs shall rest with the firm.

22.	Page No 34 Section I Price Schedule Under price schedule state if overhead for the Firm/Agency is to be shown separately or to be included under the rate of Engineer?	Voyants Solutions Pvt. Ltd	There is a separate column for overhead in the Price schedule (Service Provider's Bid).
23.	Modalities & Communication between Firm/Agency and ISGP to be mentioned.	Voyants Solutions Pvt. Ltd	There will be one nodal person each from both the parties who will coordinate the assignment on their organization's behalf.
24.	Sub diving in contract in three segments – each controlling four district can be thought of.	Voyants Solutions Pvt. Ltd	Not admissible.
25.	Number of Coordinator on behalf of Agency /Firm and his expenses towards visit to the different districts and their frequency of visit to be specified.	Voyants Solutions Pvt. Ltd	The firm may decide.
26.	Will the time schedule of 21 months be adequate or it will get extended? To decide upon the contract of the RIC with Firm/Agency, this is necessary.	Voyants Solutions Pvt. Ltd	The assignment is for 21 months.
27.	The penalty figure is very high and there may be dispute regarding acceptance of civil Engineers supplied to ISGPP as the experience may not be acceptable to the ISGPP Cell.	Voyants Solutions Pvt. Ltd	The clause mentioned in the bid document stands final at this moment. Objection is not admitted

Sanku

(Joint Secretary to the Government of West Bengal and
Project Manager-ISGPP)