

# **Standard Bidding Document**

## **(RURAL ROAD WORKS)**



**For**

# **Maintenance of Rural Road Works**

## **January, 2023**

**OFFICE OF THE EXECUTIVE ENGINEER  
HPIU, WBSRDA, MALDA DIVISION**

**RRNMU Building, 2<sup>nd</sup> Floor, 6/2, Plot No- 3339,  
Ward No-2, P.S. - English Bazar, P.O.-Mokdumpur  
District-Malda, Pin-732103, West Bengal**

**Under**

**West Bengal State Rural Development Agency  
(WBSRDA)**

**Joint Administrative Building  
Block- HC/7 Sector-III, Salt lake City  
Kolkata-700106**

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ROAD WORKS**

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## **EXPLANATORY NOTE**

### **Format of the Bidding Document**

The Standard Bidding Document for the Maintenance of road works under RURAL ROAD WORKS the format of the Bidding Document, which is similar to the format for National Competitive Bidding for Works (India Version) — as approved by the competent authority.

The document has the added feature of defect liability period for **Two years** from the date of completion of the repair & maintenance work. The Insurance Cover during currency of DLP is to be done by the Construction Agency.

# **SECTION 1**

**LIST OF IMPORTANT DATES**

**NOTICE INVITING E-TENDER**

# SECTION 1

## Tender of NIE-T No.-05/WBSRDA/MALDA/2022-23 [5<sup>th</sup> Call] OF THE EXECUTIVE ENGINEER, HPIU, WBSRDA, MALDA DIVISION

### List of Important Dates of Bids:-

Sl No.	Particulars		Date	Time
1	Publication Date		28/01/2023	10:00 Hours
2	Documents Download / Sale Start Date	From	28/01/2023	10:00 Hours
3	Documents Download / Sale End Date	To	13/02/2023	17:00 Hours
4	Bid Submission Start Date		28/01/2023	10:00 Hours
5	Bid Submission End Date		13/02/2023	17:00 Hours
6	Bid Opening Date (Technical)		16/02/2023	11:00 Hours
7	Bid Opening Date (Financial )		<b>To be intimated later on</b>	
8	Place of Opening Bid	<b>Office of the Executive Engineer HPIU, WBSRDA, Malda Division</b>		
9	Officer Inviting Bid	<b>Executive Engineer, HPIU, WBSRDA, Malda Division</b>		
10	Last Date of Bid Validity	<b>120 days from the date of opening of Financial Bid</b>		

No separate intimation will be given for this, unless the above date is changed. In case of change of date, due intimation will be given on-line. No individual intimation will be given.

**Office of the Executive Engineer**

P &amp; RD Deptt.

&amp;

HPIU, WBSRDA, MALDA Division

RRNMU Building, 2<sup>nd</sup> Floor, 6/2, Plot No.-3339, Ward No-2

P.S. English Bazar, P.O.-Mokdumpur, Dist. Malda, Pin-732103

Mob. No. : 7908597301 E-mail: [wb-mal@nic.in](mailto:wb-mal@nic.in)

Memo No- 116/WBSRDA/MALDA/23

Date- 27/01/2023

**NOTICE INVITING e-TENDER FOR MAINTENANCE OF RURAL ROAD WORKS ROADS  
(TWO COVER SYSTEM)**

**Tender of NIE-T No.-05/WBSRDA/MALDA/2022-23 [5<sup>th</sup> Call]  
OF THE EXECUTIVE ENGINEER, HPIU, WBSRDA, MALDA DIVISION Dated- 27/01/2023**

The Executive Engineer, HPIU, WBSRDA, Malda Division on behalf of **West Bengal State Rural Development Agency, Department of Panchayats and Rural Development Department, Govt. of West Bengal** invites percentage rate tenders for each of the following works by two cover system from the bonafide and resourceful contractors of Government / Semi Government/ Undertaking/ Autonomous Bodies / Statuary Bodies and Local Bodies who satisfy the terms and conditions set out in the Standard Bidding Document (SBD) and having registration in e-procurement portal ([www.wbtenders.gov.in](http://www.wbtenders.gov.in)) may submit their bids in the said portal. The intending bidders must have completed at least one similar nature of work in a single contract as a prime contractor and value of which is not less than one third (1/3) of the value put to tender. The work must be completed within last five years from the date of issuance of this NIT. The pre-qualification documents are to be uploaded in two separate folders. One of the folders shall contain the entire Technical documents as stated in the Bid Document and Financial Bids are to be uploaded in another folder.

The Tenders shall be available for viewing, downloading and submission in the website [www.wbtenders.gov.in](http://www.wbtenders.gov.in)

**List of Works for which tender is invited**

Sl. No.	Package No.	Name of the work	Estimated Cost put to Tender (Rs.)	Earnest Money 2% of the estimate amount put to tender (Rs.)	Bid Cost (Rs.)	Completion Time (Months)
1	WB11ADB 21	Post Five years PMGSY Maintenance work of the road from Mohria to Udaypur, Length of the road 2.980 Km, under Harishchandrapur -II Block in the District of Malda.	2560998.00	51220.00	5000.00	3 (Three) Months

Intending bidders may download tender documents from e-procurement portal of our website [www.wbtenders.gov.in](http://www.wbtenders.gov.in) **from 28.01.2023 10.00 Hours to 13.02.2023 (upto 17.00 Hours)**. The pre-qualification bid documents duly filled and digitally signed in all respect may be submitted online before **17.00 hrs (as per server clock) on 13.02.2023**

**Earnest Money and Bid Cost should be deposited:-**

1. Necessary Earnest Money [2% of Tender amount] and Cost of Bid [Non-refundable] will be deposited by the bidder electronically: online – through his net banking enabled bank account, maintained at any bank or: offline – through any bank by generating NEFT/ RTGS Challan from the e-tendering portal [<http://wbtenders.gov.in>]. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank name (ICICI Bank) & IFSC Code and e-Proc Ref No. Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E-Procurement site. The package number, NIE-T No., SI No. and UTR number should be clearly mentioned on the deposit challan. Payment made otherwise will be rejected.

The Qualification criteria for the works have been elaborated in details in the **Standard Bidding Document (SBD)**.

**Availability of Bid Document and mode of submission:** The bid document is available online and bid should be submitted online on website [www.wbtenders.gov.in](http://www.wbtenders.gov.in). The bidder would be required to register in the web-site which is free of cost. For submission of bids, the bidder is required to have valid Digital Signature Certificate (DSC) from one of the authorized Certifying Authorities (CA). Aspiring bidders who have not obtained the user ID and password for participating in e-tendering in RURAL ROAD WORKS may obtain the same from the website: [www.wbtenders.gov.in](http://www.wbtenders.gov.in) Digital signature is mandatory to participate in the e-tendering. Bidders already possessing the valid digital signature issued from authorized CAs can use the same in this tender.

Only online submission of bids is permitted, therefore; bids must be submitted online on website [www.wbtenders.gov.in](http://www.wbtenders.gov.in). The technical qualification part of the bids will be opened online at **11:00 Hours on 16/02/2023** by the authorized officers. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened online on the next working day at the same time.

The bids for the work shall remain valid for acceptance for a period not less than ninety days after the Opening of Financial Bid.

Bidders may bid for any one or more of the works mentioned in the Table above. To qualify for a package of contracts made up of this and other contracts for which bids are invited in the same NIT, the bidder must demonstrate having experience and resources sufficient to meet the aggregate of the qualifying criteria for the individual contracts.

Other details can be seen in the Standard Bidding documents and this SBD will be the part and parcel of the Contract. The Employer shall not be held liable for any delays due to system failure beyond its control. Even though the system will attempt to notify the bidders of any bid updates, the Employer shall not be liable for any information not received by the bidder. It is the bidders' responsibility to verify the website for the latest information related to the tender.

To keep the road in good condition during the next two (2) years after the completion of the construction if any additional / excess work is required, the same will be treated as defect liability and the Contractor has to do the maintenance work at his own cost.

## **Brief Instruction to Bidders**

- A. Scanned copies of the following documents to be up-loaded in PDF format in e-portal website [www.wbtenders.gov.in](http://www.wbtenders.gov.in).
1. Challan of earnest money and cost of bid document.
    - a) Payment of cost of bid will be made through offline RTGS/NEFT System or net banking (Payment through State Bank of India, A/C Number & IFSC Code mentioned in the above)
    - b) Payment of earnest money will be made through RTGS/NEFT System or net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway as the case may be Payment made otherwise will be rejected.
  2. GST registration certificate (GSTIN) with upto date GST return/quarterly challan (as applicable) should be submitted/uploaded.
  3. Pan card.
  4. Trade license (Latest).
  5. Registration of EPF & ESI is must & upto date challan to be provided; otherwise their bid will be treated as cancelled.
  6. Professional Tax clearance certificate.
  7. Balance sheet of last 5 years (Audited). UDIN should be invariably mentioned in the document if applicable (For Turnover more than 1.0 Crore) for all reports submitted beyond 1st July 2019. From 3CA/3CB/3CD as applicable should also be provided by the bidder if annual turnover is more than 1.0 Crore as per Rule section 44 AB of I.T. Act.
  8. Payment certificates (Signed by Competent Authority) in support of Turnover. The turnover will be indexed at the rate of 8 percent simple interest for a year.
  9. Credentials for successfully completion (certificates from the officer not below the rank of Executive Engineer /DDO of the concerned department or equivalent) of at least one contract of same type of work in the same name and style as prime contractor having a magnitude of at least one third (1/3) of the estimated cost of the proposed contract within the last 5 years.
  10. List of machineries possessed by own/arranged through lease deed along with authenticated copy of invoice/challan (Engine number and/or chesis number of all machineries either owned or leased should be provided).
  11. List of ongoing works in hand (if any) and the Physical and financial progress of those works as per Annexure-A.
  12. Printed tender form and NIT with all addendum and corrigendum (download and upload the same digitally signed. Quoting rate will only encrypted in the B.O.Q under financial bid. In case quoting any rate in printed tender form the tender will be summarily rejected).
  13. Partnership firm shall furnish registered partnership deed and the company shall furnish the Article of Association and Memorandum.
  14. The registered cooperative societies should submit the registration certificate, current renewal certificate of their cooperative from competent authority with Technical bid.
  15. Power of attorney ( in case of Partnership firm /Private limited company if any)
  16. Details of the technical personnel proposed to be employed for the Contract having the qualifications as per ITB. Qualification Certificate of the technical personnel to be uploaded.
  17. Affidavit regarding non employment of any WBSRDA official under him, deployment of machineries, technical personnel, correctness of certificates, and investment of minimum cash up to 30% of estimated cost. As per annexure-B.

18. Work program should be given by the bidder to complete the work in stipulated time.
  19. Bank Credit Certificate of 10% of the Amount put to tender should be provided as per format. (Format Attached Annexure-C) Deviation in any form in respect to the attached format will not be accepted. The date of issuance of certificate should not be earlier than the date of publication of 1<sup>st</sup> call of NIT.
  20. For details of qualification and any other criteria the SBD clauses in details should be followed.
- B.** i) Bare Minimum requirements of machineries for road construction works is as follows  
This list is only indicative. The bidder shall have to arrange for every necessary machineries, tools & plants for the intended job.

SI No	Name of Machineries	Minimum no required at site
1	Light-Duty Mobile HMP with separate heating & mixing drum	1
2	Smooth Wheeled Roller (8-10 Tonne).	1
3	Concrete Mixer ( For concrete Works/ Cold Mix Works)	1

- C.** Bare Minimum requirements of laboratory equipments for road construction works is as follows. Contractor has to arrange necessary laboratory equipment as and when required.
- D.** Other instructions
- Before the deadline for submission of bids, the Employer may modify the bidding documents by issuing addenda. This will be uploaded in e tender site. No separate intimation will be issued.
  - The unit rates and the prices shall be quoted by the bidder entirely in Indian Rupees.
  - No Mobilization Advance and Advance against purchase of equipments will be paid for the work
  - No Secured Advance will be paid for the work under any circumstances
  - Under no circumstances Escalation in prices in materials, labour charges, cost of P.O.L. & arbitration will be entertained.
  - The Employer requires the bidders / Contractors to strictly observe the laws against fraud and corruption in force in India, namely, Prevention of Corruption Act, 1988.
  - There will be no price preference to any bidder.
  - No interest claim will be admissible during refund of earnest money and security deposit.
  - Any Black listed agency/bidder would not be able to participate in bidding process.
  - Uploaded documents of valid successful bidders will be verified with the original in due course. The valid successful bidders have to show the originals to the concerned authority as and when required.
  - Any bill (running account/final) payment of proposed executed work may be made to Agency as per availability of fund under Maintenance.
  - Time allowed for completion of work will be measured from the date of issue of work order.
  - If any erroneous printing found after agreement or any time in the BOQ (Bill of Quantity) Quantity or Rate, the Tender Inviting authority reserve the rights to correct the same as per approved original estimate.
  - Bidding documents is to be uploaded by the bidder. The bidder has to only agree/disagree on the conditions in the bidding document. The bidders who disagree on

the conditions of bidding document cannot participate in the tender and his /their bid will be treated as informal.

- Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:

(i) Made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements; and / or record of submission of any false / fake document(s).

(ii) Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.

(iii) Participated in the previous bidding for the same work and had quoted unreasonably high or low bid prices and could not furnish rational justification for it to the Employer.

- In case of submission of false and misleading document, the earnest money of the bidder will be forfeited.
- Bidders who meet the minimum qualification criteria will be qualified only if their available bid capacity for construction work is equal to or more than the total bid value. The available bid capacity will be calculated as per ITB.
- Bidders should read carefully the Suspension and debarment criteria detailed in Clause 60 of SBD and participate in the bid accordingly.
- No Conditional or Incomplete tender will be accepted.
- Arbitration will not be allowed in any cases.
- Tender inviting authority may cancel or reject the NIE-T without assigning any reasons thereof.
- The Executive Engineer, WBSRDA, Malda Division, P&RD Department reserve the right to cancel the NIE-T due to unavoidable circumstances and no claim in this respect will be entertained.

Sd/-  
Executive Engineer  
HPIU, WBSRDA, Malda Division

**Memo No- 116/1(2)/WBSRDA/MALDA/23**

**Date- 27/01/2023**

**Copy forwarded for information & necessary action to:-**

1. The Sabhadhipati, Malda Zilla Parishad.
2. The District Magistrate, Malda.

Sd/-  
Executive Engineer  
HPIU, WBSRDA, Malda Division

**Memo No- 116/2(7)/WBSRDA/MALDA/23**

**Date- 27/01/2023**

**Copy forwarded for information & necessary action to:-**

1. The Addl. Secretary, P&RD Deptt. & Addl. Chief Executive Officer, WBSRDA, Govt. of West Bengal, Joint Administrative Building, Kol-700106.
2. The Chief Engineer, P & RD Dept, WBSRDA, Joint Administrative Building, Block HC- 7, Kol-700106.
3. The Superintending Engineer & IT Nodal officer, (P&RD), Joint Administrative Building, Kol-700106.
4. The Executive Engineer, Maintenance (H.Q), WBSRDA, Joint Administrative Building, Kol-700106.
5. The Financial Controller, WBSRDA, Joint Administrative Building, Block HC- 7, Sector – III, Kol-700106.
6. The Finance Officer, WBSRDA, Malda Division.
7. Office Notice Board.

Sd/-  
Executive Engineer  
HPIU, WBSRDA, Malda Division