

RURAL CONNECTIVITY TRAINING AND RESEARCH CENTRE

PANCHAYATS & RURAL DEVELOPMENT DEPARTMENT

GOVT. OF WEST BENGAL

PLOT No. B/4, SCHOOL AREA (Pt.), KALYANI, NADIA

e-mail: wbrctrc.kalyani@gmail.com, retc.kalyani@gmail.com

Website: www.rctrcwestbengal.com

No. 2011 /RCTRC/2024

Date: 28.05.2024

NIQ 03/RCTRC/2024-25

The sealed quotations are invited by the Rural Connectivity Training And Research Centre (RCTRC) having its campus at Plot No. B/4, School Area (Pt), beside Binoy Bhaban, Kalyani, Nadia. RCTRC invites quotations from reputed Agencies for "Maintenance of existing Lift for one (1) year", at Rural Connectivity Training and Research Centre (RCTRC) at Kalyani, Nadia.

1. **Name of the Work:** "Maintenance of existing Lift for one (1) year", at Rural Connectivity Training and Research Centre (RCTRC) at Kalyani, Nadia.
2. **Location for Security work:** RCTRC Campus, Plot No. B/4, School Area (Pt), beside Binoy Bhaban, Kalyani, Nadia.
3. **Condition of Rate Quotation:**
 - I. Latest return of Income Tax
 - II. PAN Card
 - III. P. Tax Clearance Certificate
 - IV. Valid Trade License
 - V. Lift erection/maintenance certificate
 - VI. Certificate of authorization by Schindler India Pvt. Ltd.

SL. No.	Particulars	Date & Time
1.	Date and time for publish Quotation (Offline)	28.05.2024 after 15.00 hours
3.	Quotation submission start date (Offline)	28.05.2024 after 16.00 hours
4.	Quotation submission end date (Offline)	04.06.2024 up to 15.00 hours
6.	Date opening for Technical Bid (Offline)	04.06.2024 after 16.00 hours
7.	Date of opening for Financial Bid (Offline)	To be Notified letter.

Chandan Sankar

Manager (Training)
RCTRC Kalyani, Nadia &
Executive Engineer
WBSRDA, Nadia Division

Signature

No. 2011 /1(9)/RCTRC/2024

Date: 28.05.2024

Copy forwarded for information & with a request to display on their office notice board for wide publicity to:

- 1) The Additional Secy. to the Govt. of West Bengal & ACEO, WBSRDA, Kolkata- 700106.
- 2) The Chief Engineer, P&RD Dept., WEBSRDA Kol- 700106
- 3) The Director, RCTRC & Superintending Engineer, WBSRDA (HQ).
- 4) The Executive Officer, Nadia Zilla Parishad
- 5) The Additional Executive Officer, Nadia Zilla Parishad
- 6) The Secretary, Nadia Zilla Parishad.
- 7) The Financial Controller, WBSRDA, Kolkata- 700106
- 8) Assistant Engineers, RCTRC, Kalyani, Nadia.
- 9) The District Information Analyst, Nadia Zilla Parishad

Chandan Sankar

Manager (Training)
RCTRC Kalyani, Nadia &
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WBSRDA, Nadia Division

Signature

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Website: www.rcrcwestbengal.com

GENERAL CONDITIONS

1. The Manager (Training), Rural Connectivity Training and Research Centre, Kalyani, Nadia on behalf of West Bengal State Rural Development Agency (WBSRDA) invites the item rate Quotations for "Maintenance of existing Lift for one (1) year" at Rural Connectivity Training and Research Centre (RCTRC) building at Kalyani, Nadia.
2. Date of release of Invitation for Quotations through offline: 28.05.2024 (dd/mm/yyyy)
3. Cost of Quotation Form: Nil
4. Last Date/Time for receipt of Quotation through Offline: 04.06.2024 (dd/mm/yyyy) up to 15.00 hours (time)
5. Only offline submission of Quotation is permitted, therefore: Quotations must be submitted Offline at the office of RCTRC. The technical qualification part of the bids will be opened offline at 16.00 hours (time) on 04.06.2024 (date) by the authorized officers. If the office happens to be closed on the date of opening of the Quotations as specified, the Quotations will be opened offline on the next working day at the same time.
6. The Quotations for the work shall remain valid for acceptance for a period not less than ninety days after the Opening of Financial Bid.
7. Though the lowest overall quoted rate will be the criteria for selection, but the acceptance of the lowest Quotation is not obligatory to the undersigned. If the lowest Quotation, in the opening, of the undersigned does not appear to be satisfactory, the undersigned reserves the right of holding fresh Quotation and so on.
8. The agreement is valid up to one (1) year from the date of award of the work.
9. The successful bidder in no case will enjoy the right to subcontract during the period of contract for one (1) year.
10. The undersigned reserves the right to reject any or all the Quotation without assigning any reason what so ever.
11. Other details can be seen in the quotation documents. The Employer shall not be held liable for any delays due to system failure beyond its control.
12. The participant must have authorized by Schindler India Pvt. Ltd.

Chandran Sarikan.

Manager (Training)
RCTRC Kalyani, Nadia &
Executive Engineer
WBSRDA, Nadia Division

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KE/RCTRC

UNDERTAKING & ACCEPTANCE LETTER BY THE AGENCY

I/We have carefully gone through the various terms and conditions listed in the Tender Form (Technical & Financial Bid) for Maintenance of existing Lift for one (1) year at RCTRC. I/We agree to all these conditions and offer to Maintenance of existing Lift for one (1) year at RCTRC. I/We are making this offer after carefully reading the conditions and understanding the same without any kind of pressure or influence from any source whatsoever. I/We have inspected the institute premises (RCTRC) and have acquainted ourselves with the tasks required to be carried out, before making this offer. I/We hereby sign this undertaking in token of our acceptance of various conditions listed above.

Place: _____

Date: _____

Address: _____

Mob: _____

Email ID: _____

Signature of Agency

I/We do hereby submit the Tender for the execution of work specified in the underwritten memorandum within the time specified in such memorandum at the date specified, there is and in accordance in all respect with schedule of estimate, specification and instruction in written as per Tender and condition vide Quotation No.

/RCTRC/2024 dated .2024.

MEMORANDUM

1. Description of work: Supply of Stationary Items.
2. Time allowed for completion of work: 7 (Seven) Days
3. Rate offered:

(To be written in figure & words clearly) (Less/Above/At Par)

Date :

Signature of Bidder
(Before submit the Bid)