



**Government of West Bengal**  
**Office of the Superintending Engineer**  
**WBSRDA, P&RD Deptt., North Bengal Circle**  
**RRNMU Building (3rd Floor), Club road, Near Kingsaheber Ghat**  
**Ward No- 08, Jalpaiguri-735101**  
**email: [Superintending.engineer.nbc@gmail.com](mailto:Superintending.engineer.nbc@gmail.com)**

**Memo No: 2756/SE(NBC)/25-26**

**Date. 07.01.2026**

**NOTICE INVITING PRE-QUALIFICATION - CUM – TENDER**

*(TWO COVER SYSTEM) (E-Procurement)*

**e-NIT No: 14 of 2025-26**

For and on behalf of Governor of West Bengal, the Superintending Engineer, WBSRDA, Department of Panchayats and Rural Development, North Bengal Circle, Govt. of West Bengal (herein after referred to as “Purchaser”), invites- **online Percentage Rate Tender** for the following work of **Supply, Installation, Testing, Commissioning & Demonstration of Plastic Waste Management Unit/Machineries** under State Fund in **two cover systems**. Resourceful and Bona-fide Manufacturers/Dealers/Distributors/Agency with sound technical and financial capabilities and having credential in executing similar nature of work in any Government/Semi Government/Undertaking/Autonomous Bodies/Statuary Bodies and Local Bodies who satisfy the terms and conditions set out in pre-qualification document and having registration in e-procurement portal (<https://wbtenders.gov.in>) under Govt. of West Bengal may submit their bids.

**The intending bidders must have completed at least one work of similar nature in a single contract as a prime contractor within last five years from the date of issue of this NIT, value of which is not less than 40% of estimated amount.** The pre-qualification documents are to be uploaded in two separate folders. One of the folders shall contain technical documents. Financial Bids are to be uploaded in another folder. The Tenders shall be available for viewing in our website <https://wbtenders.gov.in>

# 1. DESCRIPTION OF THE WORK:

**“Supply, Installation, Testing, Commissioning & Demonstration of Plastic Waste Management Unit/ Machineries ”.**

Sl. No	Particulars	Name of Districts & Quantities		Units	Unit Rate with all taxes, GST and all incidental charge (Rs.)		Earnest Money (Rs. In Lakh	Time of completion (In Days)	Defect Liability Period
		Jalpaiguri Qty (Nos)	Coochbehar Qty (Nos)		Rate (In Rs.)	Amount (In Rs.)			
	Plastic Waste Recycling Unit/ Machineries (Detail Specification as per Annexure-I)						Rs. 3,01,823.00	60 Days	2 years after installation
1	Plastic washing machine	1	0	No	4,38,100.00	4,38,100.00			
2	Plastic Dryer machine	1	2	No	4,20,700.00	12,62,100.00			
3	Baler Machine	1	0	No	5,74,900.00	5,74,900.00			
4	Shredder Machines	1	0	No	3,39,500.00	3,39,500.00			
5	Agglomerator Machine	1	0	No	5,24,400.00	5,24,400.00			
6	Plastic Mixture Machine	0	3	No	2,57,830.00	7,73,490.00			
7	All in One Granular machine	1	3	No	23,19,408.00	92,77,632.00			
8	Digital Weighing machine	0	5	No	52,800.00	2,64,000.00			
9	Waste EPS (Expanded Polystyrene) Thermocol Disposal (Melting) Machine	1	1	No	8,18,520.00	16,37,040.00			
TOTAL		7	14			1,50,91,162.00			

**Bidder have to quote rates for all the items and L1 bidder will be generated on the basis of total rated quoted, not on individual item rates.**

2. Bidders may bid for one or more works. The bid evaluation and contract award shall be done on the basis of each work. The list of equipment and detail specification to be supplied for each work is as per **Annexure -I**
3. Intending bidders may download tender documents from e-procurement portal of our website: <https://wbtenders.gov.in> **from- 08/01/2026 15:00 Hours to 30/01/2026 (up to 09:00 Hours).** The pre-qualification bid documents duly filled and digitally signed in all respect may be submitted online before **09:00 hrs (as per server clock) on – 30/01/2026**
4. Tender Inviting Authority will not take any responsibility for the delay caused due to non-availability of internet connection or traffic jam etc. for on-line bidding. Bidders shall quote online their prices and submit online Technical and Financial Bids in prescribed formats through the above mentioned portal only. **Manual submission of Bids is not allowed.**
5. **Tender fees – Nil**

6. **Earnest Money /Bid Security:**

**Earnest Money Deposit (EMD) shall be deposited by online mode only** following memorandum of the Finance Department Audit Branch Memo No. 3975-F(Y) dated. 28.07.2016 (GRIPS) as reproduced below:

**I. Login by bidder:**

- a) A bidder desirous of taking part in a tender invited by a State Government Office/PSU/Autonomous Body/Local Body/ PRIs, etc. shall login to the e-Procurement portal of the Government of West Bengal <https://wbtenders.gov.in> using his login ID and password.
- b) He will select the tender to bid and initiate payment of pre-defined EMD / Tender Fees for that tender Fees for that tender by selecting from either of the following payments modes:
  - i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;
  - ii) RTGS/NEFT in case of offline payment through bank account in any Bank.

**II. Payment procedure:**

**a) Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway:**

- i. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
- ii. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
- iii. Bidder will receive a confirmation message regarding success/failure of the transaction.
- iv. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government /PSU/Autonomous Body/local Body/PRIs, etc. maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v. If the transaction is failure, the bidder will again try for payment by going back to the first step.

**b) Payment through RTGS/NEFT:**

- i. On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
- ii. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.
- iii. Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
- iv. If verification is successful, the fund will get credited to the respective Pooling account of the State Government /PSU/ Autonomous Body/Local Body/PRIs, etc. maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v. Hereafter, the bidder will go to e-Procurement portal for submission of his bid.
- vi. But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

**III. Refund/Settlement Process:**

- i. After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web services.
- ii. On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective Bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the tender inviting authority.
- iii. Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.
- iv. If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-Procurement portal by the tender inviting authority.
- v. As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the e-Procurement portal –
  - a) EMD of the L1 bidder for tender of State Government offices will automatically get transferred from the pooling account to the State Government deposit head 1/8443-0 -103-001-07" through GRIPS along with the bank particulars of the L1 bidder.
  - b) EMD of the L1 bidder for tenders of the State PSUs/Autonomous Bodies/Local Bodies/PRIs, etc. will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder.

In both the above cases, such transfer will take place within T+1 Bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.

vi. The Bank will share the details of the GRN o. generated on successful entry in GRIPS with the E-Procurement portal for updation.

vii. Once the EMD of the L1 bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account to the Government revenue receipt head 1/0070-60- 800-013-27" through GRIPS for Government tenders and to the respective linked bank accounts for State PSU/Autonomous Body/Local Body/PRIs, etc. tenders.

viii. All refunds will be made mandatorily to the Bank A/c from which the payments of EMD & Tender Fees (if any) were initiated.

**Earnest Money deposited through any other mode shall render the bid invalid as per Government of West Bengal, Finance (Audit) Department Memo No. 2365-F(Y) dated 12/04/2018.**

6. The pre-qualification (Technical Bids) documents will be opened on **02/02/2026 at 09:00** hours by the authorized officers.

7. Tender Inviting authority reserves the right to call for original document for verification from successful bidder(s) only in case of exceptional circumstances.

8. The results of the technical evaluation shall be made public on e-procurement systems following which there will be a period of **02 (TWO) days** during which any bidder may submit **complaint** which shall be considered for resolution before opening the financial bid.

9. The Financial bid of the technically qualified bidders will be opened for evaluation and the financial bid of non-qualified bidders will remain unopened. No separate intimation will be given for this, unless the above date is changed. In case of change of date, due intimation will be given on-line only.

10. Tender Inviting authority reserves the right to accept or reject any bid, and to cancel the bidding process and reject all bids, at any point of time prior to the issuance of work order, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the authority's action.

11. Acceptance of Tender (AOT) will be issued after approval of competent authority.

12. GST, Cess, Taxes and Duties if any at applicable rates will be deducted from the bill of the supplier.

**13. L1 bidder to submit Rs. 5000 only (for Two Sets) for formal agreement cost at Employer office to execute the formal agreement.**

➤ **14.Exemption of EMD** will be applicable to:

- ✓ **The Labour Co-operative Societies**, as per Order No. 815-F(Y) dated 23/02/2023.
- ✓ The following **Government Undertakings**, as per Order No. 6417-F(Y) dated 26/08/2015:
  - a) Mackintosh Burn Limited
  - b) Britannia Engineering Limited
  - c) Westinghouse Saxby Farmer Limited

### **15. Performance Security**

A. Within Ten (10) days of the receipt of notification of award from the Purchaser/Employer, the successful Bidder shall furnish the Performance Security of 10 (Ten) percent of the Contract Price in Indian Rupees in two parts of 5% each. The Performance Security one part, 5% of Contract Price shall be valid until 28 days beyond the date of final delivery date of the equipment. The Performance Security another part, 5% of Contract Price shall be valid until 28

days beyond the date of the Supplier's warranty obligations (Defect Liability Period). The Performance Security shall be in the form of unconditional bank guarantee issued by any reputable local Bank of India, acceptable to the purchaser using Performance Security Form included in **Annexure – H**

- B. Failure of the successful Bidder to submit the above-mentioned Performance Security or sign the Contract Agreement shall constitute sufficient grounds for the annulment of the award and forfeiture of the Earnest Money or execution of the Bid-Securing Declaration.
- C. The proceeds of the Performance Security shall be payable to the Purchaser/ Employer as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.
- D. The Performance Security shall be denominated in the currencies of the Contract, or in a freely convertible currency acceptable to the Purchaser/Employer, and shall be in one of the forms stipulated by the Purchaser.
- E. The Performance Security shall be discharged by the Purchaser/Employer and returned to the Supplier not later than twenty-eight (28) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations (Defect Liability Period).

**16. The eligibility criteria are given below:**

- A. The applicant in the same name and style should have achieved annual turnover in any of the year over the last five years (excluding current year) equivalent and to be supported by payment certificates).
  - a) 60% of amount put to bid, in case the amount put to bid is Rs.200 lakhs and less.
  - b) 75% of amount put to bid, in case the amount put to bid is more than Rs. 200 lakhs.
- A. The applicant in the same name and style as prime supplier should have successfully completed at least one contract of same type of work **value of which is not less than 40% of estimated cost** within the last 5 years from the date of Publication of this NIT.
- C. Financial statements for the last 05 (Five) years (Audited if applicable).
- D. Income Tax return should be submitted for last 5 years.
- E. GST registration Certificate, Professional Tax registration certificate, Pan Card (Income Tax), Trade license should be furnished.
- F. Joint venture will not be allowed
- G. Proposal for sub-contracting is not allowed
- H. No CONDITIONAL/INCOMPLETE TENDER will be accepted under any circumstances.
- I. The bid of Any Black listed agency will not be accepted.
- J. Arbitration will not be allowed in any case.
- K. Prospective applicants are advised to note carefully the **documents to be uploaded** for qualification as mentioned in the "Instruction to Bidder" before bidding.

All duties, GST, taxes, royalties, cess, toll, taxes and other levies payable by the Contractor under the Contract to the State / Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder.

**17. Bid Validity:** The bid will be valid for not less than 120 days from the date of opening of the financial bid.

**18. The Tender Inviting Authority (TIA) is Superintending Engineer, North Bengal Circle, WBSRDA, P & RD Department and The Employer is Executive Engineer, Concerned Division** for execution and doing the agreement of tender.

**19. The Works is "Supply, Installation, Testing, Commissioning & Demonstration of Plastic Waste Management Unit/ Machineries"** under North Bengal Circle.

**B) List of Important Dates of Bids: -**

Sl No.	Particulars		Date	Time
1	Published Date		08.01.2026	14:00 (as per Server Clock)
2	Documents Download / Sale Start Date	From	08.01.2026	15:00 (as per Server Clock)
3	Documents Download / Sale End Date	Up to	30.01.2026	09:00 (as per Server Clock)
4	Bid Submission Start Date	From	08.01.2026	15:00 (as per Server Clock)
5	Bid Submission End Date	Up to	30.01.2026	09:00 (as per Server Clock)
6	Bid Opening Date (Technical)		02.02.2026	09:00 (as per Server Clock)
7	Pre-Bid Meeting	14.01.2026		12:00 Hours
	Place of Pre-Bid Meeting	<u>Venue: Office of the Superintending Engineer, P&amp;RD Dept, North Bengal Circle, Government of West Bengal, RRNMU Building (3<sup>rd</sup> Floor), Ward No-08, Near King Saheber Ghat, Jalpaiguri-735101</u>		
8	Bid Opening Date (Financial)	After Evaluation of technical Bid		
9	Place of Opening Bid	<u>Office of the Superintending Engineer, P&amp;RD Dept, North Bengal Circle, Government of West Bengal, RRNMU Building (3<sup>rd</sup> Floor), Ward No-08, Near King Saheber Ghat, Jalpaiguri-735101</u>		
10	Officer Inviting Bid	<u>Superintending Engineer, P&amp;RD Dept, North Bengal Circle, Government of West Bengal</u>		
11	Last Date of Bid Validity	120 days from the date of opening of Financial Bid		

## Instructions to Bidders (ITB)

### A. Scanned copies of the following documents to be up-loaded in PDF format in e-portal website <https://www.wbtenders.gov.in>

1. Copy of Earnest money deposit challan with clearly written UTR/Txn number
2. GST registration certificate (GSTIN)
3. Pan card (IT)
4. Trade license (latest valid)
5. Income tax return for last 5 years
6. Professional Tax registration certificate
7. Valid Registration Certificate with EPF Organization under EPF and Misc. Provision Act 1952
8. Financial statement and Balance sheet of last 5 years (Audited if applicable). UDIN should be mentioned if applicable (**UDIN to be mentioned at least for the FY which will be considered for qualification in turnover**) reports submitted beyond 1st July 2019.
9. Payment certificates (Signed by Competent Authority) to be uploaded in support of Turnover. Form 26AS will also considered for determination of Turnover and Bid Capacity Calculations subject to verification by Department in presence of the bidder/his representative. The turnover will be indexed at the rate of 8 percent simple interest for a year.
10. The applicant in the same name and style as prime supplier should have successfully completed at least one contract of same type of work **value of which is not less than 40% of estimated cost** within the last 5 years from the date of Publication of this NIT
11. Tender form and NIT with all addendum and corrigendum to be uploaded will be (download and digitally signed. Quoting rate will only encrypted in the B.O.Q under financial bid. In case quoting any rate in printed tender form, the tender will be summarily rejected)
12. Partnership firm shall furnish **partnership deed** and company shall furnish the Article of Association and Memorandum.
13. The registered cooperative societies should submit the registration certificate.
14. Power of attorney (in case of Partnership firm /Registered Co-Operative Society/Company) to be uploaded.
15. Bank Credit Certificate of Rs.10% of cost for each work should be provided as per format. (Format Attached as **annexure F**).
16. Affidavit regarding non-employment of any Government official under him, deployment of machineries, technical personnel, correctness of certificates, and investment of minimum cash up to 30% of the contract price as per **annexure-A**.
17. Letter head of the agency/contractor containing Name addresses and contact details. During the currency of the project and after completion if the address of the agency/contractor changes, it will be the responsibility of the contractor to intimate the authority regarding such changes.

### B. Other instructions

- Before the deadline for submission of bids, the Employer may modify the bidding documents by issuing addenda.
- The unit rates and the prices shall be quoted by the bidder entirely in Indian Rupees up to **two decimal places**.
- No Mobilization Advance and Advance against purchase of equipment will be paid for the work
- No Advance of any kind will be paid for the work under any circumstances
- Under no circumstances Escalation in prices in materials, labour charges, cost of P.O.L.& arbitration will be entertained.
- The Employer requires the bidders/Contractors to strictly observe the laws against fraud and corruption in force in India, namely, Prevention of Corruption Act, 1988.
- There will be no price preference to any bidder.



- Bid of any Black listed bidder will be rejected.
- No interest claim will be admissible during refund of earnest money and security deposit.
- Uploaded documents of valid successful bidders may be verified with the original in due course. The valid successful bidders have to show the originals to the concerned authority as and when required.
- Any bill (running account/final) payment of proposed executed work may be made to Agency as per availability of State fund.
- Time allowed for completion of work will be measured from the date of issue of work order.
- Bidding documents (NIT and SBD) is to be uploaded by the bidder. The bidder has to only agree/disagree on the conditions in the bidding document. The bidders who disagree on the conditions of bidding document cannot participate in the tender and his /their bid will be treated as informal.
- ***Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:***
  - (i) Made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements; and / or record of submission of any false / fake document(s).
  - (ii) Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.
  - (iii) Participated in the previous bidding for the same work and had quoted unreasonably high or low bid prices and could not furnish rational justification for it to the Employer.
- The successful bidder shall have to abide by all the labour related and other rules, regulations and laws of the land and the Tender Inviting Authority in no way shall be held responsible for financial or any other consequences arising out of non his noncompliance of the same.
- **Tax Invoice needs to be issued by the agency**/contractor for raising claim showing separately the tax charged in accordance with the provisions of GST Act, 2017.
- The Contractor at his cost shall provide, in the joint names of the Employer and the Contractor, insurance cover (**Contractor All Risk Insurance, CAR**) of the Work from the start date of work to the end date of successful completion of the work.
- **The rate shall be quoted including all taxes, installation, demonstration, Commissioning insurance and compensation (such as Transit Insurance and Material supplied should be covered under Transit insurance for Road Risk, Theft, Pilferage, and Non-Delivery Risk.)**
- **The method and condition of payment to be made to the supplier under this contract shall be as follows:-**
  - (i) **Advance Payment : No advance payment will be made**
  - (ii) **Upon Delivery to the Destination – Fifty (50) percent of the contract price of the equipment delivered to the destination as specified :-**

**Details of Documents to be furnished by the Supplier are:**

  - (a) **Three copies of the Suppliers invoice including original giving details of quantities supplied, unit price and total price;**
  - (b) **Supplier's delivery note duly signed by the Purchaser;**
  - (c) **Manufacturer's warranty certificate; and**
  - (d) **Certificate of Origin.**
  - iii) **On Final Acceptance : Final payment shall be made after receipt of certification of successful installation from the concerned nodal officer appointed by district level committee. Rest (50) percent of the contract price of the Machineries & equipments upon final acceptance of the Machineries & equipments by the**

**Employer/purchaser, upon presentation of supplier's invoice for payment, evidence of delivery and satisfactory performance of the Machineries & equipments. The purchaser will issue to the supplier a certificate of Final Acceptance, after the delivery, installation, commissioning & operation Training of the Machineries & equipment's.**

- The period of validity of the warranty (**Defect Liability Period**) shall be **twenty four (24) months or warranty period of the machines whichever less** is after the equipment have been delivered, installed (as the case may be) and accepted by purchaser. The Supplier shall correct any defects covered by the Warranty within 30 days of being notified by the Purchaser of the occurrence of such defects
- **Priority of Documents:** The documents forming the contract are to be taken as mutually explanatory of one another. For purpose of interpretation, the priority of the documents shall be in accordance with the following sequence.
  - a. Notice to Proceed with the works;
  - b. Letter of acceptance;
  - c. Notice Inviting Tender
  - d. Special Conditions of Contract and General Conditions of Contract
  - e. Specifications;
  - f. Drawings;
  - g. Bill of Quantities; and
  - h. Any other document listed in the Contract Data as forming part of the Contract.

Sd/-  
**Superintending Engineer**  
**WBSRDA, P&RD Dept, North Bengal Circle**  
**Jalpaiguri**

## **GENERAL AND SPECIAL TERMS & CONDITIONS**

General And Special Terms & Conditions of Tender For **Supply, Installation, Testing, Commissioning & Demonstration of Plastic Waste Management Unit/Machineries** at Jalpaiguri & Coochbehar District in West Bengal.

1. **Completion Period of Job:**

The Manufacturers/Dealers/Distributors/Agency shall undertake to complete the Job which includes the supply and commissioning of equipment/Entire equipment at sites within stipulated period from the date of placing formal purchase order/work order.

2. **Testing for Quality**

In case any dispute of quality, the Employer will get the material tested in order to ascertain the quality, by testing through Government approved Testing Centers; the testing charges incurred for the same shall be recovered from the bills of supplier. In case of complaint regarding performance of machine, the Competent Authority of the Employer may form a Committee to examine the performance.

3. **Liquidated Damages:**

Manufacturers/Dealers/Distributors/Agency should be delivered all Machineries and equipment's within the stipulated date of the contract.

If the Manufacturers/Dealers/Distributors/Agency fails to deliver any or all of the Machineries & Equipments within the time period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the Contract price, as liquidated damages, a sum equivalent to 1.0% of the delivered price of the delayed Machineries & Equipments for each week of delay until actual delivery or performance, up to a maximum deduction of 05% of the delayed Equipments. Once the maximum is reached, the Employer may consider termination of the contract.

The Employer may withhold any payment due to the supplier until the whole of the items have been fully supplied and delivered and may deduct or recover from the supplier, liquidated damages as stipulated above.

4. No escalation of rates within the contract validity period shall be entertained under any circumstances.

5. **Warranty:**

Materials as well as full system shall be warranted for a period of minimum **24 (Twenty Four) months** or warranty of machines whichever is less from the date of supply & demonstration of equipment against manufacturing defects/poor workmanship/design. If any defect/damage is found during the period as mentioned above, the supplier shall make the same good at his own cost to the specification at par. On failure to do so, penal action against the Manufacturers/Dealers/ Distributors/Agency will be imposed by the Employer as deemed fit. The supplier may quote his rate considering the above aspect.

6. **Force Majeure**

Neither party shall be liable to the other for any loss or damage occasioned by or arising out of acts of God, such as unprecedented flood, volcanic eruption earthquake or other convulsion of nature, and other acts such as but not restricted to general strikes, invasion the act of foreign countries, hospitalities or warlike operations before or after declaration of war, rebellion,

military or usurped power which prevent performance of the contract and which could not have been foreseen or avoided by a prudent person.

**7. Penalties for Non-Compliance, Violation and Non-Performance:**

The following penalties would be imposed for Manufacturers/Dealers/Distributors/Agency of sub-standard materials or for non-compliance, violation or non-performance or contravention of any of the terms and conditions of the tender and/or in the event of suppression of facts and documents thereof, if detected:

- ✓ EMD and the entire security deposit would be forfeited. However, if the value of Equipments involved in such noncompliance, violation or non-performance is less than the total amount of the EMD and the security deposit, the forfeited amount would be restricted to the value of Equipments involved.
  - ✓ The supplier will be blacklisted as per SBD Norms.
8. Concerned Manufacturers/Dealers/Distributors/Agency will be held responsible if a Consumer Forum or any other Law enforcing agency imposes any penalty on the appropriate authority, due to any dispute with regard to quality of items supplied. Monetary penalty, if imposed, by the competent authority/agencies along with all other litigation expenses shall have to be borne by the Manufacturers/Dealers/Distributors/Agency concerned.
9. The Manufacturers/Dealers/Distributors/Agency shall ensure that equipment meant for supply at the site is dispatched at one time, in total, inclusive of all equipments. Part shipment shall not be accepted. Demurrage/mortgage arising on account of part shipment shall be the exclusive liability of the suppliers only.
10. **INSURANCE AND COMPENSATION:**
- a. The Manufacturers/Dealers/Distributors/Agency Supplier will arrange for Transit Insurance and material supplied should be covered under Transit insurance for Road Risk, Theft, Pilferage, and Non-Delivery Risk (RRTPND).
  - b. The Manufacturers/Dealers/Distributors/Agency has to fulfill all the provisions mandatory or obligatory under Workmen Compensation Act., Payment of Minimum Wages Act., Employee State Insurance Schemes or any other labour laws with regard to the welfare of the workers engaged by the supplier, for the purpose of fulfillment of contract under this tender. Any award, compensation for injury or death of any worker/employee or other person, penalty etc. shall be the responsibility of the Manufacturers/Dealers/Distributors/Agency. However, if the Employer is required to make payments on these accounts, the same shall be recovered from the Manufacturers/Dealers/Distributors/Agency.
11. **Site Inspection etc. before submission of Tender**
- The Bidder, at the bidder's own responsibility and risk is encourage to visit and examine the site of works and its surrounding and obtain all information related to execution of work, site availability, administrative and procedural aspect associated with the work source of fund and payment procedure that may be necessary for preparing the Bid and entering into contract for the work as mentioned in the Notice Inviting Tender, the cost of visiting site shall be at the bidder's own expenses. No claim, whatsoever, for such delay in issuance of Letter of Acceptance/ Work Order and/ Or restriction of work delay in payment will be entertained. Intending Bidders may keep these criteria in mind while participating in tender and / or while quoting their rates.
12. **Training and Demonstration:**
- After completion of successful installation and commissioning of machineries, the Manufacturers/Dealers/Distributors/Agency must provide comprehensive training to the client's operators/ beneficiaries on the machine's operation, maintenance, troubleshooting, and safety protocols. The training duration and content should be clearly defined, often including a demonstration of the machine's performance and a provision for technical documentation.

**Scope of Training:**

The training should cover all aspects necessary for the operators to confidently and safely operate and maintain the machinery. This includes:

- Operational procedures.
- Maintenance (Periodical, Preventive, and Break-down) requirements and procedures.
- Troubleshooting common issues.
- Safety protocols and "do's and don'ts".

**13. Defaults**

If the Tenderer fails to make delivery within the time specified or any granted extension period, Tender Inviting Authority may by written notice to the Tenderer, terminate the right of the Tenderer to proceed with any or all the remaining part of the contract. Such breach on the part of the Tenderer will result in the forfeiture of Tenderer's security deposit and in addition, the Tender Inviting Authority reserves the right to execute the work from other sources and also to recover any excess cost so involved from the Tenderer. Besides he shall be debarred from participating in the future tenders of this Corporation for the next three financial years.

Sd/-  
Superintending Engineer  
WBSRDA, P&RD Dept, North Bengal Circle  
Jalpaiguri

**Memo No: 2756/1(11)/SE (NBC)/25-26**

**Date. 07.01.2026**

Copy forwarded for kind information to: -

1. The Special Secretary to the Govt. of West Bengal, P&RD Dept.& ACEO, WBSRDA
2. The Chief Engineer, (All) P&RD Dept., Govt. of West Bengal
3. The Financial Advisor, Govt. of West Bengal, P&RD Dept
4. The Superintending Engineer, (All), P & RD Department
5. The Financial Controller, WBSRDA (HQ).
6. The Executive Engineer, WBSRDA, Jalpaiguri Division, P&RD Dept.
7. The Executive Engineer, WBSRDA, Coochbehar Division, P&RD Dept.
8. The PS to HMIC, P&RD Department
9. The Sr.PS to the Secretary, P&RD Department
10. MIS Cell of this Deptt. They are requested to upload this NIT in the Department's website
11. Office Notice Board.

Sd/-  
Superintending Engineer  
WBSRDA, P&RD Dept, North Bengal Circle  
Jalpaiguri

## ANNEXURE-A

### SAMPLE FORMAT OF AFFIDAVIT

I, Sri....., S/o Sri..... aged..... years,  
Residing at..... Proprietor/Partner/Director of....., do hereby solemnly  
affirm and declare in connection with Construction of road from  
..... is as  
follows :

1. That I, the undersigned do certify that all the information furnished & statements made in the bid documents are true and correct to the best of my knowledge and belief.
2. That the undersigned also hereby verifies that neither any near relations of SE/EE/DE/AE/JE of the department nor any retired gazetted officers are in our employment.
3. The undersigned would authorize and request any bank, person, firm or corporation to furnish pertinent information as deemed necessary and or as requested by the department to verify this statement.
4. The undersigned understands and agrees that the bid shall remain open for Acceptance 120 days from the date of opening of financial bid.
5. The undersigned agrees to invest 30% of the contract price of works by cash during the implementation of the works.
6. The undersigned agrees to authorize the authority to seek references from the bankers of the undersigned.
7. We would deploy at site all necessary technical personnel for efficient contract management and supervision of works with a view to achieving best quality of works at site.
8. Any departure whatsoever in any form will be considered as breach of contract. In such situation the department at his liberty may withhold our payment till we rectify the defects or fulfill our contractual obligation. In this connection, Departmental decision will be final and binding.
9. The undersigned also certifies that neither we have abandoned any work awarded to us, nor any penal action was taken against us by any department. The undersigned also declares that we do not have any running litigation with any department.
10. I further declare solemnly that at any stage of tender process or during the currency of the project work if the above parameters are found to be false or forged or not genuine then my EMD/Security Deposit/Performance Security Deposit, if any, will be forfeited to Government Account. I further declare that I am aware of initiation of any proceedings as per provisions in Law.

**ANNEXURE-B**

**West Bengal State Rural Development Agency**

**Tender Notice No..... Dated.....**

**BID PROPOSAL**

**Form**

Bidder's Name and Address :  
Contact person :  
Designation :  
Telephone No. (Land Line & mobile) :  
Fax :  
Tender Reference :

To  
The .....Engineer,  
P&RD Department,  
Govt. of West Bengal  
.....

**Sub: Supply, Installation, Testing, Commissioning & Demonstration of Plastic Waste Management Unit/Machineries**

Dear Sir,

1. We the undersigned Bidder/(s), having read and examined in details the specifications and other documents of the subject Tender, do hereby proposed to execute the contract as per specification as set forth in your Bid-Documents.
2. **PRICES AND VALIDITY :**
  - 2.1. The ex-works prices of all items/equipments and rate of erection, commissioning etc. stated in the bid are FIRM during the entire period of contract irrespective of date of completion and not subject to any price adjustment as per in line with the Bidding Documents. All prices and other terms and conditions of this proposal are valid for a period of 120 (one hundred and twenty) days from the date of opening of the price bids. We further declare that prices stated in our proposal are in accordance with your bidding.
  - 2.2. We confirm that our bid prices include all other taxes and duties and levies.
  - 2.3. No custom duty will be paid by WBSRDA, GST will be paid as per prevailing rate.
3. **BID GUARANTEE :**

We have enclosed a Bid Security (EMD) in the form RTGS/NEFT/CBS system drawn in favour of WBSRDA for an amount of Rs.....

**4. WORK SCHEDULE :**

If this proposal is accepted by you, we agree to provide services and complete the entire work, in accordance with schedule indicated in the proposal, we fully understand that the work completion schedule stipulated in the proposal is the essence of the Contract, if awarded.

**5. CONTRACT PERFORMANCE GUARANTEE :**

We further agree that if our proposal is accepted, we shall provide a Contract Performance Guarantee of value, equivalent to ten percent (10%) of the Contract Price as stipulated in Bid document in the form of Bank Guarantee in your favour and enter into a formal agreement with you within 10 (ten) days from the date of placement of Letter of Award.

Dated..... this.....day of .....2025

Thanking you, we remain,

Yours faithfully,

Date\_\_\_\_\_

Place\_\_\_\_\_

(Signature) \_\_\_\_\_

(Printed Name) \_\_\_\_\_

(Designation) \_\_\_\_\_

(Common Seal) \_\_\_\_\_

Business Address:

Name & Address of Authorized Signatory:



**ANNEXURE-C**

**FORM OF BID FOR PART I OF THE BID**

**Technical Qualification Part I of Bid**

*The Bidder shall fill in and load this form for Part I of Bid separately from the form for Part II of the Bid.*

**Tender Notice No.....Dated.....**

To \_\_\_\_ [name of Employer]

\_\_\_\_\_ [Address of Employer]

Description of Works .....

Dear.....

1. Having read the Bidding Documents, Requirements for submission of documents in relevant clauses, and acceptance of provisions for Fraud and Corruption in the Bidding Document, I/we submit in attachment all documents required in the Bidding Document together with all the Affidavits regarding the correctness of information/documents for the above stated bid.
2. I/we confirm that the Bid fully complies with all the requirements including the Bid Validity and Bid Security as required and specified by the bidding documents.
3. I/we certify that the information furnished in our bid is correct to the best of our knowledge and belief.
4. I/we undertake to carry out the works of throughout the contract period as per the offered rate accepted by the Employer.

<b>Date:</b> _____ <b>Place:</b> _____	<b>Seal</b>	<b>Signature of Authorized Person</b>
---	-------------	---

**ANNEXURE-D**

**Form of Bid for Part II of the Bid**

**Technical - Financial Part II of Bid**

*The Bidder shall fill in and load this form for Part II of Bid separately from the form for Part I of the Bid*

**Tender Notice No.....Dated.....**

To\_\_\_\_[name of Employer]

\_\_\_\_\_ [Address of Employer]

Description of Works .....

Dear.....

1. With full understanding that Part II of our bid will be opened only if I/ we qualify on the basis of evaluation in Part I of the Bid, we offer to execute the works described above, remedy any defects therein, and carry out the routine maintenance in conformity with the Conditions of Contract, Specifications, Drawings and Bills of Quantities accompanying in Part II of the Bid.
2. This Bid and your written acceptance of it shall constitute a binding contract between us. I/ we understand that you are not bound to accept the lowest or any bid you receive.
3. I/ we undertake to commence the works on receiving the Notice to Proceed with the Work in accordance with the Contract Conditions.
4. As mentioned in Part-I of my/our bid, I/we undertake to carry out any modification/rectification throughout the contract period within the tendered amount.

<b>Date:</b> _____ <b>Place:</b> _____	<b>Seal</b>	<b>Signature of Authorized Person</b>
---	-------------	---

**ANNEXURE -E**  
**ORGANISATION STRUCTURE**

---

1. Name of the Applicant : .....
2. Nationality : .....
3. Office Address : .....  
.....
4. Telephone No. : .....
- i. Fax No. : .....
- ii. Mobile No. : .....
- iii. Website : .....
- iv. E-mail Address : .....
5. PAN No. : .....
6. Constitution : .....
- Individual ☐
- Sole Proprietorship Concern ☐
- Partnership Firm ☐
- Public Ltd. Company ☐
- Private Ltd. Company ☐
6. Name of the person : .....
- Power of Attorney : .....
7. Name of the Bankers: .....
- With full address : .....

---

Signature of applicant including title and  
capacity in which application is made

**ANNEXURE – F**

**SAMPLE FORMAT FOR BANK CREDIT CERTIFICATE  
(BANK LETTER HEAD WITH ADDRESS)**

**BANK CERTIFICATE**

This is to certify that ----- is a reputed company with a good financial standing.

If the contract for the work, namely, \_\_\_\_\_ (Tender No. & Name of work) is awarded to the above firm, we shall be able to provide overdraft/credit facilities to the extent of Rs. \_\_\_\_\_ to meet their working capital requirements for executing the above contract.

Signature of Senior Bank Manager \_\_\_\_\_

Name of the senior Bank Manager \_\_\_\_\_

Address of the Bank \_\_\_\_\_

Stamp of the Bank

**Note: Certificate should be on the letterhead of the bank and phone no. and e- mail- address should be written clearly.**

**ANNEXURE - G**

**Manufacturer's Authorization**

Date: \_\_\_\_\_

Invitation for Bid No.: \_\_\_\_\_

To: \_\_\_\_\_

WHEREAS \_\_\_\_\_ who are official manufacturers of \_\_\_\_\_ having factories at \_\_\_\_\_ do hereby authorize \_\_\_\_\_ to submit a Bid in relation to the Invitation for Bids indicated above, the purpose of which is to provide the following Goods, manufactured by us \_\_\_\_\_ and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with of the General Conditions of Contract, with respect to the Goods offered by the above firm in reply to this Invitation for Bids.

Name \_\_\_\_\_

In the capacity of: \_\_\_\_\_

Signed \_\_\_\_\_

Duly authorized to sign the Authorization for and on behalf of \_\_\_\_\_

Date \_\_\_\_\_

**ANNEXURE - H**

**Form of unconditional Bank Guarantee from Contractor for \_\_\_\_\_ [To be specified later]**

**Form - I**

**West Bengal State Rural Development Agency**

**Tender Notice No.....Dated.....**

To \_\_\_\_\_[name of Employer]

\_\_\_\_\_[Address of Employer]

**WHEREAS**

\_\_\_\_\_  
[name and address of Contractor] (hereinafter called “the Contractor”) has undertaken, in pursuance of Contract No. \_\_\_\_\_ dated \_\_\_\_\_ to execute \_\_\_\_\_ [name of Contract and brief description of Works] (herein after called “the Contract”):

**AND WHERE AS** it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified there in as security for compliance with his obligations in accordance with the Contract;

**AND WHERE AS** we have agreed to give the Contractor such a Bank Guarantee:

**NOW THEREFORE** we hereby affirm that we are the Guarantor and responsible to you on behalf of the Contractor, upto a total of \_\_\_\_\_ [amount of guarantee] \_\_\_\_\_ [in words], such sum being payable in the types and proportions of currencies in which the Contract price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of \_\_\_\_\_ [amount of guarantee] as aforesaid without your needling to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waved the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change or addition to or other modification of the forms of the Contract or of the Works to be performed there under or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this guarantee and we hereby wave notice of any such change, addition or modification.

This guarantee shall be valid until 45 days from the date of expiry of the defects Liability Period.

**Signature and seal of guarantor** \_\_\_\_\_

**Name of Bank** \_\_\_\_\_

**Address** \_\_\_\_\_

**Date** \_\_\_\_\_

*An amount shall be inserted by Guarantor, representing the percentage of the Contract Price specified in the Contract including additional security for unbalanced Bids, if any and dominated in Indian Rupees.*

**Annexure-I**  
**Machine Specifications**

PWM		
Sl No.	Description	Specification
<b>1</b>	<b>Plastic Washer Machine (Floating washing tank)</b>	
a	Drum Size	28"X28" (12mm Drum Thickness)
b	Motor power (in HP)	15-20 HP
c	Electric supply	3 Phase, 230 V, 50 Hz
d	Capacity	150-200 Kg /hr
<b>2</b>	<b>Plastic Dryer Machine (Hot Dry Mixer)</b>	
a	Motor power (in HP)	7.5 HP
b	Machine Type	Automatic
c	Electric supply	3 Phase, 230 V, 50 Hz
d	Capacity	100 Kg /hr
<b>3</b>	<b>Baler Machine (Bailing Machine)</b>	
a	Bailing capacity of machine in tonne	25 ton/day
b	Chamber size in mm x mm x mm	812 x 660 x 1600
c	Size of Bale (LxWxH) mm x mm x mm	812 x 660 x 650
d	Overall Dimension	1000 mm x 700 mm x 2850 mm
e	Cycle time per bale (in minutes)	15-20 (min)
f	Motor power ( in HP)	10 HP, 1440 RPM
g	Electric supply	3 Phase, 440 V, 50 Hz
h	Weight of Bale ( in kg)	120-150 kg
i	Ejection of Bale	By Hydraulic Pusher
j	No. of Cylinder	2 No
k	Main Cylinder	160 X 100 X 1200 mm
l	Operation	Hand Lever Operated
m	Oil drive	Gear Cum Plunger
n	Oil Tank	200 Ltr
o	Working Fluid	Hydro Enclo 68
p	Maximum Working Pressure	3000 PSI
q	Machine Weight	2000 kg (Approx.)
<b>4</b>	<b>Shredder Machines (Plastic Shredder)</b>	
a	Plastic Shredder Machine	12" Grinding machine
b	Grinding Capacity	60 - 80 Kg / hr
c	Input Electrical Supply	3 Phase, 440 V
d	Plate Size	14"*14"*1" mm (2 pcs) & 12"12"*28 mm thickness (2 pcs)
e	Motor	10 H.P A.C Motor, 1440 R.P.M (Crompton Make) 15 H.P Oil starter (BEE Make ).

f	Other details	Angel for Machine stand 2"*2"
g	Pulley size	12" for Machine 6" for Motor Balance pulley weight -35 to 40 kgs
h	No. of Blades	12" length, width 6", 15 mm thickness
i	Tools Jali/Net	5 mm & 7-8 mm (2 nets)
j	Key Considerations:	<p><b>Blade Design:</b> Ensure the shredder has high-precision, durable blades capable of producing a uniform shredded plastic size of approximately 2.36 mm.</p> <p><b>Build Quality:</b> Choose a machine made of mild steel or stainless steel, to handle long-term use.</p> <p><b>Output nets:</b> To ensure tapping of maximum forward linkages ensure provision of two nets (One for 2-3 mm shreds which can be used for road construction and one for 8 mm above shreds which can be used by recyclers)</p> <p><b>Blades:</b> While procurement of shredders it is advised to procure extra set of blades of durable metal and appropriate sharpness.</p> <p><b>Type of plastic to be processed:</b> Ensure that the shredder can process maximum type of plastic (i.e. PETE, HDPE, LDPE, PP, etc.)</p>
<b>5</b>	<b>Agglomerator Machines (Agglomerator)</b>	
a	Production Capacity	80 – 100 Kg/hr
b	Input Electrical Supply	3 Phase, 440 V
c	Motor Capacity	30 HP Motor & Starter
d	Blades & Sizes	8 no. (4 rotter blades & 4 fixed Blades)
e	Rotor Shaft	100 mm Equi Balanced Shaft
f	Overall Size	W 78" XL 109" X H 48" Inch, 1100 kg (Approx.)
g	Inner diameter	24"X30"
h	Bearing housing type	2 bearings
i	Production of plastic sizes	Approx. 2.36 mm
j	Other Specifications	<p>Applicability: All thin plastics, Multi-layer plastics and Styrofoam</p> <p>Automation: Semi-Automatic</p> <p>Blade Material: Camani Blades</p> <p>Body:12 mm MS Sheet and 2 mm SS Sheet</p> <p>Structure: Heavy Mild Steel Frame</p>



k	Key Considerations	<p><b>Material:</b> Ensure the machine is built from high-quality MS (Mild Steel) to handle wear and tear from continuous operation.</p> <p><b>Blade Design:</b> Look for machines with sharp, durable blades that can consistently produce plastic sizes below 2.36 mm.</p> <p><b>Type of plastic to be processed:</b> LDPE only (Please note that mid product of agglomerator can go in road construction and end product which is heated agglomerate can be channelized to recyclers)</p>
<b>6</b>	<b>Mixture Machines (High Speed Mixer)</b>	
a	Production Capacity	100-120 Kg/hr
b	Input Electrical Supply	3 Phase, 440 V
c	Motor Capacity	20 HP Motor & Starter
d	Blades & Sizes	4 no.
e	Rotor Shaft	100 mm Equi Balanced Shaft
f	Overall Size	W 78" x L 109" x H 48" Inch, 1100 kg (Approx.)
g	Inner diameter	24" X 30"
h	Bearing housing type	2 bearings
i	Body	12 mm MS Sheet and 2 mm SS Sheet
j	Production of plastic sizes	Below 2.36 mm
h	Other Specifications	<p>Automation: Semi-Automatic</p> <p>Bearing housing type: 2 bearings Housing</p> <p>Blade Material: Kamani Blade</p> <p>Hopper Type: Easily accessible one</p> <p>Structure: Heavy Mild Steel Frame</p>
<b>7</b>	<b>All in Granular Machines (Plastic recycling Extruder with Pelletizer and Force Feeder Output)</b>	
a	Capacity	80 - 100 kg/hr
b	Input Electrical Supply	3 Phase, 440 V
c	Motor	30 HP
d	Heaters	15 HP ( 1 Hp each) with Heating Pannel
e	Granual Cutter	6" inch Granual cutter with 2 HP Motor
f	Helical Gear Box	GE200 Omex
g	Barrel Design	Plain
h	Screw barrel	Barrel 100 mm EN41 B & Hardness 65 HRC
i	Screw Design	Maddoc Barrier
j	L:D Ratio	23:01
h	Control Panel for Push Button Operation	
<b>8</b>	<b>Digital Weighing Machine</b>	
<b>Sl. No.</b>	<b>Parameter</b>	<b>Specification</b>
1	Capacity	500 kg
2	Platform Size	600 mm x 600 mm to 1000 mm x 1000 mm
3	Power Supply	230V AC $\pm 10\%$ , 50Hz

9	Waste EPS (Expanded Polystyrene) Thermocol Disposal (Melting) Machine:	
Sl. No.	Parameter	Specification
1	Overall Dimensions	2000 X 800 X 1800 MM (L X W X H)
2	Output Capacity	25 kg/Hr
3	Heater	2 HP
4	Input Material Hopper size	400 mm x 600 mm
5	Screw Barrel dia	125 MM
6	Screw specification	Screw Rod: 60 mm Screw Flight Thickness: 8mm Screw rotation: 60 rpm
7	Main (Screw) Motor	10 HP CROMPTON 3 PHASE 1440 RPM
8	Crusher Motor	3 HP CROMPTON 3 PHASE 1440 RPM
9	Production Capacity	25 Kgs / Hr. @22gpl
10	Total Power	12 KW
11	Chamber Wall Thickness	6-8 Mm Thick MS Plate
12	Other Machine features	3-phase, 440 v
13	Other Machine features	1. Electrical Control panel made with Schneider, selec, technic. 2. Dual Temperature controlling for pre-heat & main heating. 3. Ceramic heaters for main & mica heaters for pre-heat. 4. Dual blade crusher

.....END.....