



OFFICE OF THE EXECUTIVE ENGINEER
WEST BENGAL STATE RURAL DEVELOPMENT AGENCY,
2, MAHATMA GANDHI ROAD, (1ST FLOOR), HOWRAH – 711 101
Email ID – wb-how@pmgsy.nic.in

Memo No. : 50

Date: 06.05.2025

NOTICE INVITING e-AUCTION

NOTICE INVITING e-AUCTION No. WBSRDA/EE/HOW-1/e-AUCTION-1OF THE EXECUTIVE ENGINEER, WBSRDA -I, HOWRAH
(Through Pre-qualification)

The Executive Engineer, WBSRDA -I, Howrah, invites e-auction for the work detailed in the table below on “As is where basis is”. (Online submission of Bid)

List of Schemes:

Sl. No	Name of work	Earnest Money (Fixed)	Price of Technical & Financial documents and other annexures	Period of completion	Name of concerned Division	Eligibility of Auctioneer
1	e-Auction sale of Sheet Piling materials obtained from the work of Construction of 2 nos. Long Span Bridge over river Kana Damodar at Chandul and Hafezpur within the alignment of PMGSY Road “Kazipara to Middeypara” under Jagatballavpur Block, Howrah.	Rs.10,000.00 (Ten Thousand) only as fixed earnest money to take part in the auction.	At appropriate Govt. rate depending on bid value See Clause No. 34	15 (Fifteen) from the date of commencement	WBSRDA-I, HOWRAH	Bonafied eligible auctioneer through pre-qualification

NB: - (i) Intending Auctioneer will not have to pay the cost of bid documents for the purpose of participating in e-auction, but the successful H₁ (Highest) Auctioneer will have to pay the cost of bid documents of **3 (three) sets @** price mentioned in the list of scheme of NIEA during purchase of auction documents for execution of agreement.

In case (H₁) auctioneer expresses his / her willingness to have extra copy of the standard contract forms, only one spare copy of standard contract form may on payment of prescribed price will be supplied to auctioneer on receipt of written requisition well in advance for the same.

In the event of e-filing, intending auctioneer may download the bid document from the website <http://etender.wb.nic.in> directly with the help of Digital Signature Certificate

As per G.O. No. 416(8)-W(C)/1M-291/16 dated 03.08.2016 of the Joint Secretary, Works Branch, PWD in concurrence to G.O. No. 3975-F(Y) dated 28.07.2016 of the Secretary, Audit Branch, Finance Department a auctioneer should initiate payment of pre-defined EMD for the auction by selecting from either of the following payments modes :

- Net Banking** (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;
- RTGS/NEFT** in case of offline payment through bank account in any Bank.

Earnest Money Refund /Settlement Process:

- i. The EMD of the Auctioneers disqualified at Technical Evaluation will be refunded through an automated process to respective auctioneer Bank Accounts from which they made the payment transaction.
- ii. Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified auctioneers other than that of the H₁ auctioneer will be refunded, through an automated process, to the respective auctioneers' bank accounts from which they made the payment transaction.
- iii. As soon as the H₁ auctioneer is awarded the contract (AOC) and the same is processed electronically in the e-procurement portal, EMD of the H₁ auctioneer will automatically get transferred from the pooling account to the State Government deposit Head through GRIPS along with the bank particulars of the H₁ auctioneer.

Technical Bid and Financial Bid both will be submitted concurrently duly signed digitally in the <http://etender.wb.nic.in> e-Auction document may be downloaded from website & submission of Technical Bid/Financial Bid as per e-auction time schedule stated in **Date & Time Schedule**. The documents submitted by the auctioneers should be properly indexed & digitally signed.

Both **Technical document and Financial Bid** are to be submitted in technical (Statutory & Non-Statutory folder) and financial folder concurrently duly signed digitally in the website <http://etender.wb.nic.in>

1. Eligibility criteria for participation in auction:

1.1. Other terms and conditions of the credentials:

- i. PAN Card, Professional Tax Deposit Challan for current year, GST Certificate to be accompanied with the Technical Bid document.
- ii. The prospective auctioneers or any of their constituent partner(s) should not have abandoned more than one work. Not more than one of their contracts should have been rescinded during the last 3 (*three*) years from the date of publishing of this NleA. Such abandonment or rescission will be considered as disqualification towards eligibility. Neither prospective auctioneer nor any of constituent partner(s) should have been debarred to participate in bid(s) by the any department of Government of West Bengal during the last 2 (*two*) years prior to the date of this NleA.
- iii. A prospective auctioneer shall be allowed to participate in the particular Job either in the capacity of individual or as a partner of a firm. If found to have applied severally for a single job, all his applications will be rejected for that job, without assigning any reason thereof.
- iv. A partnership firm will have to furnish the registered partnership deed and a company will have to furnish the Article of Association and Memorandum.

Where an individual person holds a digital certificate in his / her own name duly issued to him / her against the company or the firm of which he / she happens to be a director or partner, such individual person shall, while uploading any bid for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorisation in his / her favour, by the rest of the directors of such company or the partner of such firm, to upload such tender. The power of attorney shall have to be registered in accordance with the provision of the Registration Act.1908. as per G.O. no. 61/SPW/12 dated 08/06/2012.

- v. Partnership Firm, Company Limited Firm, Private Company Limited Firm shall be registered by the respective competent authority from the Registrar of Firms, Society, Non-Trading Corporation, Registrar of Companies etc. & copy of Registration Certificate (*with allotment of Registration No.*) will have to be submitted, otherwise the Technical Bid will not be considered for qualification & Financial Bid shall not be opened.
2. Bids shall remain valid for a period not less than 120 (*one hundred twenty*) days from the last date of submission of Financial Bid / Sealed Bid. In case of inadvertent typographical mistake found in the NleA, the same will be treated to be properly corrected. No claim whatsoever for such inadvertent typographical mistake will be entertained.

3. Date & Time Schedule:

Sl. No.	Particulars	Date and Time
1	Date of publishing NleA & Bid Documents. (online)	06/02/2025 at 18:55 hrs.
2	Bid Document download start date and time. (online)	07/02/2025 at 18:55 hrs.
3	Pre Bid Meeting with the intending Auctioneers. (Optional for the auctioneers)	10/02/2025 at 13:00 hrs. At office of the Executive Engineer, WBSRDA -I, Howrah
4	Start Date of Bid Submission. (online)	11/02/2025 from 13:00 hrs.
5	Closing date and time of Bid submission (online).	22/02/2025 upto 13:00 hrs
6	Date and time of opening of Technical Proposals (online).	24/02/2025. 17:00 hrs.
7	Date and time of uploading of list of Technically qualified auctioneers.(online)	Will be notified later on.
8	Date and time of opening of Financial Proposal (online).	Will be notified later on.

During the scrutiny, if it comes to the notice of the bid inviting authority that the credential(s) and/or any other paper(s) of any auctioneer are incorrect / manufactured / fabricated, that bid will be out rightly rejected and further penal action may be taken against him as per rule.

The offer will be treated as valid for a period not less than 120 (One twenty) days from the date of opening of the bid and the lifting order of materials may be issued phase wise/or at one go within said 120 (One twenty) days period.

4. The bid documents are to be purchased by the highest auctioneer (H₁) from the office of the Executive Engineer, WBSRDA -I, Howrah. All the copies must be signed on every page by the Highest Auctioneer and submitted to the office of the Executive Engineer, WBSRDA -I, Howrah for execution of formal contract agreement.
5. The Highest Auctioneer (H₁) will have to deposit the amount of total **Bid Value plus Security Deposit** (10% of total bid value minus Rs. 10,000 deposited as EMD) in appropriate manner within two work days after issuing of L.O.A. On receipt of the amount of full Bid Value and Security Deposit the Executive Engineer shall issue Work Order/Lifting Order to the Highest Auctioneer (H₁) who may then remove the articles sold within such time as may be specified in Work Order/Lifting Order.
6. The intending auctioneers must upload his application and name, address and telephone no. (Both office land line & mobile), e-mail Id. clearly in Form – I & II.
7. Intending auctioneers may inspect the materials lying at work site in consultation with the Assistant Engineer, PWD, Howrah Construction Sub-Division-I/Uluberia Construction Sub-Division before bidding in any working day between 12.00 noon to 4.00 P.M.
8. The successful auctioneer shall maintain the security and safety of the laborers, users of the said work site. Safety of the other structures and machineries is the responsibility of the auctioneer.
9. The auction inviting authority reserves the right to reject the highest or any bid without assigning any reason whatsoever and no claim/objection against such rejection will be entertained.
10. All auctioned materials have to be removed from the site within specified time mentioned in work order/ lifting order, failing which the security deposit will be forfeited without issuing any further notice.
11. The successful auctioneers will have to adopt all safety/preventive/precautionary measures following relevant rules of the Government for safe dismantling and disposal of all components of the structure at his own cost. Permission from appropriate authority, if needed for such process, will have to be obtained by the auctioneer at his own cost.

12. Any damage or loss of Government/public/private property or life during the dismantling/disposal process will be the sole responsibility of successful auctioneer. This will lead to penal action as per law of the land in addition to forfeiture of security deposit. Any damage to Govt./Public/Private property will have to be mended good at his own cost. Disposal of the dismantled materials will have to be arranged as per relevant traffic rules of the area. All such incidental cost has to be considered during the quoting their bid/offer.
13. A certificate stating, "Certified that the works have been completed in all respect and the site has been cleared thereof and no damage to any Government/private property has been occurred during such process" must be obtained from the Assistant Engineer, PWD, Howrah Construction Sub-Division-I/Uluberia Construction Sub-Division and produced before the Executive Engineer, WBSRDA -I, Howrah for release of the security money.
14. Materials, as obtained from dismantling works, must be cleared from the premises, at the auctioneer own cost.
15. Security money as deposited will be released after removal of the materials in all respect and clearance of the site up to the satisfaction of the Executive Engineer, WBSRDA-I, Howrah.
16. The auctioneer will have to **quote his rate in BOQ for all the items taken together in a lot** in the specified format and **not on the individual items**.
17. It will be deemed that all the Auctioneers have thoroughly read and understood the terms and conditions of the e-Auction before quoting their offer.
18. No material other than those as per list will be allowed to be lifted. In case any material other than above is lifted, the purchaser is liable to be put under legal action as per law of the land. Also no damage to any property during lifting should be made.
19. If the auctioneer fails to comply with the terms and conditions as mentioned before, he will be held liable for damages in addition to forfeiture of the Security Money.
20. The property of the auctioned materials at the site during the period from the date of issue of the lifting order to the last date allowed of removal, will remain under the responsibility of the purchaser.
21. In general the highest bid will be accepted. However, the bid inviting authority or competent authority of the Govt. is not bound to accept the highest bid or any other bid and is free to invite 2nd Call for the bid. The bid inviting authority/Competent authority of the Govt. at his sole discretion can accept the highest bid and issue lifting order to the successful auctioneer whose rate stands highest for all the machineries and vehicles taken together.

22. There will be no provision of Arbitration.

23. The Auctioneer, at the Auctioneer own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice inviting Auction, the cost of visiting the site shall be at the Auctioneer own expense. Issuance of letter of acceptance / Work Order may be delayed and / or work may be financially restricted. No claim, whatsoever, for such delay in issuance of Letter of Acceptance / Work Order and / or restriction of work will be entertained. Intending auctioneers may keep these criteria in mind while participating in bid and / or while quoting their rates.

If the contractor or his workmen or servant or authorised representatives shall break, deface, injure or destroy any part of the building, in which they may be working or any building, road, road curbs, fence, enclosure, water pipes, cables, drains, electric or telephones posts or wires, tress, grass or grassland or cultivated ground contiguous to the premises or which the work or any part of it is being executed or if any damage shall happen to the work from any cause whatsoever or any imperfections become apparent in it at any time whether during its execution, the contractor shall make the good at his own expense, or in default, the Engineer-in-Charge may cause the same to be made good by other workmen and deduct the expense (of which the certificate of the Engineer-in-Charge shall be final) from any sums whether under this contract or otherwise, that may be then, or at any time thereafter become due to contractor by the Government, or from his security deposit or the proceed of the sale thereof, or of a sufficient portion thereof and if the cost, in the opinion of the Engineer-in-Charge (which opinion shall be final and conclusive against the contractor), of making such damage or imperfection good shall exceed the amount of such security deposit and or such sum, it shall be law full for the

Government to recover the excess cost from the contractor in accordance with the procedure prescribed by any law for the time being in force.

24. All intending auctioneers are requested to be present in the Office of The Executive Engineer, WBSRDA –I, Howrah, Government of West Bengal, during opening of the Bid to observe the tender opening procedure.
25. **No CONDITIONAL / INCOMPLETE BID will be accepted under any circumstances.**
26. The Executive Engineer, WBSRDA –I, Howrah, Government of West Bengal reserves the right to cancel the NleA due to unavoidable circumstances and no claim in this respect will be entertained.
27. In case there is any objection regarding prequalifying an agency, that should be lodged to the Chairperson & Convenor of the Bid Evaluation Committee within 48 (*forty eighty*) hours (*including holidays*) from the date and time of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Bid Evaluation Committee. The objection may also be submitted to the E-mail ID of the said Executive Engineer, WBSRDA- I, Government of West Bengal, within the said time frame.
28. Before issuance of Letter of Acceptance / Work Order, the Bid inviting authority may verify the credentials & other documents of the highest auctioneer if found necessary. After verification, if it is found that such documents submitted by the highest auctioneer are either manufactured or false, in that case Letter of Acceptance / Work Order will not be issued in favour of that auctioneer under any circumstances and further penal action may be taken against him as per rule.
29. **Bid Evaluation Committee (BEC):**

The members of Bid Evaluation Committee would be:-

- | | |
|--|--------------------------|
| 1. Executive Engineer, WBSRDA-I, Howrah. | - Chairperson & Convener |
| 2. F.O. WBSRDA –I, Howrah | - Member |
| 3. Assistant Engineer, PWD Howrah Construction sub-Divn-I/
Uluberia Construction sub-Division | - Member |

The Bid Evaluation Committee will do the technical and financial evaluations of the auctioneers for different types of works and make recommendation to the bid accepting authority. The auctioneers will have to meet all the minimum criteria regarding:-

- (a) Credential
- (b) Technical Capability

The eligibility of an auctioneer will be ascertained on the basis of his digitally signed documents in support of the minimum criteria as mentioned in (a), (b) above with the help of his DSC. If any document submitted by an auctioneer is either manufactured or false, in such case the eligibility of the auctioneer/ auctioneer will be out rightly rejected at any stage without any prejudice and further penal action may be taken against him as per rule.

30. The Bid Evaluation Committee reserves the right to ignore minor deficiencies at their discretion in case of first call and no challenge whatsoever against such decision of the said committee will be entertained. In case of 2nd Call, the Bid Evaluation Committee reserves the right to ignore some deficiencies at their discretion and no challenge whatsoever against such decision of the said committee will be entertained. In case of third and subsequent calls, the Bid Evaluation Committee reserves the right to ignore more and more deficiencies at their discretion and no challenge whatsoever against such decision of the said committee will be entertained.
31. Auctioneers should upload their documents from original copies. Uploading Photocopy & illegible copies will not be accepted.
32. This NleA shall form a part of the contract document. The successful auctioneer on acceptance of his bid by the Accepting Authority, shall have to sign the contract consisting of NleA, all bid documents forming part of the bid as uploaded at the time of invitation of bid, the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading there to.

33. **Cost of Bid Documents:** The intending Auctioneers shall not have to pay the cost of bid documents for the purpose of participating in e-auction however, the successful auctioneer shall have to pay the cost of contract documents at appropriate rate depending on bid value at the time of formal agreement.

**Sd/- Biswanath Halder
Executive Engineer
WBSRDA, Howrah Division I**

Memo No. : 50/1(10)

Date: 06.05.2025

Copy forwarded for information & necessary action please to:

1. The Additional Secretary, P&RD Department, Govt. of West Bengal & ACEO, WBSRDA,
2. The Chief Engineer, P&RD Department, P&RD Department.
3. The Finance Controller, WBSRDA, P&RD Department.
4. The Superintending Engineer, Presidency Circle - II, P&RD Department.
5. Sri Arnab Biswas Superintending Engineer, (HQ) P&RD Department.
6. The Finance Officer, WBSRDA, Howrah Division I.
7. The Assistant Engineer, WBSRDA, Howrah Construction Sub Division I/II/ & Uluberia Construction Sub Division.
8. Office File.

**Sd/- Biswanath Halder
Executive Engineer
WBSRDA, Howrah Division I**

SECTION - A

INSTRUCTION TO AUCTIONEERS

A. 1. General guidance for e-Auction:

Instructions / Guidelines for electronic submission of the bids have been annexed for assisting the contractors to participate in e-Auction.

A. 2. Registration of Contractor:

Any contractor willing to take part in the process of e-Auction will have to be enrolled & registered with the Government e-Procurement System, through logging on to <https://etender.wb.nic.in>. The contractor is to click on the link for e-Tendering site as given on the web portal.

A. 3. Digital Signature Certificate (DSC):

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause A.1. above. DSC is given as a USB e-Token.

A. 4. The contractor can search and download NIEA, Bid Document(s) and Addenda & Corrigenda (if any) electronically from computer once he/she logs on to the website mentioned in Clause A.1. using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

A. 5. Participation in more than one work:

A prospective auctioneer shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.

A prospective auctioneer (*including his participation in partnership*) shall be allowed to participate in 2 (*two*) works anywhere for each set of prescribed machinery and equipment owned / lease hold agreement by the auctioneer. In no case a auctioneer will be allowed to participate in bid for more than 2 (*two*) works anywhere per set of required machineries.

A. 6. Submission of Bids:

General process of submission:

Bids are to be submitted through online to the website stated in Clause A.1. in two folders at a time for each work, one is Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded Virus free scanned copy of the documents are to be uploaded duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

A. 6.1. Technical proposal:

The Technical proposal should contain scanned copies of the following in further two covers (folders):

A. 6.1.1. Statutory Cover Containing:

- A. 6.1.1.1. Prequalification Application (Section – B, Form – I)
- A. 6.1.1.2. Declaration
- A. 6.1.1.3. NIEA with all agenda & corrigendum (*download & upload the same digitally Signed, quoting rate will only be encrypted in the BOQ under Financial Bid. In case of quoting any rate in technical proposal, the bid is liable to be summarily rejected.*)

A. 6.1.2. Non statutory Cover Containing:

- A. 6.1.2.1. Professional Tax (PT) deposit receipt challan for the current financial year, PAN Card, GST Registration Certificate.
- A. 6.1.2.2. Registration Certificate under Company Act. (*if any*).
- A. 6.1.2.3. Registered Deed of partnership Firm / Article of Association & Memorandum.
- A. 6.1.2.4. Registered Power of Attorney (For Partnership Firm/ Private Limited Company, if any).
- A. 6.1.2.5. Clearance Certificate for the Current Year issued by the Assistant Register of Co-Op (S) (ARCS).

- A. 6.1.2.6. Bye laws are to be submitted by the Registered labour Co-Op (S) & Engineers' Co.-Opt.(S).
- A. 6.1.2.7. Requisite Credential as per Cl. No. 2(i) of this NIEA.
- A. 6.1.2.8. Structure & Organization (Section B, Form – II).

Scanned copy of Original Credential Certificate as stated in 2(i) of NIEA is to be submitted.

Note: Failure of submission of any of the above mentioned documents (as stated in A. 1. & A. 2.) may render the bid liable to be summarily rejected for both statutory & non statutory cover.

A. 6.1.3. Opening of Technical proposal:

Technical proposals will be opened by the Executive Engineer, WBSRDA-I, Howrah, Government of West Bengal.

A. 6.1.4. Intending auctioneers may remain present if they so desire.

A. 6.1.5. Cover (folder) statutory documents (vide Cl. No. 6.1.1) will be opened first & then, cover (Folder) for non-statutory documents (vide Cl. No. – 6.1.2) will be opened. If there is any deficiency in the statutory documents, the bid may be summarily rejected.

A. 6.1.6. Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded & handed over to the bid evaluation committee.

A. 6.1.7. Pursuant to scrutiny & decision of the Bid Evaluation Committee, the summary list of eligible auctioneers & the serial number of work for which their proposal will be considered will be uploaded in the web portals.

While evaluation the committee may summon the auctioneers(s) & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory Documents" to send the selected documents to Non-Statutory folder.

Next Click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

Sl. No.	Category Name	Sub-Category Description	Detail(s)
A.	Certificate(s)	Certificate(s)	1. Trade License. 2. GST Registration Certificate. 3. PAN Card. 4. P. Tax Deposit Challan for current year
B.	Company Detail(s)	Company Detail - 1	1. Proprietorship Firm (<i>Trade License</i>) 2. Partnership Firm (<i>Partnership Deed, Trade License</i>) 3. Ltd. Company (<i>Incorporation Certificate, Trade License</i>) 4. Co-Operative Society (<i>Society Registration Certificate Copy, Trade License</i>) 5. Registered Power of Attorney.
C.	Credential	Credential – 1 Credential – 2	Similar nature of work done and completion certificate with Price Schedule or BOQ which is applicable for eligibility in this NIEA.
D.	Financial Information	Credential Certificate 1 Credential Certificate 2	Completion Certificate (<i>Issued by an Officer not below the rank of Executive Engineer</i>).

A. 6.2. Financial proposal

The financial proposal should ***only be encrypted in the BOQ under Financial Bid***

A. 7. Penalty for suppression / distortion of facts:

Submission of false document, by auctioneer is strictly prohibited & if found the matter may be referred to the appropriate authority for prosecution as per relevant IT Act / other relevant Acts and further penal action may be taken against him as per rule.

A. 8. REJECTION OF BID

The Employer (bid accepting authority) reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability of the affected Auctioneer or Auctioneers or any obligation to inform the affected Auctioneer or Auctioneers about the ground for Employer's (bid accepting authority) action.

A. 9. AWARD OF CONTRACT

A. 9.1. The Auctioneer who's Bid has been accepted will be notified by the Bid Inviting & Accepting Authority through Letter of Acceptance after receiving the amount as mentioned in Clause 5.

A. 9.2. The Letter of Acceptance will constitute the formation of the Contract. Issuance of Letter of Acceptance / Work Order may be delayed due to non-receipt of clear site for the work and no claim, whatsoever, for delay in issuance of Letter of Acceptance / Work Order will be entertained.

A. 9.3. The Agreement incorporating all necessary documents e.g. NleA, all addenda & corrigendum, different filled-up forms, BOQ etc. will be constituted between the Bid Accepting Authority and the successful Auctioneer.

**Sd/- Biswanath Halder
Executive Engineer
WBSRDA, Howrah Division I**

SECTION – B

FORM – I

PRE-QUALIFICATION APPLICATION

To

**The Executive Engineer,
WBSRDA-I, Howrah**

Government of West Bengal,

Ref: e-Auction for

(Name of work)

.....

NIEA No.: xxxxxxxxxxxx..... (Sl. No.) of the Executive
Engineer, WBSRDA –I, Howrah.

Dear Sir,

Having examined the Statutory, Non-statutory & NIEA documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of

..... in the capacity of

..... duly authorized to submit the bid.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

- (a) Bid Inviting & Accepting Authority / Engineer-in-Charge can amend the scope & value of the contract bid under this project.
- (b) Bid Inviting & Accepting Authority / Engineer-in-Charge reserve the right to reject any application without assigning any reason.

Enclosure(s): e-Filling:-

- 1. Statutory Documents.
- 2. Non Statutory Documents.

Date:

.....
Signature, name and designation
of Authorised Signatory.

For and on behalf of
(Name of the Applicant)

SECTION – B
FORM – II
STRUCTURE AND ORGANISATION

A. 1	Name of Applicant	:	_____
A. 2	Office Address	:	_____ _____ _____ _____ _____
	Telephone No.	:	_____
	Mobile No. (Mandatory)	:	_____
	Fax No.	:	_____
	Email (Mandatory)	:	_____
A. 3	Name and Address of Bankers	:	_____ _____ _____ _____
A. 4	Attach an Organization Chart showing the structure of the Company with names of key personnel and technical staff with Bio-Data.	:	_____ _____

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation.

Date:

.....
Signature, name and designation
of Authorised Signatory.
For and on behalf of
(Name of the Applicant)

DECLARATION

(To be submitted in non-judicial stamp paper of appropriate value, duly notarised)

- I, the undersigned, declare that all the statements made in the attached documents are true and correct. In case any information is proved to be false or concealed, the application may be rejected and no objection/claim against such rejection will be raised by the undersigned.
- The undersigned hereby certifies that neither our firm
_____ nor any constituent firm had been debarred to participate in bids by Public Works Department during the last 5 (*five*) years prior to the date of this NleA.
- The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.
- Certified that the undersigned has applied in the Auction in the capacity of individual / as a partner of a firm and that the undersigned has not applied severally for the same job.
- I, the under-signed, do certify that all the statements made in the attached documents are true and correct. If any declaration submitted is found / ascertain to be incorrect / fabricated / misrepresented / fraudulent etc., accordingly bid will be liable to be cancelled / terminated immediately & I / my firm / company shall also be liable to be prosecuted under section 197, 199 & 200 of Indian Penal Code, 1860 along with section- 71 & section -73 of Indian Information & Technology Act 2008 & any other applicable law for the time being in force in addition to forfeiture of Earnest Money / Security Deposit.
- The undersigned will deploy requisite machinery and equipment during execution of work at site as per direction of the Engineer-in-Charge.

Date:

.....
Signature, name and designation
of Authorised Signatory.

For and on behalf of
(Name of the Applicant/Firm with Seal)