



OFFICE OF THE EXECUTIVE ENGINEER
WEST BENGAL STATE RURAL DEVELOPMENT AGENCY,
Howrah Division - I
2, MAHATMA GANDHI ROAD, (1ST FLOOR), HOWRAH – 711 101
Email – wb-how@pmgsy.nic.in

MEMO NO: - 94

DATE: - 19.01.2026

NOTICE INVITING QUOTATION NO. - 02 OF 2025-2026

Selection of consultant for Habitation and Village Master Data entry in OMMAS Portal for the WBSRDA, Howrah Division – I (2-Envelope System)

For and on behalf of WBSRDA, Howrah Division I, sealed quotation is invited for selection of consultant for Habitation and Village Master Data entry for 4 nos blocks (Bally Jagacha, Domjur, Jagatballavpur and Sankrail) for Howrah District. The eligible and intended bidders should quote the rate both in figure and words for works given in scope of work as per format given below. The rate should be inclusive of all taxes as applicable.

<u>Description of Work</u>	<u>Unit</u>	<u>Quantity</u>	<u>Quoted Rate(Rs.)</u>	<u>Total Amount (INR)</u>	<u>Amount in Words</u>
• <u>Habitation & Village data entry in OMMAS along with preparation of Habitation layer for uploading in Geosadak</u>	<u>Per Block</u>	<u>4 Blocks</u>			
<u>Total</u>					

A. Eligibility:

1. The bidder should have valid trade license.
2. The bidder should have PAN & GST certificate
3. The bidder should have submitted IT acknowledgement receipt of last financial year.
4. All documents have to be submitted along with the quotation.

B. Scope of Work:

- Habitation & Village data entry in OMMAS along with preparation of Habitation layer for uploading in Geo Sadak (4 nos. blocks).

C. Time of Completion:

1. Work should be completed within 30 days from issuance of work order.

1. Place of Bidding:

The intending bidder will have to submit their rates (both in figures and words) in their letter head pad as per prescribed format as mentioned in notice and to be dropped in box designate for this purpose &

kept in office of the Executive Engineer, WBSRDA, Howrah Division-I at 2 M.G. Road, Howrah – 711101 in double covered sealed Envelope [Cover-1-Technical, Cover-2-Financial] before 2:00 PM on 28.01.2026

2. The bids will be opened at 4:00 P.M on 28.01.2026 at the chamber of Executive Engineer, WBSRDA, Howrah Division-I, 2 M.G. Road, Howrah - 711101.

D. Other Conditions:

1. Payment will be made after satisfactory completion of the work and its acceptance by WBSRDA.
2. Payment will be made after necessary deduction as per Government norms and as per availability of funds.

SD/- Biswanath Halder
EXECUTIVE ENGINEER
WBSRDA HOWRAH DIVISION-I

MEMO NO: - 94/1(8)

DATE: - 19.01.2026

Copy forwarded for information to:

1. The Special Secretary to the Govt of West Bengal P&RD, HQ & ACEO, WBSRDA.
2. The Chief Engineer, P&RD Department, Govt. of West Bengal.
3. The Superintending Engineer, Presidency circle-II, P&RD Department, Govt. of West Bengal.
4. The Additional Executive Officer, Howrah Zilla Parishad.
5. The Executive Engineer, P&RD(HQ) & ITNO.
6. The GIS Consultant, P&RD Department, Govt. of West Bengal.
7. CA to Sabhadipati. Howrah Zilla Parishad.
8. Office Notice Board.

SD/- Biswanath Halder
EXECUTIVE ENGINEER
WBSRDA HOWRAH DIVISION-I