

# Anandadhara

## West Bengal State Rural Livelihoods Mission (WBSRLM)

(A Society under the Panchayats & Rural Development Department, Govt. of West Bengal)  
Anandadhara State Office Under P & RD Deptt, Joint Administrative Building, 10<sup>th</sup> Floor, HC-7, Sector-III,  
Kolkata-700106, Email: [wbsrlm@gmail.com](mailto:wbsrlm@gmail.com) Tele : 2335- 3740



Memo No : 194 /PRD-34011/9/2019 SRLM SEC-Dept. of PRD

Date: 21.02.2023

### NOTICE INVITING QUOTATIONS

1. Sealed quotations are hereby invited from Reputed reliable Agencies/Business Organisations for the rates of following purchases :-

#### "A" : Purchase of Original Brother Cartridges

S/No	Descriptions	Rate per Cartridge (including GST & Delivery charges)
(a)	Rate of Original Brother Cartridge TN 263 Bk (Black)	
(b)	Rate of Original Brother Cartridge TN 263 Y (Yellow)	
(c)	Rate of Original Brother Cartridge TN 263 M (Magenta)	
(d)	Rate of Original Brother Cartridge TN 263 C (Cyan)	
(e)	Total Amount	
<b>Note</b>	L-I Agency will be considered on the basis of Total Amount of 1 set of 4 Cartridges (a) to (d). Expected monthly purchase new Toners is 1 set.	

#### "B" : Purchase of Original Cartridges for Colour Printer HP OJ Pro 9020 AIO

S/No	Descriptions	Rate per cartridge (including GST & Delivery charges)
(a)	Rate of Original Cartridge (Black)	
(b)	Rate of Original Cartridge (Yellow)	
(c)	Rate of Original (Magenta)	
(d)	Rate of Original Cartridge (Cyan)	
(e)	Total Amount	
<b>Note</b>	L-I Agency will be considered on the basis of Total Amount of 1 set of 4 Cartridges (a) to (d). Expected monthly purchase of Toners is 1 set.	

#### "C" : Purchase of Original Toner for Photocopier Machine

S/No	Descriptions	Rate per Toner (including GST & delivery charges)
1.	Rate of Toner for Photocopier Machine CANON Model No. 2520W	
<b>Note</b>	Expected yearly purchase new Toner is 2 Nos.	

#### "D" : Purchase of Cartridge for Laserjet Pro MFP M329dw (B&W)

S/No	Descriptions	Rate per Cartridge (including GST & delivery charges)
(a)	Rate of original cartridge for Laserjet Pro MFP M329dw (B&W)	
<b>Note</b>	Expected monthly purchase 1 or 2 only	

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### "E" : Purchase Toner Cartridge (Compatible)

S/No	Descriptions	Rate per Toner Cartridge (including GST & delivery charges)
(a)	Rate of Compatible Toner Cartridge for Laserjet Printer (HP) M1136 MFP, HP Laserjet P1606dn and HP LASERJET Pro M12a	
Note	Expected monthly purchase new cartridge is 6-8 Nos.	

### "F" : Purchase of Quick Heal Anti Virus 1 year

S/No	Rate Quick Heal Anti Virus 1 year for Purchase	Rate per unit (including GST & delivery charges)
(a)	10 Users 1 year	
(b)	5 Users 1 Year	
(c)	3 Users 1 Year	
(d)	2 Users 1 Year	
(e)	1 User 1 Year	
Note	Total users are 54.	

2. Interested Agencies are requested to drop their sealed quotation in Tender Box of this office inclusive GST for the above items, works/services by 27.02.2023 at 2 PM positively using the format at para 1 (A) to (F) above in the Agencies official letter head with the following documents :-

- Copy of Trade Licence
- Copy of PAN
- Copy of GST
- Copy of at least one work order /credential certificate from Government Offices/Government undertaking.

3. **Opening of Bid** and its evaluation - On 27.02.2023 at 3 (PM) in presence of interested Bidders

4. **Award of Contract :** The WBSRLM will issue order for the said works/services to L1 Bidders for the respective works/services by 27.02.2023 positively. Rates quoted by your Agency will be not be changed which will be valid upto 31.03.2024.

5. Notwithstanding the above, the WBSRLM reserves the right to accept or reject any quotations and to cancel the Bidding process and reject all quotations at any time prior to the award of contract.

6. Selection of (L-1) Agencies will be considered on the basis of Lowest amount of above works quoted by the Bidders. Payment will be made within 10-12 days on receipt of bill provided details of bill are correct.

7. This has the approval of the CEO, WBSRLM at Note#262 dated 21.02.2023.

*ndw*  
21/02/2023  
Procurement Consultant  
For and on behalf of  
West Bengal State Rural Livelihood Mission