

West Bengal State Rural Development Agency

(An Agency of the Panchayats & Rural Development Department, Government of West Bengal:
Registered under the West Bengal Societies Registration Act, 1961, Registration No.S/IL/17726 of 2003-2004)

Institutional Strengthening of Gram Panchayats (ISGP) Project Cell

Jessop Building, 63 Netaji Subhas Road, Mezzanine Floor, Kolkata-700001

Telephone: (033) 2231-9018 // Tele fax: (033) 2242-8788 // E-mail: isgp.wbsrda@gmail.com

No.1177(9)-ISGPP/21C-1(CB)/1

Dated: 04.09.2012

From : Soumya Purkait
Project Manager, ISGP & OSD &
Ex-Officio Deputy Secretary to the
Government of West Bengal

To: The Additional Executive Officer, Cooch Behar / Dakshin Dinajpur / Birbhum / Bankura / Paschim Medinipur / Purba Medinipur / Howrah / Nadia / Burdwan Zilla Parishad

Sub : One-day District Level Workshop with Gram Panchayats Functionaries on ESMF

Sir,

It has been observed that despite being efforts and hand-holding support of mentors to the selected Gram Panchayats we are falling short in inculcating a clear message on ESMF and VGDF issues. In view of this we have decided to organize a district level workshop with the functionaries of ISGPP Gram Panchayats as per the following schedule.

Sub: One-day Workshop with Gram Panchayat Functionaries on ESMF & VGDF

Date	District
19.09.2012	Birbhum
20.09.2012	Burdwan
25.09.2012	Bankura
26.09.2012	Howrah
27.09.2012	Paschim Medinipur

Date	District
28.09.2012	Purba Medinipur
04.10.2012	Dakshin Dinajpur
08.10.2012	Nadia
10.10.2012	Cooch Behar

In this workshop, following functionaries from each of the selected ISGP Gram Panchayats should be requested to remain present.

- 1) Pradhan / Upa-Pradhan
- 2) Executive Assistant / Secretary
- 3) Nirman Sahayak

The workshop will start at 11.30 a.m. and will continue till 3.00 p.m. Capacity Building Managers and other state level Managers will conduct the workshop. The District Coordinator of ISGPP has been requested to make necessary logistical arrangements for the workshop under your guidance, as your support is essential.

You are also requested to take necessary action to ensure the participation of Gram Panchayat functionaries, DPRDO and BDOs in this one-day workshop, as this is an important part of the ISGP Project and we are mandated to roll out all over the state.

Yours faithfully,



(Soumya Purkait)

No.1177(9)/1(21)-ISGPP/21C-1(CB)/1

Dated: 04.09.2012

Copy forwarded for information and necessary action to:

- 1) The District Panchayats & Rural Development Officer, Cooch Behar / Dakshin Dinajpur / Birbhum / Bankura / Paschim Medinipur / Purba Medinipur / Howrah / Nadia / Burdwan.
- 2) The District Coordinator, District Coordination Unit for ISGPP, Cooch Behar / Dakshin Dinajpur / Birbhum / Bankura / Paschim Medinipur / Purba Medinipur / Howrah / Nadia / Burdwan
- 3) Personal Secretary to the Hon'ble MIC, Panchayats & Rural Development, Government of West Bengal.
- 4) Personal Assistant to the Principal Secretary, Panchayats & Rural Development Department, Government of West Bengal.
- 5) Guard File.

Soumya Purkait

(Soumya Purkait)

জেলা স্তরে পরিবেশগত ও সামাজিক ব্যবস্থাপনা কাঠামো [ESMF] Hhw
পিছিয়ে পড়া গোষ্ঠীর উন্নয়নের কাঠামো [VGDF] বিষয়ে এক দিনের কর্মশালা

[One-day District level Workshop on ESMF & VGDF]

[ফর্ম নং : ফৌ/ 1176(9)-BC.Hp.tS.tF.tF/23tp-1(p.th.)/1 a;w 04/09/2012]

AmNqZL;lf : াম পঞ্চায়েতের প্রধান / উপ-ফৌ, চেহঁফ পqiuL / pQh Hhw e;Z pqiuL

[Participants: Pradhan / Upa-Pradhan, Executive Assistant / Secretary & Nirman Sahayak]

Uje [Venue]:

a;MM [Date]:

Lj;Q [Programme]

pju	hou
11.30 - 12.00 11.30 - 12.00	<ul style="list-style-type: none">কর্মশালার উদ্দেশ্য ও আলোচ্য বিষয় [Objectives and Issues to be discussed in the workshop]
12.00 - 1.00 12.00 - 1.00	<ul style="list-style-type: none">পরিবেশগত ও সামাজিক ব্যবস্থাপনা কাঠামো ও তার নানান দিক [Different aspects of ESMF]গ্রাম পঞ্চায়েতের পদাধিকারী, pcpf ও কর্মচারীদের দায়িত্ব ও ভূমিকা [Roles & responsibilities of Gram Panchayat functionaries in implementation of ESMF]
1.00 - 2.00 1.00 - 2.00	<ul style="list-style-type: none">পিছিয়ে পড়া গোষ্ঠীর উন্নয়নের কাঠামো ও তার নানান দিক [Different aspects of VGDF and Vulnerability Index]গ্রাম পঞ্চায়েতের পদাধিকারী, pcpf ও কর্মচারীদের দায়িত্ব ও ভূমিকা [Roles & responsibilities of Gram Panchayat functionaries in implementation of VGDF]
2.00 - 3.00 2.00 - 3.00	<ul style="list-style-type: none">পরিবেশগত ও সামাজিক ব্যবস্থাপনা কাঠামো এবং পিছিয়ে পড়া গোষ্ঠীর উন্নয়নের কাঠামো বিষয়ে প্রশ্নোত্তর [Q & A session]Bö LIZu L;S [Immediate Tasks]