



Government of West Bengal
Office of the Superintending Engineer
WBSRDA, North Bengal Circle
RRNMU Building (3rd Floor), Club Road, Near Kingsaheber Ghat
Ward No- 08, Jalpaiguri-735101
 email: Superintending.engineer.nbc@gmail.com

Memo No. 2552/SE(NBC)/25-26

DATE- 29/10/2025

NOTICE INVITING E-TENDER*(TWO COVER SYSTEM)**FOR Construction/ Repair/Up-gradation of Rural Roads**e-NIT No: 03/RURAL ROADS-2025/SENBC*

For and on behalf of Panchayats and Rural Development Department, Govt. of West Bengal, Superintending Engineer, WBSRDA, North Bengal Circle invites **E-Tender in percentage rates for each of the following Road works under Rural Roads-2025 by two cover system. Resourceful and Bona-fide contractors of Government/Semi Government/Undertaking/Autonomous Bodies/Statutory Bodies and Local Bodies who satisfy the terms and conditions set out in pre-qualification document and having registration in e-procurement portal (www.wbtenders.gov.in) under Govt. of West Bengal may submit their bids. The intending contractors must have completed at least one work of similar nature in a single contract as a prime contractor within last five years from the date of issue of this NIT, value of which is not less than 40% of the amount put to tender Or of 2(two) similar nature of work, each of minimum value of 30% of the estimated amount put to tender during last 5 year prior to issuance of this NIT.** The pre-qualification documents are to be uploaded in two separate folders. One of the folders shall contain Technical documents. Financial Bids are to be uploaded in another folder. The Tenders shall be available for viewing in our website www.wbtenders.gov.in

Table-1: List of Works

| Sl. No. | District | Block | Name of the work | Length (km) | Estimated Cost put to Tender (Rs.) | Earnest Money/ Bid Security (Rs.) | Completion Time (Months) | Defect liability Period |
|---------|------------|--------------------|----------------------------------------------------------------------------------------------------------|-------------|------------------------------------|-----------------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | JALPAIGURI | JALPAIGURI (SADAR) | BADAGANJ BHAMORI DEVI TEMPLE TO SHIRARPUR MALIBHITA VIA JHAKUAPARA AND GAGLAGHATA ROAD NEEDS TO BE 9 MTR | 5.310 | 3,04,40,210 | 6,08,804 | 6 | a) Three (3) years from the actual date of completion of the work for Flexible Pavement (Bituminous Road) b) Five (5) years from the actual date of completion of the work for Rigid Pavement (Concrete Road) |
| 2 | | | PATKATA DODALIA BANDH TO BANIPARA VIA THENGIPARA AND HAKIMPURA AT PATKATA SADAR | 6.800 | 3,04,40,210 | 6,08,804 | 6 | |
| 3 | | | BALAPARA NH 31 TO PRADHAN PARA AT PAHARPUR SADAR | 3.710 | 1,75,57,307 | 3,51,146 | 6 | |
| 4 | | | BALAPARA NH 31 TO RAJYAPARA VIA JALIAPARA CHOTO CHAUDHARY PARA | 5.320 | 1,66,08,686 | 3,32,174 | 6 | |
| 5 | | | FROM AMBAKURI PRIMARY SCHOOL (BAIRAPARA) TO HATHPUKURI PRIMARY SCHOOL (JOLAPARA) | 3.400 | 1,49,03,863 | 2,98,077 | 6 | |
| 6 | | | FROM AYUB ALI S HOUSE (FANDAITPARA) TO BIJAN RISHI S HOUSE (BANIPARA) | 2.637 | 1,38,32,181 | 2,76,644 | 6 | |

| Sl. No. | District | Block | Name of the work | Length (km) | Estimated Cost put to Tender (Rs.) | Earnest Money/ Bid Security (Rs.) | Completion Time (Months) | Defect liability Period |
|---------|------------|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|------------------------------------|-----------------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7 | JALPAIGURI | BANARHAT | FROM GAIRKATA TG BIGHA LINE TO HINDUPARA BAGAN GATE VIA NATHUAROAD, BAGAN HOSPITAL AND HINDI PRIMARY SCHOOL | 4.270 | 2,17,04,450 | 4,34,089 | 6 | a) Three (3) years from the actual date of completion of the work for Flexible Pavement (Bituminous Road) b) Five (5) years from the actual date of completion of the work for Rigid Pavement (Concrete Road) |
| 8 | | | FROM DORJE MORE TO JAI HIND TOPPO S HOUSE (NEW DOOARS DIVISION) VIA NEW DOOARS BAZAR GROUND | 4.040 | 1,88,35,801 | 3,76,716 | 6 | |
| 9 | | | FROM BANSAL SHOP (BHANU CHOWK) TO KUMDIGACH (PMGSY ROAD) VIA KARNI ORAON S HOUSE (UPPER LINE), VIA KABRASTAHN BOUNDARY | 2.740 | 1,28,30,456 | 2,56,609 | 6 | |
| 10 | | | FROM SHANI MANDIR (BESIDE STATION ROAD) TO RAILWAY GATE (SAKHOYA)HORA NEPALI BASTI) VIA BINNAGURI GRAM PANCHAYAT | 2.560 | 1,21,60,357 | 2,43,207 | 6 | |
| 11 | | | FROM BHANU RASAILI HOUSE (TIN LINE) TO RIMESH TIGGA S HOUSE (HARIPUREY GAON) VIA ARATI BISWAKARMA HOUSE (TIN LINE), VIA GHANSHYAM MAHALI HOUSE(TIN LINE), VIA DURGA MANDIR (GODAM LINE), VIA RAJU PORJA HOUSE (GODAM LINE), VIA MUKESH MAHLI S HOUSE (GARA L | 2.570 | 1,20,39,368 | 2,40,787 | 6 | |
| 12 | | | FROM PWD ROAD (FATAKTARI) TO POLLY MANDAL SANGHA CLUB (CHAMATI MUKHI), VIA ICDS CENTRE (CULVERT REQUIRED) | 2.410 | 1,17,89,485 | 2,35,790 | 6 | |
| 13 | | DHUPGURI | FROM SWAPAN ROY S HOUSE (BAIDYASHRAM) TO ALTAF HUSSAIN HOUSE (KAMARPARA) , VIA RAIL GATE | 3.900 | 1,88,96,119 | 3,77,922 | 6 | |
| 14 | | | KALIRHAT DC HIGH SCHOOL TO SANTOSH KUMAR ROY HOUSE (PMGSY ROAD) VIA SANTAI BRIDGE | 3.174 | 1,50,72,872 | 3,01,457 | 6 | |
| 15 | | | NATUNHAT JUMUR BRIDGE TO SADHAN SARKAR HOUSE (DAMBARI) | 3.200 | 1,49,72,326 | 2,99,447 | 6 | |
| 16 | | | MADARSA MORE (BHOTPORA) TO SHAUSHAN (BHOTPORA) VIA JALDHAR ROY S HOUSE (BHOTPORA), VIA SITANATH ROY S HOUSE (BHOTPORA) | 2.800 | 1,32,47,272 | 2,64,945 | 6 | |
| 17 | | | CHOUHADI ASHRAM PARA VIA DHARUTRI MOHAN ROY HOUSE (CHOUHADI) VIA RAILWAY BANDH VIA RAMCHANDRA BASUNIA HOUSE (CHOUHADI) TO KHARGONATH ROY HOUSE (CHOUHADI) | 2.350 | 1,11,09,349 | 2,22,187 | 6 | |
| 18 | | | FROM NATUNBARI 31 NH TO BHARAT SARANI PRIMARY SCHOOL VIA HARIDAS SARKAR HOUSE (NATUNBARI) , VIA SALBARI STORE (BASUNIA TARI) | 2.095 | 1,01,70,572 | 2,03,411 | 6 | |
| 19 | | | FROM YAKUB MIAN HOUSE (RAI PARA) TO PMGSY ROAD DOBBARI VIA KASHIABARI RAIPARA SSK | 2.618 | 1,39,79,207 | 2,79,584 | 6 | |
| 20 | | MAL | ELENBARI KENO LINE TO SUNDARI BASTI VILLAGE VIA ELANBARI TEA GARDEN 8 NO SECTION TO RUNGDUNG RIVER(APPROX 6 KM) | 4.450 | 1,64,54,253 | 3,29,085 | 6 | |
| 21 | | | NH31 BHANGA BRIDGE TO GOODHOPE, NAYA RASTA NH31 | 6.220 | 1,45,37,001 | 2,90,740 | 6 | |

- 1) Intending bidders may download tender documents from e-procurement portal of our website: www.wbtenders.gov.in **from 30/10/2025 09:00 Hours to 21/11/2025 (up to 16:00 Hours)**. Pre-qualification bid documents duly filled and digitally signed in all respect may be submitted online before **16:00 hrs (as per server clock) on 21/11/2025**.
- 2) Tender Inviting Authority will not take any responsibility for the delay caused due to non-availability of internet connection or traffic jam etc. for on-line bidding.
- 3) **Earnest Money/Bid Security: Cost of Bid Security/Earnest Money should be deposited through**
Net banking (any of the banks listed in the ICICI Bank Payment gate way) in case of payment through ICICI Bank Payment Gateway.
Exemption of EMD will be applicable to:
 1. Labour Co-operative Societies, as per Order No. 815-F(Y) dated 23/02/2023.
 2. Mackintosh Burn Limited, Westinghouse Saxby Farmer Limited, Britannia Engineering Limited as per Order no. 6417-F(Y) dated 26/08/2015.
- 4) The pre-qualification (Technical Bids) documents will be opened on **24/11/2025 at 09:00** hours by the authorized officers.
- 5) Tender Inviting authority reserves the right to call for original document for verification from successful bidder(s) only in case of exceptional circumstances.
- 6) The results of the technical evaluation shall be made public on e-procurement systems following which there will be a period of 48 hrs during which any bidder may submit **complaint** which shall be considered for resolution before opening the financial bid.
- 7) The Financial bid of the technically qualified bidders will be opened for evaluation and the financial bid of non-qualified bidders will remain unopened. No separate intimation will be given for this, unless the above date is changed. In case of change of date, due intimation will be given on-line only.
- 8) Tender Inviting authority reserves the right to accept or reject any bid, and to cancel the bidding process and reject all bids, at any point of time prior to the issuance of work order, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the authority's action.
- 9) Acceptance of Tender (AOT)/ LOA will be issued after approval of competent authority.
- 10) GST, Cess, Taxes and Duties etc. if any at applicable rates will be deducted from the bill of the contractor.
- 11) **Additional Performance Security in Road Projects**
The Additional Performance Security shall be obtained and released from successful bidder, if the accepted bid value is more than or equal to 20% less than the estimated amount put to tender, vide order no 4608-F(Y)dated18-07-2018offinance dept. Govt. of West Bengal.

- 12) **The Security Deposit** money of successful bidders will be released full or in part during/after expiry of **defect liability period** from the actual date of completion of the work as per norms stated in “Other Instruction”, Instruction to Bidder (ITB).

Any damages occurred during defect liability period will have to be done by the contractor at his own cost. In this respect Clause 17 of the General condition of contract in the Standard Bidding document following west Bengal form no 2911 shall be substituted with the Notification No. 5784-PW/L&A/2M-175/2017 dated 12.09.2017.

- 13) The intending Bidders should satisfy himself about the alignment of the proposed road site and other site condition by visiting the site before quoting their rates.

A) The eligibility criteria are given below:

- I. The applicant in the same name and style should have achieved annual turnover in any of the year over the last five years (excluding current FY) (50% of which is from civil engineering construction works and equivalent).
 - a) 60% of amount put to bid, in case the amount put to bid is Rs.200lakhsandless.
 - b) 75% of amount put to bid, in case the amount put to bid is more than Rs.200 lakhs.
- II. The applicant in the same name and style as prime contractor should have successfully completed at least one contract of same type of **work at least 40% value of the proposed contract within the last 5 years from date of Publication of this NIT Or of 2(two) similar nature of work, each of minimum value of 30% of the estimated amount put to tender during last 5 year prior to issuance of this NIT.**
- III. The contractor should have sufficient technical manpower, tools and plants to complete the work
- IV. The prime contractor should have necessary bid capacity to execute the work. (Bid capacity will be calculated for work valued more than 1Cr.)
- V. Financial statements for the last 03(three) years (Audited if applicable).
- VI. Income Tax return should be submitted for last 3years.
- VII. GST registration Certificate, Professional Tax registration certificate, Card (Income Tax), Trade license should be furnished.
- VIII. Joint venture will not be allowed
- IX. Proposal for sub-contracting is not allowed
- X. No **CONDITIONAL/INCOMPLETE TENDER** will be accepted under any circumstances.
- XI. The bid of Any Black listed agency will not be accepted.
- XII. Arbitration will not be allowed in any case.
- XIII. Prospective applicants are advised to note carefully the **documents to be uploaded** for qualification as mentioned in the “Instruction to Bidder” before bidding.

The amount of **earnest money** is 2% of the estimated cost of construction or Rs.10.00lakhs whichever is lower (cl.11.1 of GCC form no2911)

All duties, GST, taxes, royalties, cess, [including 1% cess under W.B. Road / Building and other Construction Workers (Regulation of Employments & Condition of Service) Act, 1996], toll, taxes and other levies payable by the Contractor under the Contract to the State / Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder.

To keep the constructed road/building in good condition during the Defect Liability period after the completion of the construction if any work is required for routine maintenance, the same will be treated as defect liability and the Contractor has to do the maintenance work at his own cost.

B) List of Important Dates of Bids:

| Sl No. | Particulars | | Date | Time |
|--------|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|------------------------------------|
| 1 | Published Date | | 29/10/2025 | 18:55 Hrs (as per Server Clock) |
| 2 | Documents Download / Sale Start Date | From | 30/10/2025 | 09:00 Hrs (as per Server Clock) |
| 3 | Documents Download / Sale End Date | To | 21/11/2025 | 16:00 Hrs (as per Server Clock) |
| 4 | Pre Bid Meeting | | 06/11/2025 | 12:00 Hrs (as per Server Clock) |
| 5 | Bid Submission Start Date | From | 30/10/2025 | 09:00 Hrs (as per Server Clock) |
| 6 | Bid Submission End Date | To | 21/11/2025 | 16:00 Hrs (as per Server Clock) |
| 7 | Bid Opening Date (Technical) | | 24/11/2025 | 09:00 Hrs (as per Server Clock) |
| 8 | Bid Opening Date (Financial) | | After Evaluation of technical Bid | |
| 9 | Place of Opening Bid | Office of the Superintending Engineer, P&RD Dept, North Bengal Circle, Government of West Bengal, RRNMU Building (3rd Floor), Ward No-08, Near King Saheber Ghat, Jalpaiguri-735101 | | |
| 10 | Officer Inviting Bid | Superintending Engineer, P&RD Dept, North Bengal Circle, Government of West Bengal | | |
| 10 | Last Date of Bid Validity | 90 days from the date of opening of Financial Bid | | |

No separate intimation will be given for this, unless the above date is changed. In case of change of date, due intimation will be given on-line. No individual intimation will be given.

Instructions to Bidders (ITB)

- A. Scanned copies of the following documents to be up-loaded in PDF format in e-portal website <https://www.wbtenders.gov.in>**
1. Copy of Earnest money deposit challan with clearly written UTR/Txn number (If EMD submitted in offline mode through Bank account)
 2. GST registration certificate (GSTIN)
 3. Pan card (IT)
 4. Trade license (latest valid)
 5. Income tax return for last 3 years
 6. Professional Tax registration certificate
 7. Financial statement and Balance sheet of last 3 years. (audited If applicable)
 8. Payment certificates (Signed by Competent Authority)/self-attested 26AS to be uploaded in support of Turnover. The turnover will be indexed at the rate of 8 percent simple interest for a year.
 9. Credentials for successful completion (certificates from the officer not below the rank of Executive Engineer / or equivalent) of at least one contract of same type of work in the same name and style as prime contractor having a magnitude of at least **40% of the amount put to tender** of the proposed contract within the last 5 years from the date of publication of this NIT **Or of 2(two) similar nature of work, each of minimum value of 30% of the estimated amount put to tender during last 5 year prior to issuance of this NIT.**
 10. All tools and plants required for the work will have to be supplied by the contractor at his own cost. The list of machineries as indicated in clause (B1 of ITB) possessed by own/ arranged through lease deed along with Authenticated copy of invoice/ Challan as per ITB. **(For work valued more than 1Cr.)**
 11. List of on going works in hand and the Physical and financial progress of those works as per **Annexure-C.(For work valued more than 1 Cr.)**
 12. Scanned copy of Bid Capacity calculation in his/her own letter head. (Calculation to be done as prescribed **annexure-B) (For work valued more than 1Cr.)**
 13. Tender form and NIT with all addendum and corrigendum to be uploaded will be (download and digitally signed. Quoting rate will only be encrypted in the B.O.Q under financial bid. In case quoting any rate in printed tender form, the tender will be summarily rejected)
 14. Special terms and conditions and specifications of work.
 15. Partnership firm shall furnish **partnership deed** and company shall furnish the Article of Association and Memorandum.
 16. The registered cooperative societies should submit the registration certificate.
 17. Power of attorney (in case of Partnership firm/Registered Co-Operative Society/company) to be uploaded.

18. Notarized Affidavit in non-judicial stamp paper regarding non employment of any Government official under him, deployment of machineries, laboratory equipment; technical personnel, correctness of certificates, and investment of minimum cash up to 30% of estimated cost etc. as per **annexure-A**.
19. Letter head of the agency/contractor containing Name addresses and contact details. During the currency of the project and after completion if the address of the agency/contractor changes, it will be the responsibility of the contractor to intimate the authority regarding such changes.
20. Work program in terms of bar chart to be submitted. **(For work valued more than 1Cr.)**
21. Bank Credit Certificate of 10% of the Amount put to tender should be provided as per format. (Format Attached as annexure D). **(For work valued more than 1Cr.)**
22. Others (if any)

B. Bare Minimum requirements of machineries for road construction works are as follows.

This list is only indicative. The bidder shall have to arrange for every necessary machinery, tools & plants for the intended job to the full satisfaction of Engineer in charge (to be mentioned in the affidavit).

| Sl. No | Name of Machineries | Required Minimum number (For work value up to Rs 5.00 Cr.) | Required Minimum number (For work value greater than Rs 5.00 cr.) |
|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|---------------------------------------------------------------------|
| 1 | Drum Mix Type HMP (Minimum capacity 60-90 TPH) <i>(having the features as per guideline given in Annex A of IRC:27-2009)</i> (Applicable for Bituminous Macadam and MSS works only) | 1 | 1 |
| 2 | Paver Finisher <i>(having the features as per guideline given in Annex A of IRC:27-2009)</i> (Applicable for Bituminous Macadam, MSS & WMM works only) | 1 | 1 |
| 3 | WMM Plant <i>(having the features as per guideline of MORTH, 5th revision, clause no. 406.3.3)</i> (Applicable for WMM works only) | 1 | 1 |
| 4 | Light Duty Mobile HMP (6-10 TPH) (Applicable for OGPC works only) | 1 | 2 |
| 5 | Smooth Wheeled Roller (8-10 Ton) (Applicable for Bituminous work/GSB/WBM/WMM/Earth work only) | 1 | 2 |
| 6 | Vibratory Roller (Applicable for all works) | 1 | 1 |
| 7 | Concrete Mixer (Applicable for works with concrete pavement) | 1 | 1 |
| 8 | Backhoe/Excavator (Applicable for all works) | 1 | 1 |

C. Other instructions

Bare Minimum requirements of laboratory equipment for road construction works is as follows. Contractor has to set up field laboratory at his own cost. He has to arrange all necessary Laboratory Equipment as and when necessary. The indicative list of Lab instruments are as follows. The agency has to arrange the instruments required if any as per direction of Engineer In Charge.

| Sl. No | Name of Equipment | Quantity |
|-----------|-----------------------------------------------------|----------|
| 1 | Bitumen Extractor | 1 |
| 2 | IS Sieve Sets | 1 |
| 3 | Digital Balance | 1 |
| 4 | Sand Replacement test set | 1 |
| 5 | Over electrically operated range up to 200°C | 1 |
| 6 | Thermometer | 1 |
| 7 | Compaction test apparatus | 1 |
| 8 | Aggregate Impact Value test apparatus | 1 |
| 9 | Concrete cube testing machine | 1 |
| 10 | Rebound Hammer | 1 |
| 11 | Concrete Core Cutting Machine | 1 |

D. The Number of Technical personnel, Qualifications and Experience will be as follows:

The Technical Personnel are:

| Technical Personnel | Number | Experience |
|------------------------------------------------------------------------------------------------|------------------------------------------------|----------------------------------------------------------------------|
| A. Degree Holder in Civil Engineering / Experienced Diploma Holder in Civil Engineering | One/ One or more as per requirement | Experience 3 (three) yrs./ 10 (ten) years in construction |
| B. Diploma Holder in Civil Engineering | 1 no | 3 (three) yrs. Experience |
| C. Supervisor | 1nos. | 4 (four) yrs. Experience |

E. Other instructions

- Before the dead line for submission of bids, the Employer may modify the bidding documents by issuing addenda.
- The unit rates and the prices shall be quoted by the bidder entirely in Indian Rupees.
- No Mobilization Advance and Advance against purchase of equipment will be paid for the work.
- No Advance of any kind will be paid for the work under any circumstances.
- Under no circumstances Escalation in prices in materials, labour charges, cost of P.O.L.& arbitration will be entertained.
- The Employer requires the bidders/Contractors to strictly observe the laws against fraud and corruption in force in India, namely, Prevention of Corruption Act, 1988.
- There will be no price preference to any bidder.

8. No interest claim will be admissible during refund of earnest money and security deposit.
9. Uploaded documents of valid successful bidders may be verified with the original in due course. The valid successful bidders have to show the originals to the concerned authority as and when required.
10. Any bill (running account/final) payment of proposed executed work may be made to Agency as per availability of fund.
11. Bid of any Blacklisted bidder will be rejected.
12. The engaged contractor will have to get registered under BOCW (RECS) act and shall have to contribute towards "The West Bengal Building and other Construction Workers' welfare fund" @ 1% (One percent) of the gross amount of the work by way of deduction from Running and /or final bill.
13. **Earnest Money & Security Deposit:** The Earnest Money (2% of amount put to tender) will be converted to Security deposit. The Balance amount of Security Deposit (as per Govt. order in force during pendency of the contract) money will be deducted from running and final bill.
14. The Security Deposit will be released to the contractor in the line vide Notification No. 5784-PW/L&A/2M-175/2017 dated 12.09.2017 as per following manner.

a) For work with three years Defect Liability Period:

- i) 30% of the security deposit shall be refunded to the contractor on expiry of two years from the actual date of completion of the work on the basis of satisfactory report of Junior Engineer (for the works executed by Panchayat Samity)/ Assistant Engineer or equivalent Officer (for the works executed by WBSRDA/Zilla Parishad/MBL/WBAICL). Records of geo-tagged photographs with date stamp showing the condition of the road after two years to be preserved for future references;
- ii) The balance 70% of the security deposit shall be refunded to the contractor on expiry of three years of defect liability period from the actual date of completion of the work on the basis of satisfactory report of Junior Engineer (for the works executed by Panchayat Samity)/ Executive Engineer or equivalent Officer (for the works executed by WBSRDA/Zilla Parishad/MBL/WBAICL). Records of geo-tagged photographs with date stamp showing the condition of the road after three years to be preserved for future references;

b) For work with five years Defect Liability Period:

- i) No security deposit shall be refunded to the contractor for 1st 3 years from the actual date of completion of the work;
- ii) 30% of the security deposit shall be refunded to the contractor on expiry of four years from the actual date of completion of the work on the basis of satisfactory report of Junior Engineer (for the works executed by Panchayat Samity)/ Assistant Engineer or equivalent Officer (for the works executed by WBSRDA/Zilla Parishad/MBL/WBAICL). Records of geo-tagged photographs with date stamp showing the condition of the road after two years to be preserved for future references;
- iii) The balance 70% of the security deposit shall be refunded to the contractor on expiry of five years of defect liability period from the actual date of completion of the work on the basis of satisfactory report of Junior Engineer (for the works executed by Panchayat Samity)/ Executive Engineer or equivalent Officer (for the works executed by WBSRDA/Zilla Parishad/MBL/WBAICL). Records of geo-tagged photographs with date stamp showing the condition of the road after three years to be preserved for future references.

15. **Time allowed for completion of work will be measured from the date of issue of work order**
16. If any erroneous printing found after agreement or any time in the SOQ (Schedule of Quantity) Quantity or Rate, the Tender Inviting authority reserve the rights to correct the same as per approved original estimate.
17. Bidding documents (NIT and SBD) is to be uploaded by the bidder. The bidder has to only agree/disagree on the conditions in the bidding document. The bidders who disagree on the conditions of bidding document cannot participate in the tender and his /their bid will be treated as informal.
18. ***Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:***
 - (i) Made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements; and / or record of submission of any false /fake document(s).
 - (ii) Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.
 - (iii) Participated in the previous bidding for the same work and had quoted unreasonably high or low bid prices and could not furnish rational justification for it to the Employer.
19. Bidders who meet the minimum qualification criteria will be qualified only if their available bid capacity for construction work is equal to or more than the total bid value. The available bid capacity will be calculated as per **annexure-B**.
20. The successful bidder shall have to abide by all the labour related and other rules, regulations and laws of the land and the Tender Inviting Authority in no way shall be held responsible for financial or any other consequences arising out of non compliance of the same.
21. **Intending Bidder should read carefully read the CI No 41 of GCC regarding the suspension and debarment policy before participating the tender.**
22. **Tax Invoice needs to be issued by the agency**/contractor for raising claim showing separately the tax charged in accordance with the provisions of GST Act, 2017.
23. Contractor should have to ensure the engagement of **JOB CARD holders** as unskilled workers for execution of awarded work/s.
24. **Priority of Documents:** The documents forming the contract are to be taken as mutually explanatory of one another. For purpose of interpretation, the priority of the documents shall be in accordance with the following sequence.
 - a. Form No. 2911
 - b. Notice to Proceed with the works;
 - c. Letter of acceptance;
 - d. Notice Inviting Tender
 - e. Special Conditions of Contract and General Conditions of Contract (as per Form 2911)
 - f. Specifications;
 - g. Drawings;
 - h. Bill of Quantities; and
 - i. Any other document listed in the Contract Data as forming part of the Contract.

Sd/-
Superintending Engineer
West Bengal State Rural Development Agency
North Bengal Circle
RRNMU Building (2nd Floor)
Club Road, Near King Saheber Ghat
Jalpaiguri

Memo No. 2552/SE(NBC)/25-26

DATE- 29/10/2025

Copy forwarded for kind information and wide publication to:-

1. Sabhadhipati, Jalpaiguri Zilla Parishad.
2. Special Secretary, P&RD Department
3. Chief Engineer, P&RD Department, Govt. of West Bengal
4. Financial Advisor, Govt. of West Bengal, P&RD Dept (HQ)
5. District Magistrate, Jalpaiguri District and Executive Officer, Jalpaiguri Zilla Parishad.
6. Superintending Engineer, RRNMU Barasat Circle/ RRNMU Malda Circle/ RRNMU Bardhaman Circle/ RRNMU Paschim Medinipur Circle/SQC/Maintenance/Bridge
7. Addl. Executive Officer, Jalpaiguri Zilla Parishad
8. Executive Engineer(P&RD), Jalpaiguri Division.
9. District Engineer, Jalpaiguri Zilla Parishad.
10. PS to HMIC, P&RD Department
11. PA to Secretary, P&RD Department
12. District Information and Cultural Officer, Jalpaiguri District
13. Office Notice Board.

Sd/-
Superintending Engineer
West Bengal State Rural Development Agency
North Bengal Circle
RRNMU Building (2nd Floor)
Club Road, Near King Saheber Ghat
Jalpaiguri

ANNEXURE-A**SAMPLEFORMATOFAFFIDAVIT (To be submitted in Non-Judicial Stamp Paper and to be Notaried)**

I, Sri.....,S/o Sri.....aged.....years,
 Residing at.....Proprietor/Partner/Director of.....,do hereby solemnly
 affirm and declare in connection with Construction of road from
isas
 follows:

1. That I, the undersigned do certify that all the information furnished & statements made in the bid documents are true and correct to the best of my knowledge and belief.
2. That the undersigned also hereby verifies that neither any near relations of staff and officers of the department nor any retired gazette officers are in our employment.
3. The undersigned would authorize and request any bank, person, firm or corporation to furnish pertinent information as deemed necessary and or as requested by the department to verify this statement.
4. The undersigned understands and agrees that the bid shall remain open for Acceptance 90 days from the date of opening of financial bid.
5. The undersigned agrees to invest 30% of the contract price of works by cash during the implementation of the works.
6. The undersigned agrees to authorize the authority to seek references from the bankers of the undersigned.
7. If the contract is awarded to us, we will deploy at site all necessary T&P and equipment immediately on receipt of the work order. We would commence the work only on deployment of machineries at site to the full satisfaction of the Engineer-in-Charge. We would be duty bound to use those equipment at site to achieve the best result as per requirement of the contract. We would up keep and maintain those equipment in running condition till completion of the Project. Any breakdown of any equipment will be replaced immediately. No part of equipment will be shifted to another site without the written permission of the E.I.C.
8. We would establish a site laboratory with minimum testing equipment/ apparatus to conduct the various tests on soil, aggregates and cement, concrete to maintain the quality at site. We will upkeep the laboratory set-up in good condition of the project.
9. We would deploy at site all necessary technical personnel for efficient contract management and supervision of works to the full satisfaction of the Engineer in Charge with a view to achieving best quality of works at site.
10. We would carry out all necessary tests of all major items at frequency spelled out in the contract document to the full satisfaction of the Engineer in Charge to achieve the best quality work at site. We will be contract bound to bring to the notice of the EIC any non-compliance of test results along with the action taken report.
11. Any departure whatsoever in any form will be considered as breach of contract. In such situation the department at his liberty may withhold our payment till we rectify the defects or fulfill our contractual obligation. In this connection, Departmental decision will be final and binding.
12. The undersigned also certifies that neither we have abandoned any work awarded to us, nor any penal action was taken against us by any department. The undersigned also declares that we do not have any running litigation with any department.

ANNEXURE-B**(For work valued more than 1Cr.)****Assessed Available Bid capacity=(A*N*M-B)**

Where,

A=Maximum value of civil engineering works executed in any one year during the last five years (updated to the price level of the last year at the rate of 8 per cent simple interest a year) taking into account the completed as well as works in progress. N = 1, if Completion time is more than 6 months, N=0.5 if completion time is less than equal to six months. M=3 B=Value, at the current price level, of existing commitments and on-going works to be completed during the period of completion of the works for which bids are invited.

ANNEXURE-C**(For work valued more than 1Cr.)**

Information on Bid Capacity

a) Existing commitments and on-going works

| Description of Work | Place & State | Contract No & date | Name of Address of employer | Value of contract (Rs. In Lakh) | Stipulated period of completion | Value of works remaining to be completed (Rs. Lakhs)* | Anticipated date of Completion |
|---------------------|---------------|--------------------|-----------------------------|---------------------------------|---------------------------------|-------------------------------------------------------|--------------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | | | | | | | |

N.B : Suppression of any fact regarding work-in-hand will be liable for non-responsive of bid

ANNEXURE-D**SAMPLE FORMAT FOR BANK CREDIT
CERTIFICATE (BANK LETTER HEAD WITH ADRESS)****(For work valued more than1Cr.)****BANK CERTIFICATE**

This is to certify that ----- is a reputed company with a good financial standing.

If the contract for the work, namely,_(Tender No. &Name of work) is awarded to the above firm, we shall be able to provide overdraft/credit facilities to the extent of Rs._____To meet the in working capital requirements for executing the above contract.

Signature of Senior Bank Manager_____

Name of the senior Bank Manager_____

Address of the Bank_____

Stamp of the Bank

ANNEXURE-E**BANK GUARANTEE FOR ADDITIONAL PERFORMANCE SECURITY DEPOSIT**

To
The Executive Engineer

| | Account Details |
|-----------------------------|-----------------|
| Account Name | |
| Beneficiary Bank Account No | |
| IFSC Code | |
| MICR Code | |
| Branch Address | |

WHEREAS.....[NAME AND ADDRESS OF CONTRACTOR] (hereinafter Called "The Contractor") has undertaken, in pursuance of to execute.....(hereinafter Called "The Contract").

AND WHEREAS it has been stipulated by you in the said contract that the contractor shall furnish you with a Bank Guarantee by a scheduled commercial bank for the sum specified therein for 'ADDITIONAL PERFORMANCE SECURITY DEPOSIT' for compliance with his obligation in accordance with the Contract.

AND WHEREAS we (indicate the name of the bank branch) have agreed to give the contractor such a Bank Guarantee.

NOW THEREFORE we (indicate the name of the bank & branch) hereby affirm that we are the Guarantor and responsible to you on behalf of the contractor, up-to a total of Rs.....[amount of guarantee]..... (in words). We under taken to pay you, upon your first written demand and without cavil or argument, a sum with in the, limits of.....

[amount of guarantee] as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified there into the above beneficiary bank account.

We..... (indicate the name of the bank & branch) hereby waive the necessity of your Demanding the said debt from the contractor before presenting us with the demand.

We(indicate the name of the bank & branch) further agree to pay to you any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any court or Tribunal relating thereto. Our liability under this present guarantee is absolute and unequivocal.

The payment / so make by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s) shall have no claim against us for making such payment.

We.....(indicate the name of the bank & branch) further agree that no change or addition to or other modification of the terms of the contract or of the works to be performed there under or of any of the contract documents, which may be made between you and the contractor, shall, in any way,

The Guarantee shall be valid up toIt comes in to force with immediate effect and shall Remain in force and valid for a period of.....(Construction period claim period of six months).Not with standing any thing mentioned above, our liability against this guarantee is restricted to Rs.....(Rs.....) and unless a claim in writings lodged with us within the validity period of this Guarantee, i.e. up to....., all our liabilities under this Guarantee shall cease to exist.

(Name)
(Designation)
(Code Number)
(Address)

(i) The bank guarantee should contain the name, designation and code number of the officer(s) signing the guarantee.

The address, telephone number and other details of the Head Office of the Bank as well as of issuing Branch should be mentioned on the covering letter of issuing Branch.

.....**END**.....