



# Government of West Bengal

Office of the Superintending Engineer, Presidency Circle - I  
**Panchayats and Rural Development Department**  
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Memo No. 241/WBSRDA/2E-85/2024

Date: 24/01/2025

## NOTICE INVITING e-TENDER (TWO COVER SYSTEM) FOR State Fund (E-Procurement)

e-NIT No: No: 26/WBSRDA/N-1/2024-25/01

Date: 24/01/2025

For and on behalf of Governor of West Bengal, the Superintending Engineer, Department of Panchayats and Rural Development, Presidency Circle-I, Govt. of West Bengal, Invites-Tender in percentage rates for each of the following under **State Fund, works in two cover** system. Resourceful and Bona-fide contractors of **Government / Semi Government/ Undertaking/ Autonomous Bodies/ Statuary Bodies and Local Bodies** who satisfy the terms and conditions set out in pre- qualification document and having registration in e-procurement portal ([www.wbtenders.gov.in](http://www.wbtenders.gov.in)) under Govt. of West Bengal may submit their bids. The intending contractors must have completed at least one work of similar nature in a single contract as a prime contractor within last five years from the date of issue of this NIT, value of which is not less than 40% of the amount put to tender. **The pre-qualification documents are to be uploaded in two separate folders. One of the folders shall contain technical documents. Financial Bids are to be uploaded in another folder. The Tenders shall be available for viewing in our website [www.wbtenders.gov.in](http://www.wbtenders.gov.in).**

**Table-1: List of Works**

Sl. No.	District	Name of the work	Amount of Construction Cost put to Tender (In lakh)	Amount of Maintenance Cost put to Tender (In lakh)	Total Amount including construction cost and maintenance cost put to tender (In lakh)	Earnest Money/Bid Security (In lakh)	Completion Time (Months)	Defect liability Period
1	North 24 Parganas	Bridge Over Dhulia Jhupkhali Wooden bridge at Jhupkhali Mouza within Sandeskhali-II (Construction of Jhupkhali Bridge Over Dhulia Khal Connecting Bermajur I & II. GP under Sandeskhali-II)	372.69	14.45	387.14	7.74	24	5 Years

- Intending bidders may download tender documents from e-procurement portal of our website: [www.wbtenders.gov.in](http://www.wbtenders.gov.in) **from- 25.01.25 17:30 Hours to 21.02.25 (upto16:30 Hours)**. The pre-qualification bid documents duly filled and digitally signed in all respect may be submitted online before **17:30 hrs (as per server clock) on -21.02.25**
- Tender Inviting Authority will not take any responsibility for the delay caused due to non-availability of internet connection or traffic jam etc. for on-line bidding.
- **Earnest Money /Bid Security : Earnest Money Deposit (EMD) shall be deposited by online mode only** following memorandum of the Finance Department Audit Branch Memo No. 3975-F(Y) dated. 28.07.2016 (GRIPS) as reproduced below:

#### **1. Log in by bidder:**

- a) A bidder desirous of taking part in a tender invited by a State Government Office/PSU/Autonomous Body/ Local Body/ PRIs, etc. shall login to Thee-Procurement portal of the Government of West Bengal <https://wbtenders.gov.in> using his login ID and password.
- b) He will select the tender to bid and initiate payment of pre-defined EMD / Tender Fees for that tender Fees for that tender by selecting from either of the following payments modes:

Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;

#### **2. Payment procedure:**

##### **Payment by Net Banking (any listed bank) through ICICI Bank Payment Gate way:**

- i. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway web page (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
- ii. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
- iii. Bidder will receive a confirmation message regarding success/failure of the transaction.
- iv. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government /PSU/Autonomous Body/local Body/PRIs, etc. maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v. If the transactions failure, the bidder will again try for payment by going back to the first step.

### 3. Refund/Settlement Process

- i. After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web services.
- ii. On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective Bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the tender inviting authority.
- iii. Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidder so there than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.
- iv. If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-Procurement portal by the tender inviting authority.
- v. As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the e-Procurement portal –
  - a) EMD of the L1 bidder for tender of State Government offices will automatically get transferred from the pooling account to the State Government deposit head 1/8443-0-103-001-07" through GRIPS along with the bank particulars of the L1 bidder.
  - b) EMD of the L1 bidder for tenders of the State PSUs/Autonomous Bodies/Local Bodies/PRIs, etc. will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder.In both the above cases, such transfer will take place within T+1 Bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.
- vi. The Bank will share the details of the GRN generated on successful entry in GRIPS with the e-Procurement portal for updation.
- vii. Once the EMD of the L1 bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account to the Government revenue receipt head 1/0070-60-800-013-27" through GRIPS for Government tenders and to the respective linked bank accounts for State PSU/Autonomous Body/Local Body/PRIs, etc. tenders.
- viii. All refund shall be made mandatorily to the Bank A/c from which the payment of EMD & Tender

Fees (if any) were initiated.

**Earnest Money deposited through any other mode shall render the bid in valid as per Government of West Bengal, Finance (Audit) Department Memo No. 2365-F(Y) dated 12/04/2018.**

- The pre-qualification (Technical Bids) documents will be opened on **19.02.25 at 17.30** hours by the authorized officers.
- Tender Inviting authority reserves the right to call for original document for verification from successful bidder(s) only in case of exceptional circumstances.
- The results of the technical evaluation shall be made public on e-procurement systems following which there will be a period of **02 (Two) days** during which any bidder may submit **complaint** which shall be considered for resolution before opening the financial bid.
- The Financial bid of the technically qualified bidders will be opened for evaluation and the financial bid of non-qualified bidders will remain unopened. No separate intimation will be given for this, unless the above date is changed. In case of change of date, due intimation will be given on-line only.
- Tender Inviting authority reserves the right to accept or reject any bid, and to cancel the bidding process and reject all bids, at any point of time prior to the issuance of work order, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the authority's action.
- Acceptance of Tender (AOT) will be issued after approval of competent authority.
- GST, Cess, Taxes and Duties if any at applicable rates will be deducted from the bill of the contractor.
- **L1 bidder to submit Rs.5000 only (for Two Sets) for formal agreement cost at Executive Engineer office to Execute the formal agreement.**
- **Additional Performance Security in Project**
  - The Additional Performance Security shall be obtained from successful bidder, if the accepted bid value is more than or equal to 20% less than the estimated amount put to tender, vide order no 4608-F(Y) dated 18-07-2018 of finance dept. Govt. of West Bengal.
- **Security Deposit**
  - ✓ **The Security Deposit/ Performance security will be released to the contract or in two steps on the basis of performance. On expiry of 4 Years from the date of actual completion 30% of total security retained will be refunded to the Contractor subject to full satisfaction of DLP works. Balance 70 % will be refunded to the Contractor on expiry of 5 years from the date of actual completion of the work subject to full satisfaction of DLP Works**
  - ✓ Any damages occurred during defect liability period (DLP) beyond schedule **maintenance** will have to be done by the contractor at his **own cost**. The Contractor at his cost shall provide, in the joint names of the Employer and the Contractor, insurance cover (Contract or all Risk Insurance) from the start date of work to the date of Completion of Work.
- The intending Bidders should satisfy himself about the alignment of the proposed road site and other site condition before quoting their rates.

**A) The eligibility criteria are given below:**

1. The applicant in the same name and style should have achieved annual turnover in any of the year over the last five years (excluding current year) (50% of which is from civil engineering construction works and equivalent and to be supported by payment certificates).
  - a) 60% of amount put to bid, in case the amount put to bid is Rs.200 lakh and less.
  - b) 75% of amount put to bid, in case the amount put to bid is more than Rs.200 lakhs.
2. The contractor should complete one similar nature of work value of which should not be less 40 % of the Amount put to tender with in last five years at the date of submission of the bid by the bidder.
3. The contractor should have sufficient technical manpower, tools and plants as mentioned in ITB to complete the work.
4. The prime contractor should have necessary bid capacity to execute the work.
5. The bid capacity, turnover and all other related parameters should be at per the rule specified under Form 2911
6. Financial statements for the last 05(Five) years.
7. Income Tax return should be submitted for last 5years.
8. GST registration Certificate, Professional Tax registration certificate, Pan Card (Income Tax), Trade license should be furnished.
9. Proposal for sub-contracting is not allowed
- 10.No CONDITIONAL/INCOMPLETE TENDER will be accepted under any circumstances.
- 11.The bid of Any Blacklisted agency will not be accepted.
- 12.Arbitration will not be allowed in any case.
- 13.Prospective applicants are advised to note carefully the **documents to be uploaded** for qualification as mentioned in the "Instruction to Bidder" before bidding.

The amount of **earnest money** is 2% of the estimated cost of construction or Rs10.00 Lakhs whichever is lower (**Clause No 1 1.1 of GCC of Form No 2911**).

All duties, GST, taxes, royalties, Cess, [including 1% Cess under W.B. Road/Building and other Construction Workers (Regulation of Employments & Condition of Service) Act, 1996], toll, taxes and other levies payable by the Contractor under the Contract to the State / Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder.

To keep the constructed Bridge in good condition during the next 05(Five) years after the completion of the construction if any work is required for routine maintenance beyond scheduled provisions, if any, the same will be treated as defect liability and the Contractor has to do the maintenance work at his own cost.

**B) List of Important Dates of Bids:-**

Sl No.	Particulars		Date	Time
1	Published Date		25.01.25	17.00 Hrs
2	Documents Download/Sale Start Date	From	25.01.25	17.30 Hrs (AS per server clock)
3	Documents Download/Sale End Date	To	21.02.25	16.30 Hrs (AS per server clock)
4	Bid Submission Start Date	From	25.01.25	17.30 Hrs (AS per server clock)
5	Bid Submission End Date	To	21.02.25	17.30 Hrs (AS per server clock)
6	Date of Pre-Bid Meeting	31/01/25 (At the office of the The Superintending Engineer, Presidency Circle –I, P&RD Department, Govt. of W.B, Joint Administrative Building, Kolkata.)		
7	Bid Opening Date (Technical)	On	23.02.25	17.30 Hrs (AS per server clock)
8	Bid Opening Date (Financial)	On	After Evaluation of technical Bid	
9	Place of Opening Bid	The Superintending Engineer, Presidency Circle –I, P&RD Department, Govt. of W.B, Joint Administrative Building, Kolkata.		
10	Officer Inviting Bid	The Superintending Engineer, Presidency Circle –I, P&RD Department, Govt. of W.B, Joint Administrative Building, Kolkata.		
11	Last Date of Bid Validity	120 days from the date of opening of Financial Bid		

No separate intimation will be given for this, unless the above date is changed. In case of change of date, due intimation will be given on-line. No individual intimation will be given.

### **Instructions to Bidders (ITB)**

**A. Scanned copies of the following documents to be up-loaded in PDF format in e-portal website <https://www.wbtenders.gov.in>**

1. Copy of Earnest money deposit challan with clearly written UTR/Txn number
2. GST registration certificate (GSTIN)
3. Pan card (IT)
4. Trade license (latest valid)
5. Income tax return for last 5 years
6. Professional Tax registration certificate
7. Valid Registration Certificate with EPF Organization under EPF and Misc. Provision Act 1952
8. Financial statement and Balance sheet of last 5 years (Audited if applicable). UDIN should be mentioned if applicable (**UDIN to be mentioned at least for the FY which will be considered for qualification in turnover and Bid capacity calculation**) reports submitted beyond 1st July 2019.
9. Payment certificates (Signed by Competent Authority) to be uploaded in support of Turnover. Form 26 As will also to be considered for determination of Turn over and Bid capacity calculation subject to verification by the Department in presence of the bidder/his representative. The turnover will be indexed at the rate of 8 percent simple interest for a year.
10. Credentials for successful completion (certificates from the officer not below the rank of Executive Engineer / or equivalent) of at least one contract of same type of work in the same name and style as prime contractor having a magnitude of at least **40% of the amount put to tender** of the proposed contract within the last 5 years from the date of publication of this NIT.
11. List of machineries possessed by own/arranged through lease deed along with authenticated copy of invoice/challan as per ITB.
12. List of ongoing work sin hand and the Physical and financial progress of those works as per **Annexure-C**
13. Scanned copy of Bid Capacity calculation in his/her own letterhead. (Calculation to bed one as prescribed **annexure -B**)
14. Necessary Laboratory equipment leased or own along with authenticated copy of invoice/challan as per ITB
15. Tender form and NIT with all addendum and corrigendum to be uploaded will be (download and digitally signed. Quoting rate will only be encrypted in the B.O.Q under financial bid. In case quoting any rate in printed tender form, the tender will be summarily rejected)
16. Special terms and conditions and specifications of work
17. Partnership firm shall furnish **partnership deed** and company shall furnish the Article of Association and Memorandum.

18. The registered cooperative societies should submit the registration certificate.
19. Power of attorney (in case of Partnership firm /Registered Co-Operative Society/Company) to be uploaded.
20. Details of the technical personnel proposed to be employed for the Contract having the qualifications as per ITB. Qualification Certificate and appointment letter of the technical personnel to be uploaded. **No part time employment will be allowed.**
21. Bank Credit Certificate of 10% of the Amount put to tender should be provided as per format. (Format Attached as **annexure D**).
22. Affidavit regarding non employment of any Government official under him, deployment of machineries, technical personnel, correctness of certificates, and investment of minimum cash upto 30% of estimated cost. As per **Annexure-A**.
23. Letter head of the agency/contractor containing Name addresses and contact details. During the currency of the project and after completion if the address of the agency/contractor changes, it will be the responsibility of the contractor to intimate the authority regarding such changes.
24. Work program in terms of bar chart to be submitted.
25. **“Specifications of Bridge Works West Bengal”** is also a part of this tender document and the bidder should abide by the all-clause mention under it.
26. Conditions of this NIT will prevail over the conditions of the SBD in case of any inconsistency between the two.
27. **The Labour Co-operative societies shall continue to get exemption from depositing earnest money while participating in Govt. tenders (vide Memorandum No.815-F(Y), dated:23<sup>rd</sup> February, 2023 from Finance Department, Audit Branch (Group-T), Govt. of West Bengal)**
28. The L1bidder needs to submit the launching plan of steel truss girder. The necessary drawing and design of launching needs to be submitted by the agency and required to be vetted from government engineering college designated as State Technical Agency (STA) before execution. All the necessary required equipment, accessories and manpower needs to be arranged by the agency at his/her own cost.
29. If required necessary statutory clearance to be obtained by the agency required as required from the competent authority.
30. Others (if any)



B. Bare Minimum requirements of machineries for Bridge construction works is as follows.

This list is only indicative. The contractor shall have to arrange all necessary machinery, equipment's, tools & plants for launching and fabrication of Steel Bridge as per design furnished.

Sl No	Name of Machineries	Required Minimum Number
<b>General equipment required for construction Bridge work</b>		
1	<b>For overall bridge length of less than 200m.</b> – Batch type concrete mixer diesel or electric operated, with a minimum size of 200 liters. Automatic water measuring system and integral weigher (hydraulic/pneumatic type).	1 no.
2	<b>For overall bridge length of 200 m or more-</b> Concrete batching and mixing plant fully automatic, with minimum capacity of 15 cum per hour.	1 no.
3	Transit mixture-( <b>For overall bridge length of 200m. or more</b> )	1 no.
4	Steel Shuttering plates of 10 gauge thick or equivalent in mm. along with sufficient steel bracings.	Minimum 400 Sqm.

5	Semi-automatic batch type mixer with min capacity of 15m <sup>3</sup> /hr.	2 nos.
6	Mechanized Concrete Pump	2nos.
7	Excavator	2nos.
8	Vibrator (Needle)	
	a.20 mm dia.	4 nos.
	b.40 mm dia.	4 nos.
	c.60 mm dia.	4 nos.
9	Plate Vibrator	4 nos.
<b>Additional equipment required incase of construction Bridge with Pile foundation</b>		
1	Tripod Winch Set with all accessories such as chisel, tremie pipe with funnel - ( <b>in case of Pile constructed by using tripod winch</b> )	2nos.
2	Hydraulic piling rig with all accessories such as cutter, diamond cutter, tremie pipe with funnel- ( <b>in case of Pile constructed by using hydraulic piling rig</b> )	1 no.

C. Bare Minimum requirements of machineries for Road Works This list is only indicative. The bidder shall have to arrange for every necessary machinery, tools & plants for the intended job.

Sl. No	Name of Machineries	Required Minimum number (For work value upto Rs.5.00 Cr.)	Required Minimum number (For work value greater than Rs. 5.00 cr.)
1	Light-Duty Mobile Hot Mix HMP with sepa heating & mixing drum	1	2
2	Smooth Wheeled Roller (8-10 Tone).	1	2
3	Concrete Mixer	1	1
4	Vibratory Roller	1	1
5	Backhoe/Excavator	1	1

D. Bare Minimum Lab Equipment's Contractor has to setup field laboratory at his own cost. He has to arrange all necessary Laboratory Equipment as and when necessary. The indicative list of Lab instruments are as follows. The agency has to arrange the instruments required if any as per direction of Engineer in Charge.

Sl No	Name of Machineries	Required Minimum Number
1	Compressive Strength Testing Machine 200MT (With valid Calibration Certificate)	1 no
2	Cube Moulds with tampering rod of size15X15X15cm.	24 nos.
3	Non-Destructive Testing Apparatus. (For Rebound hammer Test)	1 set.
4	Slump Cone	3 sets.
5	Electronic/DigitalBalancePlatformBalance300KgCapacity	1 no.
6	Aggregate Impact Test Apparatus	1set
7	Bitumen Extractor	1
8	ISS sieve Sets	1
9	Standard Proctor Test Instrument Set	1
10	Sand Replacement test set	1
11	Oven	1
12	Equipment for LL/PL	1

#### D. Bare Minimum Survey Instruments

Sl No	Name of Machineries	Required Minimum Number
1	Total station	1no
2	Auto level with staff	2nos

**Note:** All measuring devices of the equipment shall be maintained in a clean and serviceable condition. Their accuracy shall be checked over the range in use, when set up at each site and thereafter, periodically as directed by the Engineer.

F. The Number of Technical personnel, Qualifications and Experience will be as follows: The Technical Personnel are:

Technical Personnel	Number	Experience
<b>A. Senior Bridge Engineer</b> Degree Holder in Civil Engineering	One	Minimum 10 Years Exp. (5 Years as Bridge Engineer with Construction & QA/QC experience of At least one Steel Bridge)
<b>B. Site-in-Charge</b> Degree Holder in Civil Engineering/ Diploma Holder in Civil Engineering	One or more asper requirement	5(Five) years in Bridge & Road Construction / 10 (ten) years in Bridge & Road construction
<b>C. Survey Engineer</b> Diploma Civil Engineering	One	5 years Exp.

#### G. Other instructions

- Before the dead line for submission of bids, the Employer may modify the bidding documents by issuing addenda.
- The unit rates and the prices shall be quoted by the bidder entirely in Indian Rupees upto **two decimal places.**
- No Mobilization Advance and Advance against purchase of equipment's will be paid for the work
- No Advance of any kind will be paid for the work under any circumstances
- Under no circumstances Escalation in prices in materials, labour charges, cost of P.O.L. & arbitration will be entertained.
- The Employer requires the bidders / Contractors to strictly observe the laws against fraud and corruption in force in India, namely, Prevention of Corruption Act, 1988.
- There will be no price preference to any bidder.
- Bid of any Black listed bidder will be rejected.
- No interest claim will be admissible during refund of earnest money and security deposit.
- Uploaded documents of valid successful bidders may be verified with the original in due course. The valid successful bidder shave to show the originals to the concerned authority as and when required.
- Any bill (running account/final) payment of proposed executed work may be made to Agency as per availability of State Fund.

- The engaged contractor will have to get registered under BOCW (RECS)act and shall have to contribute towards " The West Bengal Building and other Construction Workers' welfare fund" @ 1% (One percent) of the gross amount of the work by way of deduction from Running and /or final bill.
- **Earnest Money & Security Deposit:** The Earnest Money (2% of amount put to tender) will be released to L1 bidder / contractor subject to submission of Performance Security (P. S.) (2.5 % of Tendered Amount) acceptable to the Employer (Executive Engineer concerned) in the form of an unconditional Bank Guarantee or Fixed Deposit Receipt in favour of Executive Engineer concerned from a scheduled Commercial bank. The remaining 7.5% S.D. Money will be deducted from running account (R.A.) bills, so that the total amount of S.D/P.S. will become 10% (Ten Percent), retained at the end the Employer at the time of settlement of Final Accounts on completion of construction.
- Time allowed for completion of work will be measured from the date of issue of work order
- If any erroneous printing found after agreement or any time in the SOQ (Schedule of Quantity) Quantity or Rate, the Tender Inviting authority reserve the rights to correct the same as per approved original estimate.
- Bidding documents (NIT and SBD) is to be uploaded by the bidder. The bidder has to only agree/ disagree on the conditions in the bidding document. The bidders who disagree on the conditions of bidding document cannot participate in the tender and his /their bid will be treated as informal.
- ***Even though the bidders meet the above qualifying criteria, they are subject to bed is qualified if they have:***
  - (i) Made misleading or false representations in the forms, statements, affidavit sand attachments submitted in proof of the qualification requirements; and / or record of submission of any false / fake document(s).
  - (ii) Records of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.
  - (iii) Participated in the previous bidding for the same work and had quoted unreasonably high or low bid prices and could not furnish rational justification for it to the Employer.
- Bidders who meet the minimum qualification criteria will be qualified only if their available bid capacity for construction work is equal to or more than the total bid value. The available bid capacity will be calculated as per **Annexure -B:**
- **Labour license:** The contractor has to obtain lab our license from the office of Labour Commissioner of the concerned district in which the location/Site of the work falls under the provision of **West Bengal Contract Labour (Regulation and Abolition rules 1972)** and a copy of the said license has to be submitted to this office within 30 days of the issuance of Work order failing which the undersigned will in no case be held responsible for any action initiated by labour department. The undersigned, being the principal employer for the work, will however issue a certificate in prescribed proforma of labour department in form V for doing the needful by the labour commissioner.
- The successful bidder shall have to abide by all the labour related and other rules, regulations and laws of the land and the Tender Inviting Authority in no way shall be held responsible for financial or any other consequences arising out of non his noncompliance of the same.
- **Intending Bidder should read carefully read the Cl No 41 of GCC regarding the suspension and debarment policy before participating in the tender.**
- **Tax Invoice needs to be issued by the agency/**contractor for raising claim showing separately the tax charged in accordance with the provisions of GST Act, 2017.
- The Contractor at his cost shall provide, in the joint names of the Employer (Executive Engineer) and the Contractor, insurance cover (**Contractor All Risk Insurance, CAR**) of the Work from the start date of work to the end date of successful completion of the work.

- **Priority of Documents:** The documents forming the contract are to be taken as mutually explanatory of one another. For purpose of interpretation, the priority of the documents shall be in accordance with the following sequence.
- a. Notice to Proceed with the works;
  - b. Letter of acceptance;
  - c. Notice Inviting Tender
  - d. Special Conditions of Contract and General Conditions of Contract
  - e. Specifications;
  - f. Drawings;
  - g. Bill of Quantities; and
  - h. Any other document listed in the Contract Data as forming part of the Contract.

**The Superintending Engineer,  
P&RD Department, Govt. of W.B,  
& Presidency Circle –I,  
Joint Administrative Building, Kolkata.**

Memo No.

Date:

Copy forwarded for kind information to the:-

1. Sabhadhipati, North 24 Parganas Zilla Parishad.
2. Special Secretary, P&RD Department
3. Additional Secretary, to the Govt. of West Bengal, P & RD Deptt. & A.C.E.O, W.B.S.R.D.A, Joint Administrative Building, Kolkata.
4. Chief Engineer, P&RD Department, Govt. of West Bengal
5. Financial Advisor, Govt. of West Bengal, P&RD Deptt. (HQ)
6. Superintending Engineer, RRNMU Barasat Circle / North Bengal Circle /RRNMU Malda Circle /RRNMU Bardhaman Circle /RRNMU Paschim Medinipur Circle/SQC/Maintenance/Bridge
7. The Financial Controller, WBSRDA (HQ)
8. Executive Engineer (P&RD), Barasat Division.
9. Finance officer. WBSRDA, Barasat Division.
10. PS to HMIC, P&RD Department
11. Sr. PS to Secretary, P&RD Department
12. MIC Cell of this Deptt. They are requested to upload this NIT in the Department's Website
13. Office Notice Board.

**The Superintending Engineer,  
P&RD Department, Govt. of W.B,  
& Presidency Circle –I,  
Joint Administrative Building, Kolkata.**

Memo No: /WBSRDA/2E-85/2024

Date.

Copy forwarded for kind information and wide publication to:-

1. District Magistrate, North 24 Parganas and Executive Officer, North 24 Parganas Zilla Parishad.
2. Addl. Executive Officer, North 24 Parganas Zilla Parishad
3. The District Engineer, North 24 Pgs Zilla Parishad
4. Executive Engineer, WBSRDA, Barasat Division.
5. FC & CAO, North 24 Pgs Zilla Parishad
6. District Information and Cultural Officer, North 24 Parganas District
7. PA to Sabhadhipati, North 24 Pgs Zilla Parishad
8. North 24 Pgs. DM Office Notice Board

**The Superintending Engineer,  
P&RD Department, Govt. of W.B,  
& Presidency Circle –I,  
Joint Administrative Building, Kolkata.**

**ANNEXURE-A**

**SAMPLE FORMAT OF AFFIDAVIT**

I, Sri....., S/o Sri.....aged.....years, residing at..... Proprietor/Partner/ Director of....., do here by solemnly affirm and declare in connection with Construction of road from..... is as follows:

1. That I, the undersigned do, certify that all the information furnished & statements made in the bid documents are true and correct to the best of my knowledge and belief.
2. That the undersigned also here by verifies that neither any near relations of SE/EE/DE/AE/JE of the department nor any retired gazette officers are in our employment.
3. The undersigned would authorize and request any bank, person, firm or corporation to furnish pertinent information as deemed necessary and or as requested by the department to verify this statement.
4. The undersigned understands and agrees that the bid shall remain open for Acceptance 120 days from the date of opening of financial bid.
5. The undersigned agrees to invest 30% of the contract price of works by cash during the implementation of the works.
6. The undersigned agrees to authorize the authority to seek references from the bankers of the undersigned.
7. If the contract is awarded to us, we will deploy at site all necessary T&P and equipment's immediately on receipt of the work order. We would commence the work only on the deployment of machineries at site to the full satisfaction of the Engineer-in-Charge. We would be duly bound to use that equipment's at site to achieve the best result as per the requirement of the contract. We would upkeep and maintain that equipment's in running condition till completion of the Project. Any breakdown of any equipment will be replaced immediately. No part of the equipment will be shifted to another site without the written permission of the E.I.C.
8. We would establish a site laboratory with minimum testing equipment/apparatus to conduct the various test on soil, aggregate sand cement, concrete to maintain the quality at site. We will upkeep the laboratory set-up in good condition of the project.
9. We would deploy at site all necessary technical personnel for efficient contract management and supervision of works with a view to achieving the best quality of works at site.
10. We would carry out all necessary tests of all major items at frequency spelled out in the contract document to achieve the best quality work at site. We will be contract bound to bring to the notice of the EIC any non-compliance of test results along with the action taken report.
11. Any departure whatsoever in any form will be considered as breach of contract. In such a situation the department at his liberty may withhold our payment till we rectify the defects or fulfill our contractual obligation. In this connection, Departmental decision will be final and binding.
12. The under signed also certifies that neither we have a abandoned any work awarded to us, nor any penal action was taken against us by any department. The undersigned also declares that we do not have any running litigation with any department.
13. "I further declare solemnly that at any stage of tender process or during the currency of the project work if the above parameters are found to be false or forged or not genuine then my EMD/ Security Deposit /Performance Security Deposit, if any, will be forfeited to Government Account. I further declare that I am aware of initiation of any proceedings as per provisions in Law"

## **ANNEXURE-B**

**(For work valued more than 1 Cr.)**

$$\text{Assessed Available Bid capacity} = (A * N * M - B)$$

Where,

A = Maximum value of civil engineering works executed in any one year during the last five years (updated to the price level of the last year at the rate of 8 percent simple interest a year) taking into account the completed as well as works in progress. N = 1, if Completion time is more than 6 months, N=0.5 if completion time is less than equal to six months. M = 3  
B = Value, at the current price level, of existing commitments and on-going works to be completed during the period of completion of the works for which bids are invited.

## **ANNEXURE-C**

**(For work valued more than 1 Cr.)**

Information on Bid Capacity

***a) Existing commitments and on-going works***

Description of Work	Place & State	Contract No & date	Name of Address of employer	Value of contract (Rs. In Lakh)	Stipulated period of completion	Value of works remaining to be completed (Rs. Lakhs)*	Anticipated date of Completion
1	2	3	4	5	6	7	8

**N.B : Suppression of any fact regarding work-in-hand will be liable for non-responsive of bid**



**ANNEXURE-D**

**SAMPLE FORMAT FOR BANK CREDIT CERTIFICATE  
(BANK LETTER HEAD WITH ADRESS)**

**BANK CERTIFICATE**

This is to certify that ----- is a reputed company with a good financial standing.

If the contract for the work, namely, \_\_\_\_\_(Tender No.& Name of work) is awarded to the above firm, we shall be able to provide overdraft/credit facilities to the extent of Rs.\_\_\_\_\_to meet their working capital requirements for executing the above contract.

Signature of Senior Bank Manager \_\_\_\_\_  
Name of the senior Bank Manager \_\_\_\_\_  
Address of the Bank -----

Stamp of the Bank

**ANNEXURE-E**

**BANK GUARANTEE FOR ADDITIONAL PERFORMANCE SECURITY DEPOSIT**

To  
The Executive Engineer  
-----

Account Details	
Account Name	
Beneficiary Bank Account No	
IFSC Code	
MICR Code	
Branch Address	

WHEREAS.....[NAME AND ADDRESS OF CONTRACTOR] (here after Called "The Contractor") has under taken, in pursuance of to execute (here in after called "The Contract").

AND WHERE AS it has been stipulated by you in the said contract that the contractor shall furnish you with a Bank Guarantee by a scheduled commercial bank for the sum specified therein for 'ADDITIONAL PERFORMANCE SECURITY DEPOSIT' for compliance with his obligation in accordance with the Contract.

AND WHERE AS we.....(Indicate the name of the bank branch) have agreed to give the contractor such a Bank Guarantee.

NOW THERE FORE we.....(Indicate the name of the bank & branch) hereby affirm that we are the Guarantor and responsible to you on behalf of the contractor, up-to a total of Rs.....[amount of guarantee] (in words). We undertake to pay you, upon your first written demand and without cavil or argument, a sum within the, limits of [amount of guarantee] as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified there into the above beneficiary bank account.

We (indicate the name of the bank & branch) here by waive the necessity of your

Demanding the said debt from the contractor before presenting us with the demand.

We.....(indicate the name of the bank & branch) further agree to pay to you any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any court or Tribunal relating thereto. Our liability under this present guarantee is absolute and unequivocal.

The payment / so make by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s) shall have no claim against us for making such payment.

We (indicate the name of the bank & branch) further agree that no change or

Addition to or other modification of the terms of the contractor of the works to be performed there under or of any of the contract documents, which may be made between you and the contractor, shall, in anyway, release

us from any liability under this guarantee and we here by waive notice of any such change, addition or modification.

We, .....(Indicate the name of the bank & branch) also under taken onto revoke this guarantee except with your prior written consent.

The Guarantee shall be valid up to ..... It comes into force with immediate effect and shall

Remain in force and valid for a period of **One year and Six months** (Construction period claim period of six months). Not with standing anything mentioned above, our liability against this guarantee is restricted to Rs. ....(Rs. ) and unless a claim in writing is lodged with us with in the validity period of this Guarantee, i.e. up to , all our liabilities under this Guarantee shall cease to exist.

Signed and sealed this .....day of

SIGNED, SEALD AND DELIVERED  
For and on behalf of the BANK

by (Signature)

(Designation)  
(Code Number)  
(Address)

#### NOTE

- (i) The bank guarantee should contain the name, designation and code number of the officer(s) signing the guarantee.

The address, telephone number and other details the Head Office of the Bank as well as of issuing Branch should be mentioned on the covering letter of issuing Branch.

.....**END**.....