

I/425996/2023

Government of West Bengal
Panchayat & Rural Development Department
Information Technology (I.T) Cell
Joint Administrative Building, HC-7, Sector-III
Salt lake, Kolkata-700106
Email – prdmis@gmail.com



Date: 11.08.2023

Expression of Interest

Sealed quotations are invited from CAG empanelled Chartered Firm for conducting Statutory Audit of the accounts of I.T. Cell (Head Quarter) for the financial year 2022-23.

A) The following documents must be enclosed alongwith the proposal :

- 1) Certificate issued by ICAI as on the date of advertisement.
- 2) Firm PAN Card
- 3) Firm GST registration Certificate.
- 4) Established place of office in West Bengal
- 5) CAG empanelled certificate for the FY 2022-23

B) Application should be addressed to the Additional Secretary, I.T. Cell to the Government of West Bengal, Panchayats & Rural Development Department, Joint Administrative Building (9th Floor), Salt Lake, Block -HC-7 Sector-III, Kol-700106 and to be dropped in the 'Drop Box' kept at the 9th Floor (Wing-B) of Joint Administrative Building (9th Floor), Salt Lake, Block -HC-7 Sector-III, Kol-700106. The Offer Should Contain the following :-

- 1) Name of the Auditor/ Firm :
- 2) Address, email Id and Phone No of the firm:
- 3) Rate quoted for the work :

C) Minimum rate to be quoted of Rs.10,000/-(Rupees Ten thousand) only plus taxes as applicable. Offer from firms quoting below the minimum rate shall be rejected.

Last date of application is 21/08/2023, 2.00 p.m. and will be opened on the same day.

The undersigned reserves the right to accept or reject any or all the offers without assigning any reason whatsoever.


Deputy Secretary

Panchayats & Rural Development Department
to the Government of West Bengal

No. I/425996/2023 - PRD-20011/10/2021-COMPUTERIZATION SEC-Dept. of PRD

Date: 11.08.2023

Copy forwarded for information to the Establishment Cell of this Department with a request to place the same in the Notice Board of this Department.


Deputy Secretary

Panchayats & Rural Development Department
to the Government of West Bengal