

*Society for Training & Research on Panchayats & Rural Development*  
(STARPARD)

Department of Panchayats & Rural Development,  
Government of West Bengal

ICMARD Building, 6th Floor,  
Block-14/2, CIT Scheme VIII (M),  
Bidhan Nagar,  
Kolkata, West Bengal.  
PIN: 700067

Tele-Fax: (033) 2356-6986 / 87

E-mail: [starpard.procurement@gmail.com](mailto:starpard.procurement@gmail.com)

Website: <https://www.wbprd.gov.in>

**Bidding Document  
for  
Carriage Charges  
for  
Learning Materials /& Training Kits for  
District Panchayats Training & Resource Centre  
Across the West Bengal  
(Off Line)**

**Call 2**

**No. 1743 /STARPARD/2018**

**Dated 18.12.2018**

# *Society for Training & Research on Panchayats & Rural Development* (STARPARD)

(An Agency of the Panchayats & Rural Development Department, Government of West Bengal:  
Registered under the West Bengal Societies Registration Act, 1961, Registration No.S/86755 of 1997-98)  
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No.1743/STARPARD/2018

Date:18.12.2018

## **NOTICE INVITING QUOTATION (NIQ) Call 2**

The Society for Training & Research on Panchayats & Rural Development (hereafter STARPARD) under Department of Panchayats & Rural Development, Government of West Bengal invites the sealed quotation for **Carriage Charges for Learning Materials /& Training Kits for District Panchayats Training & Resource Centre Across the West Bengal** from reputed ISO Certified(preferable) eligible and bonafied bidders.

Source of Funds:Source of fund is available fund of the STARAPRD, Department of Panchayats & Rural Development, Government of West Bengal.

The quoted rate should include all charges (like loading, unloading, fuel, toll charges, taxes, etc. etc.) **PER KM basis from source to destination/ delivery locations**. Bidder should submit their offer as per specimen of Bill of Quantity (BOQ) of this notice.

**Bid Validity: Bid shall remain valid till 31.03.2020 (Tuesday). "Bid validity for a shorter period shall be rejected by the STARPARD authority."**

The bidder should submit the following documents at the time of rate quotes. In case of non-submission of the following documents the bid may be cancelled without assigning any reasons:

- Self-attested Photocopy of Trade License/ equivalent
- Self-attested Photocopy of PAN
- Self-attested Photocopy of GSTIN
- Self-attested Photocopy of up-to-date Professional Tax Clearance Certificate
- Self-attested Photocopy of IT Return of last three (03) financial years
- Self-attested Credentials : Photocopy of Similar job/ works completion certificate within last three (03) financial years
- Self-attested Photocopy of ISO Certification (if available)
- Bidder organisational details, signatories authorisation document, contact details
- Self-attested Photocopy of up-to-date Transportation permit (Commercial) across the state
- Self-attested Photocopy of up-to-date carriage related all relevant taxes and certificates (including insurance)
- Earnest Money Deposit

The Bidder shall furnish as part of the Bid, Bid Security is, in the amount of Rs.5,000/- (Rupees Five Thousand) only. Earnest money should be in **demand draft** in favour of **"STARPARD A/C PEAIS FUND"** from a scheduled commercial bank. Any bid not accompanied by an acceptable Earnest Money shall be rejected by the STARPARD authority as non-responsive.

The schedule may be downloaded from the website of the Department of Panchayats & Rural Development, Govt. of West Bengal [www.wbprd.gov.in](http://www.wbprd.gov.in) from 18.12.2018(Tuesday) to 27.12.2018(Thursday) up to 2PM IST and will be opened on the 27.12.2018(Thursday)) by the authorised official(s) of STARPARD after 3PM IST.

**The quotation should be submitted offline** at work office of STARPARD, ICMARD Bldg. 6<sup>th</sup> Floor, Block-14/2, CIT Scheme VIII (M), Bidhan Nagar, Kolkata-700067.

The Member Secretary, STARPARD, reserves the right to accept/ reject/ cancel of any /all quotations without assigning any reasons what's ever the case may be.

(Dibyendu Das)  
Member Secretary, STARPARD

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## **NOTICE INVITING QUOTATION (NIQ) Call 2**

### **Schedule of Work(SOQ)**

#### **Carriage Charges for Learning Materials /& Training Kits for District Panchayats Training & Resource Centre Across the West Bengal**

#### **Vehicle, Type of delivery materials, Pickup & Delivery details:**

Vehicle: Four wheeler small commercial carrier or, equivalent to carry 3 Ton (excluding the axle load) for across the West Bengal.

Type of materials for carry: Learning materials /& Training kits

Material pickup/ Source locations: Kolkata, West Bengal.

Delivery Locations:

- a) O/o the District Panchayats & Rural Development Officer- all District Head Quarters of West Bengal
- b) District Panchayats Training & Resource Centre's across the State. Location details as follows:

Sl. No.	Name of the District Panchayats Training & Resource Centre	Name of the District	Location of the District Panchayats Training & Resource Centre
01	District Panchayats Training & Resource Centre, Coochbehar	Coochbehar	District Panchayats Training & Resource Centre, N.N.Road, District-Coochbehar, PIN-736101, Near Rail Ghumti
02	District Panchayats Training & Resource Centre, Jalpaiguri	Jalpaiguri	Zilla Panchayat Prashikhan Kendra, Raninagar, P.O.- Mohit Nagar, District-Jalpaiguri, PIN-735101, Near Coco Cola Factory
03	District Panchayats Training & Resource Centre, Uttar Dinajpur	Uttar Dinajpur	District Panchayats Training & Resource Centre, Karnajora, Raiganj, P.O.- Karnajora. PIN-733130, District- Uttar Dinajpur, Pposite Police Fhari
04	District Panchayats Training & Resource Centre, Dakshin Dinajpur	Dakshin Dinajpur	District Panchayats Training & Resource Centre, Village- Atoir (VIA- Pagliganj) P.O.- Bidaypur, P.S.- Balurghat, District- Dakshin Dinajpur, PIN- 733103, opposite ITI College
05	District Panchayats Training & Resource Centre, Malda	Malda	Malda Zilla Prashikhan Kendra, District-Malda, PIN-732101 Beside Poultry Farm, Aamjamtala Market, Opposite Gour Bonga University,
06	District Panchayats Training & Resource Centre, Murshidabad	Murshidabad	District Panchayats Training & Resource Centre, Panchanantala, P.O.& P.S.-Berhampur, District-Murshidabad, PIN-742101, (In front of Mahindra Showroom)
07	District Panchayats Training & Resource Centre, Birbhum	Birbhum	District Panchayats Training & Resource Centre, Patel Nagar, Md. Bazar, District-Birbhum, PIN-731132
08	District Panchayats Training & Resource Centre, Bardhaman	Purba Bardhaman & Paschim Bardhaman	Extension Training Centre, Bardhaman, Kalna Road, Agriculture Farm Gate No.1, P.O.+District- Purba Bardhaman, PIN- 713101
09	District Panchayats Training & Resource Centre, Bankura	Bankura	District Panchayats Training & Resource Centre, Chandmaridanga, District-Bankura. PIN- 722101
10	District Panchayats Training & Resource Centre-1, Purulia	Purulia	District Panchayats Training & Resource Centre, Zilla Parishad Bhavan, District-Purulia, PIN-723101
11	District Panchayats Training & Resource Centre-2, Purulia		District Panchayats Training & Resource Centre, District-Purulia, PIN-723101, Opposite DM office
12	District Panchayats Training & Resource Centre, Fulia (UNIT-1)	Nadia	District Panchayats Training & Resource Centre, Fulia, Shantipur at Fulia, Shantipur, District-Nadia, PIN-741402, Near the office of the Block Development Officer
13	District Panchayats Training & Resource Centre, Fulia (UNIT-2)		District Panchayats Training & Resource Centre, Fulia, Shantipur at Fulia, Shantipur, District-Nadia, PIN-741402, Near the office of the Block Development Officer
14	District Panchayats Training & Resource Centre, Hooghly	Hooghly	District Panchayats Training & Resource Centre, Dhaniakhali, Dhaniakhali Development Block Campus, Village-Somaspur, P.O.+P.S.- Dhaniakhali, District-Hooghly, PIN-712302

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Sl. No.	Name of the District Panchayats Training & Resource Centre	Name of the District	Location of the District Panchayats Training & Resource Centre
15	District Panchayats Training & Resource Centre, Howrah	Howrah	District Panchayats Training & Resource Centre, Akashya Nagar Pallishree Sangha, Village-Sahebbagan, Block-Bally-Jagacha, Bally, District-Howrah, PIN-711101 Near Nischanda Police Station,
16	District Panchayats Training & Resource Centre, North 24-Parganas	North 24-Parganas	District Panchayats Training & Resource Centre, Village- Kalaberia (Sibtala), Gram Panchayat- Bishnupur-I, P.O. & P.S.- Rajarhat, District- North 24-Parganas, PIN-700135
17	District Panchayats Training & Resource Centre, North 24-Parganas		Extension Training Centre, Rajharhat, Satyajit Roy Bhawan, Village -Vatinda, P.O.-Rajarhat, District- North 24-Parganas, PIN-700135
18	District Panchayats Training & Resource Centre, South 24-Parganas	South 24-Parganas	Zilla Prashikhan Kendra, Kulpi Road, Baruipur, District-South 24-Parganas, PIN-700144
19	District Panchayats Training & Resource Centre, Purba Medinipur	Purba Medinipur	District Panchayats Training & Resource Centre, Village-Ganapatnagar, P.O.-Uttar Sonamui (Nimtouri), P.S.-Tamluk, District-Purba Medinipur, PIN-721648
20	District Panchayats Training & Resource Centre, Paschim Medinipur	Paschim Medinipur	District Panchayats Training & Resource Centre, Village-Fulpahari, P.S.-Kotwali, District-Paschim Medinipur, PIN-721102

- a) Some changes may be brought to the delivery location/ site(s) by the employer/ STARPARD authority as and when required.  
b) Delivery time: Regular working day & hours at the delivery location/site(s)

### **Terms and Conditions:**

- I. No preconditioned quotation will be accepted.
- II. In case of any day, meant for this quotation, appears to be an unscheduled holiday, the next working day will be treated as scheduled / prescribed day for the same purpose.
- III. Escalation claimed by the bidders will not be entertained by the authority.
- IV. No advance payment will be entertained by the STARPARD. Final payment will be made after successful delivery
- V. Bidder should follow the norms of West Bengal Financial Rules
- VI. Bidder should submit their offer as per specimen of BOQ of this notice.

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**NOTICE INVITING QUOTATION (NIQ) Call 2**

**Bill of Quantity (BOQ)**

**Name of Work: Carriage Charges for Learning Materials & Training Kits for DPTRCs across the West Bengal**

<b>Bidder Name :</b>			
<b>Communication Details:</b>	<b>a)Address:</b>		
	<b>P.O.:</b>	<b>P.S.:</b>	<b>PINCODE:</b>
	<b>b)Mobile:</b>	<b>Phone No.:</b>	
	<b>c)E-mail:</b>		
<b>Item Description</b>		<b>Offered Value (in Rs.) (In Figure)</b>	<b>Offered Value (in Rs.)(In Words)</b>
Carriage Charges (including loading, unloading, fuel, toll charges, taxes, etc. etc.) <b>PER KM</b> from source to destination/ delivery location(s)		Rs.	Rupees

Date :        /12/ 2018

Signature & Office Seal